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Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688
(708) 485-7344 • FAX (708) 485-4971
www.brookfieldil.gov

VILLAGE PRESIDENT
Kit P. Ketchmark

VILLAGE CLERK
Brigid Weber

BOARD OF TRUSTEES
Brian G. Conroy
Edward J. Côté
Michael J. Garvey
Nicole M. Gilhooley
Kathryn S. Kaluzny
David P. LeClere

VILLAGE MANAGER
Timothy C. Wiberg

MEMBER OF
Illinois Municipal League
Proviso Township
Municipal League
West Central
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

BROOKFIELD VILLAGE BOARD MEETING AGENDA

Monday, July 22, 2019
6:30 P.M.

Edward Barcal Hall
8820 Brookfield Avenue
Brookfield, IL 60513

I. OPENING CEREMONIES: **Pledge of Allegiance to the Flag**

II. Roll Call

III. Appointments and Presentations

1. Katie Domanowski – Parks and Recreation Commission
2. Megha Patel – Conservation Commission

IV. Public Comment

V. REPORTS OF SPECIAL COMMITTEES

Trustee Cote	Finance, Library, DPW, Approval of Warrant(s)
Trustee Conroy	Chamber of Commerce
Trustee Gilhooley	Recreation, Senior Citizens
Trustee Garvey	Planning and Zoning Commission, WCC Solid Waste Agency
Trustee LeClere	Special Events, Administration, Public Safety
Trustee Kaluzny	Conservation, Beautification
President Ketchmark	Economic Development, Brookfield Zoo, WCMC, PZED

VI. OMNIBUS AGENDA

1. Approval of Minutes: Village Board July 8, Committee of the Whole July 8

2. Approval of a Resolution Authorizing the Issuance of a Notice of Award for the 2019 Pavement Striping Program

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

3. Approval of an Ordinance Amending Section 54-121 of the Village Code Entitled "Fine and Penalty Schedule"

4. Approval of an Ordinance Canceling the August 12 Regular Village Board and Committee of the Whole Meetings

5. Approval of a Resolution Authorizing the Execution of an Open Space Land Acquisition and Development (OSLAD) Grant Program Application for the Candy Cane Park Improvement Project

6. Approval of a Resolution Creating and Supporting the Complete Count Committee for the 2020 United States Census

VII. REGULAR BUSINESS

VIII. MANAGERS REPORT

IX. Executive Session

X. Motion to Adjourn

XI. Adjournment

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

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July 8, 2019

Village President Kit Ketchmark
Brookfield Village Hall
8820 Brookfield Avenue
Brookfield, IL 60513

Re: Notice of Interest for Participation in Conservation Commission

To Village President Ketchmark,

I am interested in participating as a Commissioner for the Village of Brookfield Conservation Commission (Commission). My goal, as part of the Commission, would be to help enhance the natural resources within the Village of Brookfield, with an emphasis on pollinators. Specifically, my intent would be to work with the Commission on restoring more local, smaller sites – such as residential front yards, to increase pollinator habitat. Further, I would like to work with the Commission and Village of Brookfield to consider participation in becoming a designated community through Bee City USA, in addition to the existing recognition through Tree City USA. To further these goals, I would like to participate in community outreach and engagement to share information and resources regarding native plants. I would also like to promote sustainability practices that Brookfield residents can participate in, such as the installation and use of rain barrels and compost bins. I am deeply concerned about climate change, and would like to work with the Commission on connecting the importance of trees and native landscape to help mitigate local impacts of climate change.

On the personal side, I've earned my Bachelor's degree in Earth and Environmental Sciences from University of Illinois at Chicago, and have worked as an Environmental Consultant for the private industry since 2005. I moved to the Village of Brookfield from the City of Chicago approximately two and a half years ago with my husband and daughter, so we could live in a community with plenty of green space, walkability, safety, and quality schools.

Please let me know if you would like to discuss my notice of interest. I may be reached via email at patel.megha.s@gmail.com, or cell phone at (312) 217-3470.

Sincerely,

Megha Patel

Megha Patel

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Hello Mr. Ketchmark,

I was recently informed by Maria Kaplan that a seat is coming open on the Parks and Recreation Commission for Brookfield. I am writing to express my interest in this position.

I have been a Brookfield homeowner 15 years. I am the Communications Director for the American Academy of Dermatology and have focused much of my energy during that time building my career and raising my children, Will (13) and Maddie (11).

With my children older I find myself more interested in becoming involved in the community and with more time to commit. I am also very engaged in environmental issues and curious about how communities can adapt. I have been impressed by some of the Village's projects, such as the Oak Savanna. This position seems like an excellent opportunity to marry these interests.

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I am happy to provide you with any references you may require and answer any questions. Thank you for your consideration for this position.

Sincerely,

Katie Domanowski
3240 Madison Ave.
Brookfield IL, 60513
Phone: 708/774-2067
Email: Kdomanowski@gmail.com

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
PFC - PUBLIC FUND CHECKING									
Check									
27452	07/09/2019	Open			Utility Management Refund	DOWLING, AMANDA	$26.10		
27453	07/09/2019	Open			Utility Management Refund	JEVORUTSKY, ROSALIE	$40.49		
27454	07/09/2019	Open			Utility Management Refund	Doherty, Megan	$8.10		
27455	07/09/2019	Open			Utility Management Refund	STRACHAN, KATHLEEN	$118.24		
27456	07/09/2019	Open			Utility Management Refund	NEITZEL, CRAIG	$5.50		
27457	07/09/2019	Open			Accounts Payable	Law Offices of John L Fioti	$2,400.00		
	Invoice		Date	Description		Amount			
	BF 06-19		07/09/2019	june 2019 adjudication		$2,400.00			
27458	07/09/2019	Open			Accounts Payable	Visa	$6,041.75		
	Invoice		Date	Description		Amount			
	2019-00000539		07/09/2019	fire dept *2405		$2,037.41			
	2019-00000540		07/09/2019	dept of public works *2512		$2,250.44			
	2019-00000541		07/09/2019	admin acct *2496		$374.01			
	2019-00000542		07/09/2019	CEDD account *2298		$210.00			
	2019-00000543		07/09/2019	finance *2470		$1,169.89			
27459	07/10/2019	Open			Accounts Payable	Freeway Ford Truck Sales Inc.	$26,646.27		
	Invoice		Date	Description		Amount			
	133058		06/04/2019	a/c not blowing cold		$5,557.76			
	133292		06/04/2019	replace engine		$5,400.00			
	133293		06/04/2019	parts for engine job		$8,841.75			
	133516		06/04/2019	engine replacement		$6,846.76			
27460	07/10/2019	Open			Accounts Payable	Brookfield Currency Exchange	$108.50		
	Invoice		Date	Description		Amount			
	071019		07/10/2019	plate renewal for chief's squad		$108.50			
27461	07/12/2019	Open			Utility Management Refund	BURLINGTON PROP	$73.94		
27462	07/12/2019	Open			Utility Management Refund	HICKEY, SUSAN	$66.69		
27463	07/12/2019	Open			Accounts Payable	Brookfield Currency Exchange	$116.00		
	Invoice		Date	Description		Amount			
	071219		07/12/2019	license plate renewal - 2007 Ford Edge SE plate S913895		$116.00			
27464	07/12/2019	Open			Accounts Payable	Chyna, Tom	$400.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	uncle sam parade participation and balloon twisting		$400.00			
27465	07/12/2019	Open			Accounts Payable	Geisert, Andrew	$125.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	parade - hrs 9th infantry div		$125.00			
27466	07/12/2019	Open			Accounts Payable	Leadershop, The	$150.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	parade - watch my feet		$150.00			

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27467	07/12/2019	Open			Accounts Payable	Marquee Event Rentals	$652.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	food vendor tent		$652.00			
27468	07/12/2019	Open			Accounts Payable	Matuszek, John	$185.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	parade participation		$185.00			
27469	07/12/2019	Open			Accounts Payable	Riverside Brookfield Marching Band	$125.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	parade participation		$125.00			
27470	07/12/2019	Open			Accounts Payable	Ziccarelli, Joseph	$180.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	parade participation		$180.00			
27471	07/12/2019	Open			Accounts Payable	Pessin, Jonathan	$150.00		
	Invoice		Date	Description		Amount			
	070119		07/12/2019	balloon twister		$150.00			
27472	07/15/2019	Open			Utility Management Refund	MEDEIROS, SARA & ANDREW	$67.43		
27473	07/16/2019	Open			Accounts Payable	Miles Chevrolet	$39,343.00		
	Invoice		Date	Description		Amount			
	7/9/2019		07/16/2019	2019 Chevrolet Tahoe w/Police Package		$39,343.00			
27474	07/17/2019	Open			Utility Management Refund	MAREK, MARK AND JOHN	$39.83		
27475	07/22/2019	Open			Accounts Payable	Accurate Document Destruction	$77.07		
	Invoice		Date	Description		Amount			
	15658906		07/16/2019	shredding		$77.07			
27476	07/22/2019	Open			Accounts Payable	Airgas USA LLC	$43.98		
	Invoice		Date	Description		Amount			
	9962822681		07/16/2019	cylinder rental		$43.98			
27477	07/22/2019	Open			Accounts Payable	AT&T	$2,862.02		
	Invoice		Date	Description		Amount			
	3094519409		07/16/2019	Acct 831-000-7646 076, VH phones/internet		$888.99			
	4098268406		07/16/2019	Acct 831-000-7646 080, VH phones/internet		$462.41			
	5735868400		07/16/2019	Acct 831-000-7642 856, FD phones/internet		$1,510.62			
27478	07/22/2019	Open			Accounts Payable	B & F Construction Code Services, Inc.	$966.00		
	Invoice		Date	Description		Amount			
	51608		07/16/2019	project #1119227 4423 vernon		$225.00			
	51612		07/16/2019	project #1119230, 3121 morton		$516.00			
	51559		07/16/2019	Project #1119200, 3340 Elm		$225.00			
27479	07/22/2019	Open			Accounts Payable	B Allan Graphics	$3,720.00		
	Invoice		Date	Description		Amount			
	95309		07/16/2019	2019 summer newsletter with water report		$3,720.00			
27480	07/22/2019	Open			Accounts Payable	BENISTAR/HARTFORD-6795	$843.86		
	Invoice		Date	Description		Amount			
	08012019		07/16/2019	Benistar premiums		$843.86			

