

**NOTICE TO BIDDERS AND INVITATION FOR BIDS  
VILLAGE OF BROOKFIELD  
RENOVATION OF BROOKFIELD VILLAGE HALL, POLICE DEPARTMENT AND  
COMMUNITY DEVELOPMENT DEPARTMENT**

**RECEIPT OF BIDS**

The Village of Brookfield will receive sealed proposals for the renovation of the Brookfield Village Hall, Police Department and Community Development Department until 3:00 P.M. Central Daylight Savings Time, Friday, May 27, 2022, at the Office of the Village Manager, Village of Brookfield, 8820 Brookfield Avenue, Brookfield, Illinois, immediately after which time bids will be opened and publicly read aloud. The Project consists of the renovation Brookfield Village Hall, Police Department and Community Development Department located at 8820 Brookfield Avenue, Brookfield, Illinois.

**CONTRACT DOCUMENTS**

Specifications and bid forms may be obtained from the Architect, Charles Grund, the Principal-In-Charge, or Lorena Adame, the Project Manager, at the office of Grund & Riesterer Architects; Voice – 312.372.5353, Fax - 312.372.5367, Email – [cjg@gnrarch.com](mailto:cjg@gnrarch.com) & [lina@gnrarch.com](mailto:lina@gnrarch.com), respectively. No bidding documents will be issued after 4:30 P.M. on May 17, 2022. Bid proposals must be submitted on the forms provided. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The Village of Brookfield will, in no case, be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any error or omission in the plans or proposal. Sealed envelopes or packages containing bids shall be addressed to the Village Manager and plainly marked “BID PROPOSAL FOR THE RENOVATION OF BROOKFIELD VILLAGE HALL, POLICE DEPARTMENT AND COMMUNITY DEVELOPMENT DEPARTMENT” on the outside of the envelope.

**QUESTIONS, CHANGES, CLARIFICATION**

Any questions that arise must be made in writing and shall be directed by electronic mail to Architect, Charles Grund, the Principal-In-Charge, or Lorena Adame, the Project Manager, at the office of Grund & Riesterer Architects; Voice – 312.372.5353, Fax - 312.372.5367, Email – [cjg@gnrarch.com](mailto:cjg@gnrarch.com) & [lina@gnrarch.com](mailto:lina@gnrarch.com), respectively. The written questions, along with the Village’s responses, shall be circulated to all known potential bidders without identifying the party submitting the questions. The cut-off for receipt of additional questions shall be 3:00 P.M., Central Daylight Savings Time on Tuesday, May 24, 2022, in order to facilitate preparation of any addenda. No inquiry received after that time will be given consideration. Replies and/or addenda will be electronically mailed to all known potential contractors by 4:00 P.M., Central Daylight Savings Time on May 25, 2022. Receipt of any addenda must be acknowledged in writing as part of the Bidder’s Proposal. Bidders shall be responsible for ensuring that they have received any and all addenda. The Village of Brookfield shall not assume responsibility for the receipt by the Bidder of any addenda.

**RIGHT TO REJECT BIDS**

The Village of Brookfield reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the Village of Brookfield.

**PAYMENT OF PREVAILING WAGES**

The general prevailing rate of wages in Cook County, Illinois, for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor, shall be paid for each craft or type of worker needed to execute the contract or to perform the work.

**AWARD OF CONTRACT**

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder that the Village of Brookfield in its sole discretion determines to be in the best interest of the village. In determining who the lowest responsive, responsible bidder is, the Village of Brookfield will consider all factors that it, in its discretion, deems relevant.

Village of Brookfield, Illinois  
Tim Wiberg, Village Manager