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27481	07/22/2019	Open			Accounts Payable	Betty's Flowers & Gifts	$175.00		
	Invoice		Date	Description		Amount			
	756817		07/16/2019	funeral spray for Michael Garvey's dad		$175.00			
27482	07/22/2019	Open			Accounts Payable	Blue Cross Blue Shield of IL	$177,778.73		
	Invoice		Date	Description		Amount			
	2019-00000553		07/16/2019	medical insurance premiums-acct #051133		$177,778.73			
27483	07/22/2019	Open			Accounts Payable	Chicago Metropolitan Agency for Planning	$712.23		
	Invoice		Date	Description		Amount			
	FY2020--027		07/16/2019	FY2020 local contribution		$712.23			
27484	07/22/2019	Open			Accounts Payable	Chicago Office Products	$468.87		
	Invoice		Date	Description		Amount			
	970745-0		07/16/2019	magnet rare earth plast cap, file jackets		$156.37			
	970744-0		07/16/2019	letter openers, wristrest, blank check stock, red paper, postits		$258.62			
	970745-1		07/16/2019	square mailing tube		$53.88			
27485	07/22/2019	Open			Accounts Payable	Comcast	$156.85		
	Invoice		Date	Description		Amount			
	2019-00000554		07/16/2019	8771 20 167 0165665 - internet at FD		$156.85			
27486	07/22/2019	Open			Accounts Payable	ComEd	$11,936.72		
	Invoice		Date	Description		Amount			
	2019-00000555		07/16/2019	0683030051 - svc @ 8652 Southview		$29.42			
	2019-00000556		07/16/2019	2083099069 - svc @ 8501 Brookfield		$117.83			
	2019-00000559		07/16/2019	0307039096		$11,789.47			
27487	07/22/2019	Open			Accounts Payable	Constellation NewEnergy, Inc.	$506.60		
	Invoice		Date	Description		Amount			
	14989020801		07/16/2019	Account ID 8084730 street lighting		$506.60			
27488	07/22/2019	Open			Accounts Payable	Constellation NewEnergy, Inc.	$225.33		
	Invoice		Date	Description		Amount			
	15018329601		07/16/2019	Account ID 8084738, street lighting		$225.33			
27489	07/22/2019	Open			Accounts Payable	Cummins Npower LLC	$1,591.81		
	Invoice		Date	Description		Amount			
	F2-77750		07/16/2019	checked for stuck in range exhaust gas pressure sensor		$1,591.81			
27490	07/22/2019	Open			Accounts Payable	Delta Dental Of Illinois - Risk	$10,132.58		
	Invoice		Date	Description		Amount			
	1246711		07/16/2019	Dental Insurance - group #10448-000-00002-00001		$149.08			
	1246710		07/16/2019	Dental/Vision group #10448-000-00001-00000		$9,983.50			
27491	07/22/2019	Open			Accounts Payable	Elmhurst Occupational Health	$100.00		
	Invoice		Date	Description		Amount			
	00100262-00		07/16/2019	rapid 5 panel drug screen		$100.00			
27492	07/22/2019	Open			Accounts Payable	FedEx	$30.04		
	Invoice		Date	Description		Amount			
	6-595-49707		07/16/2019	audit report		$30.04			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27493	07/22/2019	Open			Accounts Payable	Gear Wash, LLC	$1,433.98		
	Invoice		Date	Description		Amount			
	15287		07/16/2019	advance cleaning, inspection, adv repairs		$230.00			
	15285		07/16/2019	advance cleaning, inspection, adv repairs		$1,203.98			
27494	07/22/2019	Open			Accounts Payable	GovTempsUSA, LLC	$2,161.25		
	Invoice		Date	Description		Amount			
	2820789		07/16/2019	martin bourke s.t. hours		$2,161.25			
27495	07/22/2019	Open			Accounts Payable	Groot Industries, Inc.	$106,811.45		
	Invoice		Date	Description		Amount			
	3571788		07/16/2019	Acct #3098-251030 - residential garbage svc		$106,811.45			
27496	07/22/2019	Open			Accounts Payable	Groot Industries, Inc.	$25,340.94		
	Invoice		Date	Description		Amount			
	3571789		07/16/2019	Acct #3098-386866 - yard waste		$25,340.94			
27497	07/22/2019	Open			Accounts Payable	Hancock Engineering	$65,350.45		
	Invoice		Date	Description		Amount			
	19-0576		07/16/2019	4531 forest - multi-family residential review		$420.00			
	19-0577		07/16/2019	veterans circle fountain improvement		$140.00			
	19-0578		07/16/2019	storm water pump station, 2019 MFT gen maint, driveway policy		$1,680.00			
	19-0579		07/16/2019	2019 street improvements - construction engineering		$57,848.75			
	19-0580		07/16/2019	brookfield ave bridge improvements		$560.00			
	19-0581		07/16/2019	4312 arthur ave - single family residence developmetn		$560.00			
	19-0582		07/16/2019	hollywood school improvements		$140.00			
	19-0583		07/16/2019	brookfield ave and congress park metra station phase II engineer		$4,001.70			
27498	07/22/2019	Open			Accounts Payable	Illinois Tax Increment Association	$650.00		
	Invoice		Date	Description		Amount			
	674019		07/16/2019	dues for july 1, 2019-june 30, 2020		$650.00			
27499	07/22/2019	Open			Accounts Payable	Kane, Mc Kenna and Associates, Inc.	$8,375.00		
	Invoice		Date	Description		Amount			
	16362		07/16/2019	proposed amendment for 8 corners tif		$2,200.00			
	16363		07/16/2019	proposed 2019 downtown tif		$6,175.00			
27500	07/22/2019	Open			Accounts Payable	KLF Enterprises	$1,050.00		
	Invoice		Date	Description		Amount			
	BALANCEDUE		07/16/2019	balance due on invoices 005756 and 005751		$1,050.00			
27501	07/22/2019	Open			Accounts Payable	L-K Fire Extinguisher Service	$217.50		
	Invoice		Date	Description		Amount			
	71682		07/16/2019	fire extinguisher maintenance		$137.50			
	71634		07/16/2019	fire extinguisher maintenance		$80.00			
27502	07/22/2019	Open			Accounts Payable	LA Fasteners Inc.	$222.24		
	Invoice		Date	Description		Amount			
	1-189505		07/16/2019	adaptor		$39.81			
	1-190110		07/16/2019	o-ring		$182.43			
27503	07/22/2019	Open			Accounts Payable	La Grange Park Ace Hardware	$31.36		
	Invoice		Date	Description		Amount			
	78701		07/16/2019	ferrule/stops		$8.87			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name		Transaction Amount	Reconciled Amount	Difference
	78703		07/16/2019	tarp			$22.49			
27504	07/22/2019	Open			Accounts Payable	Lakeview Bus Lines Inc		$1,716.20		
	Invoice		Date	Description			Amount			
	1260629		07/16/2019	bus to chicago dogs			$470.00			
	1260599		07/16/2019	bus to haunted trails			$590.00			
	1260539		07/16/2019	bus to 12th street beach			$290.00			
	1260557		07/16/2019	bus to indiana dunes			$366.20			
27505	07/22/2019	Open			Accounts Payable	Lauterbach & Amen, LLP		$9,700.00		
	Invoice		Date	Description			Amount			
	36542		07/16/2019	GASB 67/68 firefighter & police pension, tax levy police pension			$7,400.00			
	37351		07/16/2019	tax levy firefighter pension			$2,300.00			
27506	07/22/2019	Open			Accounts Payable	Lawson Products, Inc.		$766.94		
	Invoice		Date	Description			Amount			
	9306822182		07/16/2019	bent-pull hitch pin w/hole			$33.79			
	9306790258		07/16/2019	hex cap screw, hex nut, flat washer			$178.24			
	9306801133		07/16/2019	screw, battery cable lug, mini fuse, elec tape, drill bits, thre			$453.36			
	9306811626		07/16/2019	serviceline yellow plugs			$101.55			
27507	07/22/2019	Open			Accounts Payable	Lehigh Hanson		$6,307.65		
	Invoice		Date	Description			Amount			
	5750143		07/16/2019	grade8 stone, bed/backfill			$329.98			
	5749822		07/16/2019	grade8 stone, bed/backfill			$663.46			
	5751116		07/16/2019	grade8 stone			$535.42			
	5750756		07/16/2019	grade8 stone			$448.39			
	5749498		07/16/2019	grade8 stone			$606.47			
	5750435		07/16/2019	grade8 stone			$640.97			
	5745334		07/16/2019	grade8 stone			$78.71			
	5745655		07/16/2019	grade8 stone			$85.55			
	5747186		07/16/2019	grade8 stone			$313.84			
	5747449		07/16/2019	bed/backfill			$188.55			
	5751480		07/16/2019	grade8 stone			$469.67			
	5751807		07/16/2019	grade8 stone			$344.61			
	5752126		07/16/2019	grade8 stone			$43.98			
	5752776		07/16/2019	grade8 stone			$190.02			
	5753391		07/16/2019	grade8 stone			$714.21			
	5753081		07/16/2019	grade8 stone			$653.82			
27508	07/22/2019	Open			Accounts Payable	Living Waters Consultants, Inc.		$1,840.00		
	Invoice		Date	Description			Amount			
	2446		07/16/2019	native plant maintenance			$1,840.00			
27509	07/22/2019	Open			Accounts Payable	Lyons Pinner Electric Co		$6,380.07		
	Invoice		Date	Description			Amount			
	6643		07/16/2019	8074 to 8078 brookfield ave - street lights out			$874.07			
	6854		07/16/2019	splash pad - wire power for control panel			$331.00			
	6793		07/16/2019	install control box to house the splash pad control unit			$5,175.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27510	07/22/2019	Open			Accounts Payable	M.E. Simpson Co., Inc.	$6,445.00		
	Invoice		Date	Description			Amount		
	32204		07/16/2019	c-factor testing services			$5,550.00		
	33535		07/16/2019	line location services			$895.00		
27511	07/22/2019	Open			Accounts Payable	MAILFINANCE	$1,170.69		
	Invoice		Date	Description			Amount		
	N7794936		07/16/2019	Mail machine lease payment			$1,170.69		
27512	07/22/2019	Open			Accounts Payable	Menards	$353.05		
	Invoice		Date	Description			Amount		
	26971		07/16/2019	wedge anchor, masonry bit			$38.60		
	26970		07/16/2019	chlorine tablets			$74.99		
	27536		07/16/2019	algaecide, shelf steel, metal anchor kit, gloves, pool shock			$129.42		
	27469		07/16/2019	hex bolt, tee nuts, speedbor bit, lag screw			$16.20		
	27470		07/16/2019	ac2 green treated, post support			$93.84		
27513	07/22/2019	Open			Accounts Payable	Metro Garage, Inc.	$50.00		
	Invoice		Date	Description			Amount		
	44229		07/16/2019	2 axle dot safety inspection			$25.00		
	44312		07/16/2019	2 axle dot safety inspection			$25.00		
27514	07/22/2019	Open			Accounts Payable	Metropolitan Industries Inc	$6,408.00		
	Invoice		Date	Description			Amount		
	INV005888		07/16/2019	remove, repair, and reinstall pump at washington & prairie			$6,408.00		
27515	07/22/2019	Open			Accounts Payable	Midwest Lube, Inc	$655.30		
	Invoice		Date	Description			Amount		
	028784		07/16/2019	ladder 419 air control box			$655.30		
27516	07/22/2019	Open			Accounts Payable	Monroe Truck Equipment	$3,756.00		
	Invoice		Date	Description			Amount		
	76613		07/16/2019	thieman toplifter steel two-piece tailgate w/toggle switch contr			$3,756.00		
27517	07/22/2019	Open			Accounts Payable	Muellermist Irrigation Co.	$135.98		
	Invoice		Date	Description			Amount		
	91791		07/16/2019	replace and repair 3 broken heads due to new concrete			$135.98		
27518	07/22/2019	Open			Accounts Payable	NCPERS Group Life Ins.	$168.00		
	Invoice		Date	Description			Amount		
	3090072019		07/16/2019	supplemental life insurance			$168.00		
27519	07/22/2019	Open			Accounts Payable	Neopost	$2,620.47		
	Invoice		Date	Description			Amount		
	070219		07/16/2019	postage, ink for postage machine			$2,620.47		
27520	07/22/2019	Open			Accounts Payable	NICOR	$103.32		
	Invoice		Date	Description			Amount		
	2019-00000566		07/16/2019	4301 Elm			$21.62		
	2019-00000567		07/16/2019	4523 Eberly			$47.12		
	2019-00000568		07/16/2019	8820 Washington			$34.58		

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27521	07/22/2019	Open			Accounts Payable	Orkin Inc.	$542.30		
	Invoice		Date	Description			Amount		
	181698247		07/16/2019	pest control - 3830 Maple			$69.75		
	181697816		07/16/2019	pest control - 4301 Elm			$52.41		
	181698244		07/16/2019	pest control - 4523 Eberly			$63.42		
	181697669		07/16/2019	pest control - 4545 Eberly			$82.20		
	181698243		07/16/2019	pest control - 8820 Brookfield			$78.31		
	181696920		07/16/2019	pest control - fire stations 1&2			$125.07		
	181697691		07/16/2019	pest control - train station			$71.14		
27522	07/22/2019	Open			Accounts Payable	Priority Print	$725.40		
	Invoice		Date	Description			Amount		
	20191179		07/16/2019	banners for 4th of july			$725.40		
27523	07/22/2019	Open			Accounts Payable	ProxIT Technology Solutions	$15,220.05		
	Invoice		Date	Description			Amount		
	20240		07/16/2019	barracuda email spam protect			$222.00		
	20242		07/16/2019	cloud backup of servers			$2,314.00		
	20341		07/16/2019	portable blu-ray writer, portable drive			$300.57		
	20316		07/16/2019	t&m contract			$7,807.50		
	20357		07/16/2019	ssl certificate renewal			$859.98		
	20359		07/16/2019	windows server licensing and fileshare upgrade			$3,716.00		
27524	07/22/2019	Open			Accounts Payable	Sam's Club	$135.46		
	Invoice		Date	Description			Amount		
	000000-5/28/19		07/16/2019	lens cleaning wipes, stirrers, bottled water			$29.42		
	000000-6/13/19		07/16/2019	advil, salt, vinegar, dish soap			$27.00		
	000000-6/12/19		07/16/2019	coffee, water			$79.04		
27525	07/22/2019	Open			Accounts Payable	Six F Studio, LLC	$435.00		
	Invoice		Date	Description			Amount		
	73400		07/16/2019	maintenance package			$435.00		
27526	07/22/2019	Open			Accounts Payable	Storino, Ramello & Durkin	$24,246.46		
	Invoice		Date	Description			Amount		
	78242		07/16/2019	additional village legal fees - May 2019			$449.26		
	78222		07/16/2019	retainer - June 2019			$13,700.00		
	2019-00000585		07/16/2019	additional village legal fees			$10,097.20		
27527	07/22/2019	Open			Accounts Payable	Swan Cleaners	$50.75		
	Invoice		Date	Description			Amount		
	0330		07/16/2019	tablecloths			$35.00		
	0219		07/16/2019	tablecloths			$15.75		
27528	07/22/2019	Open			Accounts Payable	Third Millennium Associates, Inc	$1,889.49		
	Invoice		Date	Description			Amount		
	23629		07/16/2019	off season server fee for vehicle online system 8/2019-4/2020			$675.00		
	23658		07/16/2019	may 2019 lockbox			$1,214.49		
27529	07/22/2019	Open			Accounts Payable	Thompson Elevator Inspection Service Inc.	$443.00		
	Invoice		Date	Description			Amount		
	19-0305		07/16/2019	elevator plan review 3524 maple			$100.00		

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name		Transaction Amount	Reconciled Amount	Difference
	19-1207		07/16/2019	inspections & certificates - 8822 brookfield, 9415 rochester			$193.00			
	19-0358		07/16/2019	inspection & certificate - 8820 brookfield			$50.00			
	19-0845		07/16/2019	new construction inspection - 3928 sunnyside			$100.00			
27530	07/22/2019	Open			Accounts Payable	Three Oaks Ground Cover		$4,425.00		
	Invoice		Date	Description			Amount			
	70657		07/16/2019	blown PGSS			$4,425.00			
27531	07/22/2019	Open			Accounts Payable	Unifirst Corporation		$1,793.85		
	Invoice		Date	Description			Amount			
	081 1396041		07/16/2019	laundry service			$207.43			
	061 1213917		07/16/2019	Village Hall Mats			$187.51			
	061 1213918		07/16/2019	Metra Station Mats			$44.30			
	061 1213916		07/16/2019	Public Works Mats			$45.08			
	081 1394180		07/16/2019	laundry service			$253.63			
	061 1215429		07/16/2019	Village Hall Mats			$198.75			
	061 1215430		07/16/2019	Metra Station Mats			$46.94			
	061 1215428		07/16/2019	Public Works Mats			$47.80			
	081 1392323		07/16/2019	laundry service			$208.63			
	061 1210841		07/16/2019	Village Hall Mats			$187.51			
	061 1210842		07/16/2019	Metra Station Mats			$44.30			
	061 1210840		07/16/2019	Public Works Mats			$45.08			
	061 1212389		07/16/2019	Village Hall Mats			$187.51			
	061 1212390		07/16/2019	Metra Station Mats			$44.30			
	061 1212388		07/16/2019	Public Works Mats			$45.08			
27532	07/22/2019	Open			Accounts Payable	USA Bluebook		$61.77		
	Invoice		Date	Description			Amount			
	920826		07/16/2019	leak tests			$61.77			
27533	07/22/2019	Open			Accounts Payable	Verizon Wireless		$243.50		
	Invoice		Date	Description			Amount			
	9832767381		07/16/2019	Acct #742014313-00001 trustee ipads			$163.40			
	9832954798		07/16/2019	Acct #685033343-00006, DCUs			$80.10			
27534	07/22/2019	Open			Accounts Payable	WC3		$23,991.66		
	Invoice		Date	Description			Amount			
	2019-August Memb		07/16/2019	August 2019 Membership fee			$23,991.66			
27535	07/22/2019	Open			Accounts Payable	Wednesday Journal		$482.00		
	Invoice		Date	Description			Amount			
	20083-R		07/16/2019	treasurer's report			$482.00			
27536	07/22/2019	Open			Accounts Payable	West Central Municipal Conference		$18,955.00		
	Invoice		Date	Description			Amount			
	0009427-IN		07/16/2019	annual dinner 6/14/19			$180.00			
	0006806-IN		07/16/2019	spring 2019 trees			$18,775.00			
27537	07/22/2019	Open			Accounts Payable	Dubin, Richard		$119.00		
	Invoice		Date	Description			Amount			
	071019		07/17/2019	ACLS renewal			$119.00			

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
27538	07/22/2019	Open			Accounts Payable	Bevers, Megan	$290.00		
	Invoice		Date	Description		Amount			
	RT9360		07/17/2019	teen traveler		$290.00			
27539	07/22/2019	Open			Accounts Payable	Lefebvre, Roxann	$100.00		
	Invoice		Date	Description		Amount			
	RT9252		07/17/2019	picnic refund		$100.00			
27540	07/22/2019	Open			Accounts Payable	Picton, Kelly	$71.00		
	Invoice		Date	Description		Amount			
	RT9334		07/17/2019	family bingo night, zumba gold		$71.00			
27541	07/22/2019	Open			Accounts Payable	Weinert, Rick	$100.00		
	Invoice		Date	Description		Amount			
	RT9253		07/17/2019	picnic refund		$100.00			
27542	07/22/2019	Open			Accounts Payable	Jumpin G's Incorporated	$1,620.00		
	Invoice		Date	Description		Amount			
	150		07/17/2019	bouncy house castle		$1,620.00			
27543	07/22/2019	Open			Accounts Payable	Foskett, Dave	$3,000.00		
	Invoice		Date	Description		Amount			
	071519		07/17/2019	bond, permit #2019-00000134		$3,000.00			
27544	07/22/2019	Open			Accounts Payable	Ludicrous Speed Real Estate LLC	$3,000.00		
	Invoice		Date	Description		Amount			
	070119		07/17/2019	street & parkway bond, permit #2017-00001492		$3,000.00			
27545	07/22/2019	Open			Accounts Payable	Rogers, Rick	$175.00		
	Invoice		Date	Description		Amount			
	071619		07/17/2019	50/50 sidewalk program		$175.00			
27546	07/22/2019	Open			Accounts Payable	Sevcikova, Jarmila	$100.00		
	Invoice		Date	Description		Amount			
	1889		07/17/2019	moved out of Brookfield		$100.00			
27547	07/22/2019	Open			Accounts Payable	Verhey, Eleanor	$42.00		
	Invoice		Date	Description		Amount			
	9474		07/17/2019	senior rate vehicle sticker		$42.00			
27548	07/22/2019	Open			Accounts Payable	Barkley, Jacqueline	$28.00		
	Invoice		Date	Description		Amount			
	RT9363		07/17/2019	kidnastics		$28.00			
27549	07/22/2019	Open			Accounts Payable	Castorena, Heather	$28.00		
	Invoice		Date	Description		Amount			
	RT9364		07/17/2019	kidnastics		$28.00			
27550	07/22/2019	Open			Accounts Payable	Cyrwus, Mark	$125.00		
	Invoice		Date	Description		Amount			
	RT9319		07/17/2019	tots prep		$125.00			
27551	07/22/2019	Open			Accounts Payable	Everson, Leslie	$35.00		
	Invoice		Date	Description		Amount			
	RT9281		07/17/2019	week 4 3day		$35.00			

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name		Transaction Amount	Reconciled Amount	Difference
27552	07/22/2019	Open			Accounts Payable	Fowler, Allegra		$28.00		
	Invoice		Date	Description			Amount			
	RT9365		07/17/2019	kidnastics			$28.00			
27553	07/22/2019	Open			Accounts Payable	Glazik, Michelle		$80.00		
	Invoice		Date	Description			Amount			
	RT9280		07/17/2019	week 5 3day flex			$80.00			
27554	07/22/2019	Open			Accounts Payable	Kirkland, Erica		$80.00		
	Invoice		Date	Description			Amount			
	RT9260		07/17/2019	week 7 2day			$80.00			
27555	07/22/2019	Open			Accounts Payable	Lechmar, Delores		$28.00		
	Invoice		Date	Description			Amount			
	RT9361		07/17/2019	junior gymnastics			$28.00			
27556	07/22/2019	Open			Accounts Payable	Lynn, Rachel		$520.00		
	Invoice		Date	Description			Amount			
	RT9205		07/17/2019	picnic refund			$520.00			
27557	07/22/2019	Open			Accounts Payable	Miltzow, Brandon		$435.00		
	Invoice		Date	Description			Amount			
	RT9255		07/17/2019	week 4-9 3day flex			$435.00			
27558	07/22/2019	Open			Accounts Payable	Oconnell, Rebecca		$20.00		
	Invoice		Date	Description			Amount			
	RT9283		07/17/2019	week 4 2day			$20.00			
27559	07/22/2019	Open			Accounts Payable	Oconnell, Rebecca		$28.00		
	Invoice		Date	Description			Amount			
	RT9307		07/17/2019	adult & tot t-ball			$28.00			
27560	07/22/2019	Open			Accounts Payable	Olson, Spencer		$37.00		
	Invoice		Date	Description			Amount			
	RT9352		07/17/2019	youth lacrosse			$37.00			
27561	07/22/2019	Open			Accounts Payable	Trujillo, Noemi		$28.00		
	Invoice		Date	Description			Amount			
	RT9351		07/17/2019	beginning tumbling			$28.00			
27562	07/22/2019	Open			Accounts Payable	Ulrich, Andrew		$165.00		
	Invoice		Date	Description			Amount			
	RT9267		07/17/2019	week 5			$165.00			
27563	07/22/2019	Open			Accounts Payable	Will, Bevin		$35.00		
	Invoice		Date	Description			Amount			
	RT9282		07/17/2019	week 4 3day			$35.00			
27564	07/22/2019	Open			Accounts Payable	Wingelnik, Jennifer		$28.00		
	Invoice		Date	Description			Amount			
	RT9362		07/17/2019	junior gymnastics			$28.00			
Type Check Totals:					113 Transactions			$653,603.06		
EFT										
778	07/12/2019	Open			Accounts Payable	Village of Brookfield		$404,382.90		
	Invoice		Date	Description			Amount			
	2019-00000544		07/12/2019	salaries			$404,382.90			

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
779	07/12/2019	Open			Accounts Payable	Village of Brookfield	$14,152.63		
	Invoice		Date	Description		Amount			
	2019-00000545		07/12/2019	FICA/Medicare		$14,152.63			
780	07/12/2019	Open			Accounts Payable	Village of Brookfield	$283.63		
	Invoice		Date	Description		Amount			
	2019-00000546		07/12/2019	SUI		$283.63			
781	07/12/2019	Open			Accounts Payable	Village of Brookfield	$718.30		
	Invoice		Date	Description		Amount			
	2019-00000547		07/12/2019	Paycom processing fees		$718.30			
782	07/09/2019	Open			Accounts Payable	IMRF	$58,431.75		
	Invoice		Date	Description		Amount			
	2019-00000548		07/09/2019	employee/employer contributions		$58,431.75			
783	07/17/2019	Open			Accounts Payable	Redmond, Kathleen	$1,300.00		
	Invoice		Date	Description		Amount			
	042319-2		07/17/2019	balance due for 4th of july		$1,300.00			
Type EFT Totals:					6 Transactions		$479,269.21		

PFC - PUBLIC FUND CHECKING Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	113	$653,603.06	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	113	$653,603.06	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	$479,269.21	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Total	6	$479,269.21	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	$1,132,872.27	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00

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Village of Brookfield

Corporate Warrant - 07/22/2019

From Payment Date: 7/9/2019 - To Payment Date: 7/22/2019

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source		Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total	119	$1,132,872.27		$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	113	$653,603.06	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	113	$653,603.06	$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	6	$479,269.21	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Total	6	$479,269.21	$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	119	$1,132,872.27	$0.00
	Reconciled	0	$0.00	$0.00
	Voided	0	$0.00	$0.00
	Stopped	0	$0.00	$0.00
	Total	119	$1,132,872.27	$0.00

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VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES
AT A VILLAGE BOARD MEETING
HELD ON MONDAY, July 8, 2019
IN THE BROOKFIELD MUNICIPAL BUILDING

MEMBERS PRESENT: **President Kit Ketchmark, Trustees Nicole Gilhooley, Brian Conroy, Katie Kaluzny and David LeClere. Village Clerk Brigid Weber**

MEMBERS ABSENT: **Trustees Garvey and Cote**

ALSO PRESENT:
Village Manager Timothy C. Wiberg
Assistant Village Manager George Issakoo
Finance Director Doug Cooper
Human Resources Director Michelle Robbins
Public Works Director Carl Muel
Village Attorney Richard Ramello
CD Intern Marty Burke
Village Planner Elyse Vukelich
Village Engineer Derek Treichel

NOTE: First twenty minutes of Village Board Meeting was not recorded.

On Monday July 8, 2019 President Ketchmark called the Village Board of Trustees meeting to order at 6:30 P.M. and led the Pledge of Allegiance to the Flag.

APPOINTMENTS AND PRESENTATIONS

Appointment of Members to the Complete Count Committee. (Note: no recording of names of members and whether Oath of Office was administered)

PUBLIC COMMENT

REPORTS OF SPECIAL COMMITTEES (Note: Not recorded)

Finance, Library, DPW, Approval of Warrant(s)– Trustee Cote (Trustee LeClere acting Finance Chair

Approval of Warrant dated July 8, 2019 - $1,447,671.94

Motion by Trustee LeClere, seconded by Trustee Conroy, to approve the Warrant dated July 8, 2019 in the amount of $1,447,671.94. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.

Library:

Chamber of Commerce – Trustee Conroy

Recreation – Senior Citizens - Trustee Gilhooley

Senior Citizens:

Planning and Zoning, WCMC Solid Waste – Trustee Garvey

Special Events – Trustee LeClere

Conservation and Beautification – Trustee Kaluzny

Economic Development, Brookfield Zoo, WCMC, PZED – President Ketchmark

OMNIBUS AGENDA (Motion and vote taken from Motion Sheet due to no recording)

Approval of Minutes: Village Board June 24, Committee of the Whole June 24

Approval of a Resolution Awarding a Bid for the 2019 Sidewalk Improvement Program

Approval of an Ordinance Authorizing a Class 8 Liquor License and a Class S3 Liquor License for the Brookfield Chamber of Commerce Annual Car Show and the Brookfield Art Fest

Approval of an Ordinance Authorizing the Appointment of an Interim Community and Economic Development Department Director

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Approval of a Resolution to Approve an Official Bond for the Appointment of Leonard B. Cannata as a Village Hearing Officer Authorizing the Execution of a General Release Agreement

Motion by Trustee LeClere, seconded by Trustee Gilhooley, to approve the Omnibus Agenda of the Regular Village Board Meeting of July 8, 2019. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.

REGULAR BUSINESS

Consideration of an Ordinance Authorizing the Execution of an Intergovernmental Agreement between the Village of Brookfield and the Brookfield Public Library Regarding a Permit Fee Waiver

Motion by Trustee Gilhooley, seconded by Trustee Kaluzny, to approve an Ordinance Authorizing the Execution of an Intergovernmental Agreement between the Village of Brookfield and the Brookfield Public Library Regarding a Permit Fee Waiver. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.

Consideration of a Resolution Rejecting All Bids for the 2019 Sidewalk Improvement Program

Motion by Trustee LeClere, seconded by Trustee Gilhooley, to approve a Resolution rejecting all bids for the 2019 Sidewalk Improvement Program. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.

Consideration of an Ordinance Authorizing the Issuance of a Notice of Award for the 2019 Sidewalk Improvement Program to Schroeder and Schroeder, Inc. in the Amount of $85,250

Motion by Trustee LeClere, seconded by Trustee Gilhooley, to approve an Ordinance Authorizing the Issuance of a Notice of Award for the 2019 Sidewalk Improvement Program. Upon roll call, the Motion carried as follows: Ayes: President Ketchmark, Trustees Gilhooley, Kaluzny and LeClere. Nays: Trustee Conroy. Absent: Trustees Garvey and Cote.

MANAGER'S REPORT – Village Manager Timothy Weiberg

No recording

ADJOURN REGULAR VILLAGE BOARD MEETING

Motion by Trustee Kaluzny, seconded by Trustee Gilhooley, to adjourn the Regular Village Board Meeting of July 8, 2019 at 6:47 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.

Brigid Weber
Village Clerk

/LLS

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VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES AT A COMMITTEE OF THE WHOLE MEETING

HELD ON MONDAY, JULY 8, 2019
IN THE BROOKFIELD MUNICIPAL BUILDING

MEMBERS PRESENT: President Kit Ketchmark, Trustees Nicole Gilhooley, Brian Conroy, Katie Kaluzny and David LeClere. Village Clerk Brigid Weber

MEMBERS ABSENT: Trustees Garvey and Cote

ALSO PRESENT:
Village Manager Timothy C. Wiberg
Assistant Village Manager George Issakoo
Finance Director Doug Cooper
Human Resources Director Michelle Robbins
Public Works Director Carl Muel
Village Attorney Richard Ramello
CD Intern Marty Burke
Village Planner Elyse Vukelich
Village Engineer Derek Treichel

President Ketchmark called the Committee of the Whole Meeting of July 8, 2019 to order at 6:47 P.M.

Discussion of Brookfield Avenue Bridge Design Elements

Discussion of aesthetic add-ons to the Brookfield Avenue Bridge for recommendation to Village Staff.

Review of 2018 Annual Audit Report

Informational presentation by Auditors Lauterbach and Amen who recommended that the Village investigate the fund balances and adopt future budgets to address those items not in compliance.

Continuation of Discussion on the Grand Boulevard Tax Increment Financing Districts

Kane McKenna presentation of proposed Grand Boulevard TIF boundaries

PUBLIC C0MMENT Any member of the audience who wishes to address the President and Village Board may do so at this time

ADJOURNMENT

Motion by Trustee Gilhooley, seconded by Trustee LeClere, to adjourn the Committee of the Whole meeting of July 8, 2019 at 7:57 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Gilhooley, Conroy, Kaluzny and LeClere. Nays: None. Absent: Trustees Garvey and Cote.:

Brigid Weber
Village Clerk

/LLS

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Request For Board Action

REFERRED TO BOARD: July 22nd, 2019 **AGENDA ITEM NO: 2**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of a resolution to Award a Contract for the 2019 Pavement Striping Program to Superior Road Striping Inc., in the amount of $39,430.70.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Each year the Village budgets for a Pavement Striping Program. Village staff surveys the community for faded and deteriorated striping. Included in the Striping Program are stop bars, crosswalks, parking stripes, double and single yellow lines. Annually, Hancock Engineering conducts a sealed bid process to retain the services of a contractor to perform the Pavement Striping Program.

On July 3rd, 2019 a bid notice was published in the Landmark. On July 16th, 2019 the Village received and publicly opened three bids.

Contractor	Bid
Superior Road Striping, Inc.	$39,430.70
Marking Specialist Corporation	$39,974.48
Precision Pavement Marking, Inc.	$89,250.50
Engineers Estimate	$51,837.00

The lowest bidder, Superior Road Striping Inc., is a well qualified, local Chicago area contractor who has satisfactorily completed many municipal projects. They have a sufficient work force with which to complete this project by the required completion date. It is Hancock Engineering Co. recommendation that the Village accept the proposal submitted by Superior Road Striping, Inc.

FINANCIAL IMPACT:
The 2019 Pavement Striping Program was budgeted for $40,000.00 and the actual cost for the program was $39,430.70.

DOCUMENTS ATTACHED:
1. Resolution
2. Hancock Recommendation letter and bid tabulation

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RECOMMENDED MOTION:

Motion to approve Resolution to award contract to Superior Road Striping, Inc. for the 2019 Pavement Striping Program.

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RESOLUTION NO. R – 2019 - 33

A RESOLUTION AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD FOR THE 2019 PAVEMENT STRIPING PROJECT FOR THE VILLAGE OF BROOKFIELD, ILLINOIS

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 222ND DAY OF JULY 2019

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RESOLUTION NO. R – 2019 -

A RESOLUTION AUTHORIZING THE ISSUANCE OF A NOTICE OF AWARD FOR THE 2019 PAVEMENT STRIPING PROJECT FOR THE VILLAGE OF BROOKFIELD, ILLINOIS

WHEREAS, pursuant to Article 11 of the Illinois Municipal Code, 65 ILCS 5/11, the Village of Brookfield (the "Village") has the authority to improve and maintain roadways within its corporate limits;

WHEREAS, the Village proposes to install thermoplastic pavement marking at various locations within the Village for the public benefit and designated as the 2019 Pavement Striping Project (the "Project");

WHEREAS, the Village publicly advertised for sealed bids for the Project;

WHEREAS, bids were received, publicly opened, examined and declared at 11:00 a.m. on Tuesday, July 16, 2019; and

WHEREAS, three (3) bids were received and opened and of the bids received and opened, the apparent lowest responsible bidder is Superior Road Striping Incorporated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Brookfield, Cook County, Illinois, as follows:

Section 1: **Incorporation of Preamble.** The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

Section 2: **Lowest Responsible Bidder.** The corporate authorities do hereby find Superior Road Striping Incorporated to be the lowest responsible bidder for the construction of the Project.

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Section 3: **Contract Award.** Superior Road Striping Incorporated is hereby awarded the contract for the Project, at the prices set forth in its bid subject to the furnishing of the proper bonds and insurance.

Section 4: **Authorization to Execute Notice of Award.** The Village President is hereby authorized to execute and the Village Clerk to attest and seal a Notice of Award substantially in the form attached hereto as Exhibit "A" and made a part hereof. The Notice of Award shall be issued to Superior Road Striping Incorporated, the lowest responsible bidder, for the construction of the Project. The Notice of Award shall be accompanied by a sufficient number of contracts with all other written contract documents attached for execution by Superior Road Striping Incorporated

Section 5: **Authorization to Execute Contract.** The form, terms and provisions of the Contract and the separate exhibits as provided in the Contract are hereby approved in substantially the form attached hereto as Exhibit "B," with such insertions, omissions and changes as shall be approved by the Village President of the Village, the execution of such documents being conclusive evidence of such approval. Provided that Superior Road Striping Incorporated returns to the Village within ten (10) days of the receipt of the Notice of Award the Contract with all other written contract documents attached, properly executed by it, along with the proper contract bonds, then the Village President is authorized to execute and the Village Clerk to attest the Contract and other written contract documents. The officials, officers, employees and agents of the village are authorized to take such actions and execute such documents as are necessary to carry out the purpose and intent of this resolution.

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Section 6: **Payment of Prevailing Rate of Wages.** The general prevailing rate of wages in Cook County, Illinois, for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor shall be paid for each craft or type of worker needed to execute the Contract or to perform such work.

Section 7: **Effective Date.** This resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED this 22nd day of July 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS:_____

ABSENT:_____

ABSTENTION:_____

APPROVED by me this 22nd day of July 2019.

_____
Kit P. Ketchmark, President of the
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,
this 22nd day of July 2019.

_____
Brigid Weber, Clerk of the Village
of Brookfield, Cook County, Illinois

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Exhibit "A"

VILLAGE OF BROOKFIELD, ILLINOIS

NOTICE OF AWARD

TO: Superior Road Striping Incorporated
1980 North Hawthorne Avenue
Melrose Park, Illinois 60160

PROJECT DESCRIPTION: 2019 Pavement Striping Project - Village of Brookfield

THE VILLAGE OF BROOKFIELD has considered the bid submitted by you for the above-described work in response to its Notice to Bidders and Invitation for Bidders.

YOU ARE HEREBY NOTIFIED that your bid has been accepted for items in the amount of Thirty-Nine Thousand Four Hundred Thirty and 70/100 Dollars ($39,430.70), payable on a unit price basis for the units of work listed in the Proposal properly installed and accepted by the Village, further subject to the furnishing of the proper bonds and insurance. The total award and the total price shown in the Contract are approximate only and are subject to increase or decrease. The Village shall pay Superior Road Striping Incorporated for the performance of the work, at the unit prices set forth in the Contract as full compensation for furnishing all the materials, for doing all work contemplated and specified in the Contract. The payment to Superior Road Striping Incorporated for the performance of the work shall be the amount of the summation of the actual quantities, as installed and finally determined, multiplied by the unit prices shown on the schedule of prices in the Contract.

You are required to execute the Contract and furnish the required contract bonds and insurance within ten (10) calendar days from the date of the receipt of this Notice.

If you fail to execute said Contract and to furnish said bonds and insurance within ten (10) days from the publication of this Notice, the Village will be entitled to consider all your rights arising out of the Village's acceptance of your bid as abandoned and as a forfeiture of your bid security. The Village will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Village of Brookfield.

Dated this 22nd day of July 2019.

VILLAGE OF BROOKFIELD, ILLINOIS,

By:_____
Kit P. Ketchmark, President of the
Village of Brookfield, Cook County, Illinois

ATTEST:

By:_____
Brigid Weber, Clerk of the
Village of Brookfield, Cook County, Illinois

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Exhibit "A"

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by Superior Road Striping Incorporated this ____ day of July 2019

Superior Road Striping Incorporated

By:_____
Joan Maire Yario, President

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Exhibit "B"
CONTRACT
by and between the
VILLAGE OF BROOKFIELD, ILLINOIS
and
SUPERIOR ROAD STRIPING INCORPORATED
for the
2019 PAVEMENT STRIPING PROJECT

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CONTRACT

This Contract is made this 22nd day of July 2019 between the Village of Brookfield, the "Department," and Superior Road Striping Incorporated, 1980 North Hawthorne Avenue, Melrose Park, Illinois 60160, the "Contractor," for the Village of Brookfield - 2019 Pavement Striping Project.

The Contractor hereby agrees as hereinafter set forth:

1. For and in consideration of the payments to be made by the Department and the agreements set forth in the Proposal hereto attached to be made to Contractor, and according to the terms of the Contract Bond, the Department and the Contractor agree that the Contractor at its own proper cost and expense shall perform the following work, furnish all materials and labor necessary to complete the work and in full compliance with all of the terms and the requirements of this agreement:

2019 Pavement Striping Project - Village of Brookfield

in strict compliance with the contract documents listed in Section 8 below which are essential documents of and made a part of this Contract.

2. **Contract Sum**. The Department shall pay the Contractor for the performance of the work, at the unit prices set forth on the Schedule of Prices below as full compensation for furnishing all the materials, for doing all work contemplated and specified in this contract, for all loss or damage arising out of the nature of the work or from any action of the elements, or from any unforeseen difficulties which may be encountered in the prosecution of the same, for all risks of every description connected with the work, and for well and faithfully completing the work, and the whole thereof, in full compliance with the plans and contract documents, and within the time stated below, which time is hereby declared to be of the essence of this contract. The quantities set forth on the Schedule of Prices below are approximate only and are subject to increase or decrease. The Contractor will receive, in full payment, the amount of the summation of the actual quantities, as finally determined, multiplied by the unit prices shown on the Schedule of Prices below.

SCHEDULE OF PRICES

ITEM NO.	DESCRIPTION OF PAY ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Thermoplastic Pavement Marking – Line 4″	11,298	Foot	$0.75	$8,473.50
2	Thermoplastic Pavement Marking – Line 6″	13,012	Foot	$0.90	$11,710.80
3	Thermoplastic Pavement Marking – Line 12″	579	Foot	$2.00	$1,158.00
4	Thermoplastic Pavement Marking – Line 24″	304	Foot	$5.00	$1,520.00
5	Thermoplastic Pavement Marking – Letters and Symbols	25	Square Foot	$10.00	$250.00
6	Modified Urethane Pavement Marking – Line 4″	240	Foot	$2.00	$480.00

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7	Modified Urethane Pavement Marking – Line 12″	708	Foot	$5.00	$3,540.00
8	Modified Urethane Pavement Marking – Line 24″	172	Foot	$13.00	$2,236.00
9	Pavement Marking Removal	12,578	Square Foot	$0.80	$10,062.40
	TOTAL				**$39,430.70**

3. Contract Time. The Contractor shall commence the work following execution of this Contract and the submission of the required bonds and evidence of insurance, and complete the work on or before sixty (60) calendar days from the date of the issuance of the Notice of Award, unless an extension of time is granted in accordance with the Specifications. In case of failure to complete the Work within the time named herein or within such extra time as may have been allowed by extensions, the Village shall withhold from such sums as may be due the Contractor under the terms of this Contract, the sum of Four Hundred Seventy-Five Dollars ($475.00) per Calendar Day, which costs will be considered and be treated not as a penalty but as damages due the Village from the Contractor by reasons of inconvenience and added costs to the Village resulting from the failure of the undersigned to complete the Work within the time specified in the Contract.

4. Payments. Partial payment, acceptance, and final payment are to be made to the Contractor in accordance with and subject to the provisions embodied in the General Conditions, which are made a part of this Contract. The Department shall approve payment of and pay to the Contractor any and all fees, charges and amounts due to Contractor for services performed prior to the termination consistent with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4 *et seq*.). The Contractor shall comply with the requirements of the Local Government Prompt Payment Act (50 ILCS 505/4 *et seq*.).

5. Assignment of Contract. The Contract shall be deemed to be exclusive between the Department and the Contractor. This Contract shall not be assigned by the Contractor without first obtaining permission in writing from the Department. The Department may refuse to accept any substitute Contractor for any reason.

6. Contractor Record Retention. The Contractor shall maintain all books and records relating to the performance of the work under the Contract, and all subcontractors shall maintain books and records relating to their performance of work under their subcontracts. The books and records shall be maintained by the Contractor and subcontractors in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq*.) and the Freedom of Information Act (5 ILCS 140/1 *et seq*.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the Contractor and subcontractor shall be available for review and audit by the Department. The Contractor and subcontractor shall cooperate fully with the Department (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 *et seq*.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Department to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq*.). Failure by the Contractor or subcontractor to maintain the books, records and supporting documents required by this paragraph or the failure by the Contractor or subcontractor to provide

full access to and copying of all relevant books and records within a time period which allows the Department to comply timely with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq*.) shall establish a presumption in favor of the Department for the recovery of any funds paid by the Department under the Contract for which adequate books and records are not available or for the recovery for any penalties or attorney's fees imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq*.). The Contractor shall include the requirements of this section in all subcontracts. The obligations imposed by this section shall survive final payment and the termination of the other obligations imposed by the Contract.

7. Notices. Written notices between the Department and the Contractor shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the above parties as follows:

a. If to the Department:

Village of Brookfield
8820 Brookfield Avenue
Brookfield, Illinois 60513
Attn: Mr. Tim Wiberg, Village Manager

b. If to the Contractor:

Superior Road Striping Incorporated
1980 North Hawthorne Avenue
Melrose Park, Illinois 60160
Attn: Joan Maire Yario, President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this contract requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

8. Entire Contract. This Contract consists of the following component parts, all of which are as fully a part of this contract as if herein set out verbatim, or if not attached, as if attached hereto:

(a) Addendum – (None, unless indicated here)
(b) Notice to Bidders
(c) Project Description
(d) Instructions to Bidders
(e) Proposal
(f) Contract
(g) Contract Bond
(h) Standard Specifications

The *Standard Specifications for Road and Bridge Construction* adopted April 1, 2016, as amended by the those Recurring Special Provisions and Recurring Local Roads and Streets Special Provisions, adopted April 1, 2016, indicated on the Check Sheet included in the contract documents, the Bureau of Design and Environment (BDE) Special Provisions, indicated on the Check Sheet included in the contract documents, and the *Manual for Test Procedures for Materials*, June

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1, 2012, revised January 23, 2015, all issued by the State of Illinois, Department of Transportation and the *National Manual on Uniform Traffic Control Devices for Streets and Highways* (2009 Edition) supplemented by the *Illinois Supplement to the National Manual on Uniform Traffic Control Devices for Streets and Highways* (2009 Edition) issued by the Illinois Department of Transportation

(i) Supplemental Specifications

(j) Special Provisions for General Items

(k) Special Provisions for Contract Pay Items

(l) 2019 Pavement Striping Project – Summary of Locations and Quantity List

(m) Bidder's Certification

(n) Check Sheet for Recurring Special Provisions

(o) Bureau of Design and Environment Special Provisions Check Sheet

(p) Cook County, Illinois, Prevailing Wages

Noted: Contract document (h) is a separate publication that will not be furnished by the Department but shall be the responsibility of the Contractor to obtain at its own expense.

Contract document (h) may be obtained from the Illinois Department of Transportation. *See* http://www.idot.illinois.gov/Assets/uploads/files/Doing-Business/Manuals-Guides-&-Handbooks/Highways/Construction/Standard-Specifications/Standard%20Specifications%20for%20Road%20and%20Bridge%20Construction%202016.pdf

This Contract (including the contract documents) represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. In case of conflict between the terms contained herein and those contained in the other contract documents, the terms herein shall control. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Department and Contractor. This Contract is executed that day and year first written above.

Department: Village of Brookfield

By:_____
Kit P. Ketchmark, Village President

Attest:

By: _____
Brigid Weber, Village Clerk

Contractor: Superior Road Striping Incorporated

By: _____
Joan Maire Yario, President

Attest:

By: _____
Joan Maire Yario, Secretary

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HANCOCK ENGINEERING

100+ Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

July 16, 2019

Mr. Tim Wiberg
Village Manager
Village of Brookfield
8820 Brookfield Avenue
Brookfield, Illinois 60513

Re: 2019 Pavement Striping Project

Dear Tim:

Sealed bid proposals for the proposed 2019 Pavement Striping Project were received and publicly opened at 11:00 A.M. on July 16, 2019, at the Brookfield Village Hall.

A total of four (4) contractors obtained bidding documents for this project and the Village received proposals from three (3) qualified companies. The bid proposal results are as follows:

CONTRACTOR	BID PROPOSAL AMOUNT
Superior Road Striping, Inc.	$39,430.70
Marking Specialists Corporation.	$39,974.48
Precision Pavement Markings, Inc.	$89,250.50
Engineer's Estimate	$51,837.00

Each of the bid proposals was properly completed and accompanied by the required bid security. The lowest bidder, Superior Road Striping, Inc. is a well-qualified, local Chicago area contractor who has satisfactorily completed many municipal projects in the suburban area surrounding Chicago. They have a sufficient work force with which to complete this project by the required completion date.

It is our recommendation that the Village accept the bid proposal submitted by Superior Road Striping, Inc. We have enclosed a copy of the bid tabulation for the project and the original bid proposals. Please feel free to contact our office should you have any questions or require additional information.

Respectfully submitted,

EDWIN HANCOCK ENGINEERING CO.

Derek Treichel

Derek Treichel, P.E., CFM

Enclosures

Edwin Hancock Engineering Company

9933 Roosevelt Road ◆ Westchester, IL 60154-2749 ◆ Phone: 708-865-0300 ◆ Fax: 708-865-1212 ◆ www.ehancock.com

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HANCOCK ENGINEERING 100+ Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

BID DATE & TIME, TUESDAY, JULY 16, 2019 @ 11:00 A.M.
PROJECT - 2019 BROOKFIELD PAVEMENT STRIPING PROJECT
ENGINEERS ESTIMATE -$51,837.00

				Engineers Estimate of Construction Cost		Superior Road Striping, Inc.		Marking Specialists		Precision Pavement	
No.	Items	Unit	Quantity	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	Thermoplastic Pavement Marking- Line 4"	Foot	11,298	$ 1.00	$ 11,298.00	$ 0.75	$ 8,473.50	$ 0.65	$ 7,343.70	$ 2.00	$ 22,596.00
2	Thermoplastic Pavement Marking - Line 6"	Foot	13,012	1.50	19,518.00	0.90	11,710.80	0.85	11,060.20	3.00	39,036.00
3	Thermoplastic Pavement Marking - Line 12"	Foot	579	3.00	1,737.00	2.00	1,158.00	1.70	984.30	6.00	3,474.00
4	Thermoplastic Pavement Marking - Line 24"	Foot	304	5.00	1,520.00	5.00	1,520.00	3.60	1,094.40	12.00	3,648.00
5	Thermoplastic Pavement Marking Ltrs & Symbols	SqFt	25	15.00	375.00	10.00	250.00	25.00	625.00	35.00	875.00
6	Modified Urethane Pavement Marking - Line 4"	Foot	240	6.00	1,440.00	2.00	480.00	2.00	480.00	3.00	720.00
7	Modified Urethane Pavement Marking - Line 12"	Foot	708	10.00	7,080.00	5.00	3,540.00	6.00	4,248.00	9.00	6,372.00
8	Modified Urethane Pavement Marking - Line 24"	Foot	172	15.00	2,580.00	13.00	2,236.00	12.00	2,064.00	18.00	3,096.00
9	Pavement Marking Removal	SqFt	12,578	0.50	6,289.00	0.80	10,062.40	0.96	$ 12,074.88	0.75	9,433.50
	Total Cost				**$ 51,837.00**		**$ 39,430.70**		**$ 39,974.48**		**$ 89,250.50**

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Request For Board Action

REFERRED TO BOARD: July 22, 2019 **AGENDA ITEM NO:** 3

ORIGINATING DEPARTMENT: Police Department

SUBJECT: Approval of an Ordinance Section 54-121 Entitled "Fine and Penalty Schedule" of the Code of Ordinances

SUMMARY AND BACKGROUND OF SUBJECT MATTER: On February 25, 2019 the Village Board approved Ordinance 2019-12 which amended the "Fee Schedule" of the Code of Ordinances of the Village of Brookfield. Included in this amendment were increases to parking fines and police related ordinance violations.

The attached ordinance is an amendment to Section 54-121 of the Brookfield Code to reference the "Fee Schedule" as the location for the fines applicable to unpaid parking citations. This is being done to direct citizens to one location for information related to fines associated with vehicle parking and ordinance citations.

FINANCIAL IMPACT: N/A

DOCUMENTS ATTACHED:

1. Referenced Ordinance

RECOMMENDED MOTION: Review and Approval of Ordinance

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ORDINANCE NO. 2019 -40

AN ORDINANCE AMENDING SECTION 54-121 ENTITLED "FINE AND PENALTY SCHEDULE" OF THE CODE OF ORDINANCES, VILLAGE OF BROOKFIELD, ILLINOIS

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 22ND DAY OF JULY 2019

Published in pamphlet form by
Authority of the Corporate
Authorities of Brookfield, Illinois,
the 22nd day of July 2019

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ORDINANCE NO. 2019 -

AN ORDINANCE AMENDING SECTION 54-121 ENTITLED "FINE AND PENALTY SCHEDULE" OF THE CODE OF ORDINANCES, VILLAGE OF BROOKFIELD, ILLINOIS

WHEREAS, Section 11-208(a)(1) of the Illinois Vehicle Code (625 ILCS 5/11-208(a)(1) authorizes the corporate authorities of the Village of Brookfield to regulate the standing or parking of motor vehicles on streets under the jurisdiction of the Village;

WHEREAS, various streets in the Village of Brookfield are under the exclusive jurisdiction of the Village of Brookfield; and

WHEREAS, the corporate authorities of the Village of Brookfield deem it necessary, desirable and in the public interest to amend Chapter 54 of the Code of Ordinances, Brookfield, Illinois, to revise the references to the fines in the fine and penalty schedule for illegal parking in the Village of Brookfield;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Brookfield, Illinois, as follows:

Section 1: Recitals.

The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

Section 2: Amendment of Section 54-121 of the Code of Ordinances.

Section 54-121 entitled "Fine and penalty schedule" of Division 4 entitled "Administrative Adjudication of Standing, Parking and Automated Traffic Law Violations" of Article II Entitled "Administration and Enforcement" of Chapter 54 Entitled "Traffic and Motor Vehicles" of the Code of Ordinances, Brookfield, Illinois, as amended, shall be and is hereby further amended to read as follows:

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Sec. 54-121. - Fine and penalty schedule.

(a) The fine for failure to display current state registration on a vehicle required to be registered with the secretary of state or failure to use a safety belt as required by state law or as required by the applicable village ordinance shall be ~~$25.00~~as set forth in the village Fee Schedule.

(b) The fine for all other motor vehicle parking or standing violations, excluding violations related to parking for disabled persons, shall be ~~$35.00~~as set forth in the village Fee Schedule if paid within ~~seven~~ ten days of the date of the violation. The fine for all other motor vehicle parking or standing violations shall be ~~$50.00~~as set forth in the village Fee Schedule if paid after ~~seven~~ ten days of the date of the violation.

(c) The fine for violating any village ordinance governing the equipment of a motor vehicle or any village ordinance governing the purchase or display of a village transparent sticker license emblem is ~~$35.00~~as set forth in the village Fee Schedule.

(d) An additional penalty ~~of $15.00~~as set forth in the village Fee Schedule will be added when the registered owner or lessee, whether or not registered, of a motor vehicle cited for an alleged violation of a parking, standing, or equipment ordinance, including the ordinance requiring the purchase and display of a village transparent sticker license emblem, is found liable after the hearing, and the citation fine amount is not paid in full within ten days of the finding of liability.

(e) An additional penalty ~~of $15.00~~as set forth in the village Fee Schedule will be added when a final determination of violation liability has been entered

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because the registered owner or lessee, whether or not registered, of a motor vehicle cited for an alleged violation of a parking, standing, or equipment ordinance, including the ordinance requiring the purchase and display of a village transparent sticker license emblem, failed to contest the citation after notice was given as provided by 625 ILCS 5/11-208.3 and this Code.

(f) When the registered owner or lessee, whether or not registered, fails to seek administrative review in the circuit court of the county of a final determination of violation liability or sought review but did not prevail, a notice of final determination of violation liability will be issued. If the fine and penalty set forth in the notice of final determination of violation liability is not paid within 35 days of the date of the notice, an additional penalty ~~of $15.00~~as set forth in the village Fee Schedule shall be added to the original fine and penalty amount.

(g) The fine and penalty amounts set forth in the notice are a debt due and owing the village that may be collected as provided by law, including submitting the debt to a debt collector.

Section 3: Repealer.

All ordinances or parts of ordinances in conflict with these ordinance revisions and additions are repealed, insofar as a conflict may exist.

[The remainder of this page is left blank intentionally.]

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Section 4: Effective Date.

This ordinance shall take effect ten (10) days following its passage, approval and publication in pamphlet form and following the erection of appropriate signage as authorized herein and required by law.

ADOPTED this 22nd day of July 2019 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 22nd day of July 2019.

_____
Kit P. Ketchmark, President of the
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,
and published in pamphlet form
this 22nd day of July 2019.

_____
Brigid Weber, Clerk of the
Village of Brookfield, Cook County, Illinois

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Request For Board Action

REFERRED TO BOARD: July 22, 2019 **AGENDA ITEM NO: 4**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of an Ordinance Canceling the August 12th Regular Village Board and Committee of the Whole Meetings

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Traditionally the Village Board has cancelled the first Village Board and Committee of the Whole Meetings in August due to summer scheduling conflicts. Attached is an ordinance to formally cancel the August 12th Regular Village Board and Committee of the Whole meetings.

FINANCIAL IMPACT:
N/A

DOCUMENTS ATTACHED:
1) Referenced Ordinance

RECOMMENDED MOTION:
Review and Approval of Ordinance

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ORDINANCE NO. 2019 - 41

AN ORDINANCE CANCELING THE REGULARLY SCHEDULED AUGUST 12, 2019, MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BROOKFIELD, ILLINOIS

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 22ND DAY OF JULY 2019

Published in pamphlet form by
Authority of the Corporate
Authorities of Brookfield, Illinois,
the 22nd day of July 2019.

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ORDINANCE NO. 2019 -

AN ORDINANCE CANCELING THE REGULARLY SCHEDULED AUGUST 12, 2019, MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BROOKFIELD, ILLINOIS

WHEREAS, the Village of Brookfield, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*, has adopted a schedule of regular meetings of the Board of Trustees;

WHEREAS, the adopted schedule of regular meetings of the Board of Trustees provides for meetings to be held on the second Monday of August 2019, and

WHEREAS, the Board of Trustees of the Village of Brookfield has determined that its legislative deliberations do not require the holding of the regular meetings of the Board of Trustees scheduled for the second Monday of August 2019;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Brookfield as follows:

Section 1. Recitals.

The facts and statements contained in the preambles to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

Section 2. Cancellation of August 12, 2019, Meetings.

The regular meeting of the Board of Trustees and the regular meeting of the Committee of the Whole of the Board of Trustees heretofore scheduled for the second Monday of August 2019 shall be and are hereby canceled.

Section 3. Approval of Warrants by Finance Chairman.

The finance chairman shall be and is hereby authorized to approve any and all necessary warrants for expenditures normally approved at the first Board of Trustees

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meeting for the month of August 2019, which warrants were not previously approved and which warrants shall be presented for ratification at the regularly scheduled meeting of the Board of Trustees on August 26, 2019.

Section 4. Publication.

The Village Clerk shall be and is hereby authorized and directed to:

(1) Post notice of the cancellation of the August 12, 2019, Board of Trustees meetings in a prominent public location at the Village's offices;

(2) Cause the annual schedule of meetings published on the Village's website to be amended to reflect the cancellation of the August 12, 2019, Board of Trustees meetings;

(3) Notify those news media which have filed an annual request for notice as provided in the Illinois Open Meetings Act of this change in the regular meeting dates of the Board of Trustees.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

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Section 5. Effective Date.

This ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 22nd day of July 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 22nd day of July 2019.

_____
Kit P. Ketchmark, President of the
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,
and published in pamphlet form
this 22nd day of July 2019.

_____
Brigid Weber, Clerk of the Village
of Brookfield, Cook County, Illinois

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Request For Board Action

REFERRED TO BOARD: July 22, 2019 **AGENDA ITEM NO: 5**

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Approval of a Resolution Authorizing the Candy Cane Park Development Project to be included in an Open Space Land Acquisition and Development (OSLAD) Grant application.

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
At the March 25th Board Meeting, Village trustees approved the pursuit of the OSLAD grant submission for Candy Cane Park development, committing the Village to 50% of the overall costs if the grant is awarded. The grant opportunity has recently opened for 2020 and with the refinement of submission materials process, we now require the formal Resolution Authorization to be included in submission materials.

FINANCIAL IMPACT:
Financial Impact was acknowledged and approved at the March 25th board meeting committing 50% of the overall cost of Candy Cane Park Project (or up to $340,00 over a 2 year phased project).

DOCUMENTS ATTACHED:
1. Resolution Authorization

RECOMMENDED MOTION:
Move to approve the proposed Resolution Authorization for final grant submittal.

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RESOLUTION NO. R-2019 - 34

A RESOLUTION AUTHORIZING THE EXECUTION OF AN OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT PROGRAM APPLICATION TO THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES FOR THE CANDY CANE PARK DEVELOPMENT PROJECT IN THE VILLAGE OF BROOKFIELD, ILLINOIS

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 22ND DAY OF JULY 2019

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RESOLUTION NO. R-2019 - _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT PROGRAM APPLICATION TO THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES FOR THE CANDY CANE PARK DEVELOPMENT PROJECT IN THE VILLAGE OF BROOKFIELD, ILLINOIS

WHEREAS, the State of Illinois, pursuant to the Open Space Lands Acquisition and Development Act (525 ILCS 35/1 *et seq*.), allocates matching funding to eligible applicants through the Illinois Department of Natural Resources under its Open Space Lands Acquisition and Development (OSLAD) Program which provides up to 50% funding assistance to eligible units of local government for approved land acquisition and/or development projects for public outdoor recreation purposes;

WHEREAS, pursuant to Article 11 of the Illinois Municipal Code, 65 ILCS 5/11, the Village of Brookfield (the "Village") has the authority to improve and maintain public playgrounds and parks within its corporate limits;

WHEREAS, the Village also has the authority, pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois and Section 3 of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq*.) to perform any governmental service, activity or undertaking jointly with other public agencies including, but not limited to, the State of Illinois;

WHEREAS, the State of Illinois has funds available for allocation administered by the Illinois Department of Natural Resources based upon applications it receives and the Village is eligible to apply for funding from the Illinois Department of Natural Resources under its Open Space Lands Acquisition and Development (OSLAD) Program; and

WHEREAS, in the opinion of a majority of the corporate authorities of the Village, it is advisable, necessary and in the public interest that the Village prepare and submit an

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Open Space Land Acquisition and Development (OSLAD) Grant Program Application to the Illinois Department of Natural Resources for the Candy Cane Park Development Project for matching funds for the construction of improvements to Candy Cane Park in the Village;

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees of the Village of Brookfield, Illinois as follows:

Section 1: The facts and statements contained in the preamble to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

Section 2: The Village President is hereby authorized to:

A. Certify that the Village has sufficient funds necessary to complete the Project within the timeframes specified for the Project execution;

B. Acknowledge that failure to adhere to the specified Project timeframe or failure to proceed with the Project because of insufficient funds or change in local recreation priorities is sufficient cause for Project grant termination which will also result in the ineligibility of the local Project sponsor for subsequent Illinois Department of Natural Resources outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination;

C. Acknowledge that the Project must be completed within the OSLAD timeframe of two years as specified in the Project agreement;

D. Acknowledge that the Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date;

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E. Acknowledge that the failure to do so will result in the Village's forfeiting all Project reimbursements and relieves the Illinois Department of Natural Resources from further payment obligations on the grant;

F. Acknowledge and certify that the Village it will comply with all terms, conditions and regulations of:

1) The Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025);

2) The Illinois Grant Funds Recovery Act (30 ILCS 705);

3) The federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 *et seq.*), as applicable;

4) The Illinois Human Rights Act (775 ILCS 511-101 *et seq*.);

5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352);

6) The Age Discrimination Act of 1975 (P.L. 94-135);

7) The Civil Rights Restoration Act of 1988, (P.L. 100- 259); and

8) The Americans with Disabilities Act of 1990 (PL 101-336);

and will maintain the Project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations and obtain from the Illinois Department of Natural Resources written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property acquired with OSLAD assistance, agree to place a covenant restriction on the Project property deed at the time of recording that stipulates the Property must be used, in perpetuity, for public outdoor recreation

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purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois Department of Natural Resources and that development at the site will commence within three years.

Section 3: The OSLAD Grant Program Resolution of Authorization is hereby approved and the Village President shall be and is hereby authorized and directed to execute and the Village Clerk shall be and is hereby authorized and directed to attest the OSLAD Grant Program Resolution of Authorization, a copy of which is attached hereto marked as Exhibit "A" and made a part hereof, with such changes therein as may be approved by the officials executing the same, their execution thereof shall constitute conclusive evidence of their approval of the same.

Section 4: The Village Manager shall be and is hereby authorized and directed to execute an Open Space Land Acquisition and Development (OSLAD) Grant Program Application (the "Application") to the Illinois Department of Natural Resources for the Candy Cane Park Development Project (the "Project").

Section 5: The Village Manager is hereby directed to submit the Application to the Illinois Department of Natural Resources on or before the deadline for submission of the Application.

Section 6: The Village Manager is directed to make all required submissions and do all other things necessary to make Application for the Open Space Land Acquisition and Development (OSLAD) Grant.

Section 7: The officials, officers, employees and agents of the Village are authorized to take such actions and execute such documents as are necessary to carry

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out the purpose and intent of this resolution, the Application and the OSLAD Grant Program Resolution of Authorization.

Section 8: This resolution shall be in full force and effect from and after its passage and approval in the manner as provided by law.

ADOPTED this 22nd day of July 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 22nd day of July 2019.

_____
Kit P. Ketchmark, President of the
Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,
and published in pamphlet form
this 22nd day of July 2019.

_____
Brigid Weber, Clerk of the Village
of Brookfield, Cook County, Illinois

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Exhibit "A"

OSLAD Grant Program Resolution of Authorization

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OSLAD Grant Program
Resolution of Authorization

Form OS/DOC-3

Applicant (Sponsor) Legal Name: Village of Brookfield

Project Title: Candy Cane Park Development Project

The Village of Brookfield (Sponsor) hereby certifies and acknowledges that it has the sufficient funds necessary (includes cash and value of donated land) to complete the pending OSLAD project within the timeframes specified herein for project execution, and that failure to adhere to the specified project timeframe or failure to proceed with the project because of insufficient funds or change in local recreation priorities is sufficient cause for project grant termination which will also result in the ineligibility of the local project sponsor for subsequent Illinois IDNR outdoor recreation grant assistance consideration in the next two (2) consecutive grant cycles following project termination.

Acquisition and Development Projects

It is understood that the project must be completed within the timeframe established. The OSLAD timeframe is two years as is specified in the project agreement. The Billing Certification Statement must be submitted within 45 days of the grant expiration date and the last reimbursement request must be submitted within one year of the grant expiration date. Failure to do so will result in the Project Sponsor forfeiting all project reimbursements and relieves IDNR from further payment obligations on the grant.

The Village of Brookfield (Sponsor) further acknowledges and certifies that it will comply with all terms, conditions and regulations of 1) the Open Space Lands Acquisition and Development (OSLAD) program (17 IL Adm. Code 3025); 2) the Illinois Grant Funds Recovery Act (30 ILCS 705); 3) the federal Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 (P.L. 91-646) and/or the Illinois Displaced Persons Relocation Act (310 ILCS 40 et. seq.), as applicable; 4) the Illinois Human Rights Act (775 ILCS 5/1-101 et.seq.); 5) Title VI of the Civil Rights Act of 1964, (P.L. 83-352); 6) the Age Discrimination Act of 1975 (P.L. 94-135); 7) the Civil Rights Restoration Act of 1988, (P.L. 100-259); and 8) the Americans with Disabilities Act of 1990 (PL 101-336); and will maintain the project area in an attractive and safe condition, keep the facilities open to the general public during reasonable hours consistent with the type of facility, cease any farming operations, and obtain from the Illinois DNR written approval for any change or conversion of approved outdoor recreation use of the project site prior to initiating such change or conversion; and for property **acquired** with OSLAD assistance, agree to place a covenant restriction on the project property deed at the time of recording that stipulates the property must be used, in perpetuity, for public outdoor recreation purposes in accordance with the OSLAD programs and cannot be sold or exchanged, in whole or part, to another party without approval from the Illinois DNR, and that development at the site will commence within 3 years.

BE IT FURTHER PROVIDED that the Village of Brookfield (Sponsor) certifies to the best of its knowledge that the information provided within the attached application is true and correct.

This Resolution of Authorization has been duly discussed and adopted by the Village of Brookfield (Sponsor) on the 22nd day of July (month), 2019 (year)

Kit P. Ketchmark
Name (printed / typed)

Attested by: Brigid Weber, Village Clerk

Signature

Date: July 22, 2019

Village President
Title

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Request For Board Action

REFERRED TO BOARD: July 22, 2019 **AGENDA ITEM NO: 6**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Creating and Supporting the Complete Count Committee for the 2020 United States Census

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The United States Census Bureau will be conducting the decennial census beginning in April, 2020. Towards that end the Census Bureau recommends that communities throughout the nation establish Complete Count Committees to spread the importance of participating in the census to all community groups.

Village staff has reached out to various taxing bodies/community groups to identify leaders willing to serve on this committee to inform Brookfield residents of the importance of the census. The following individuals have expressed willingness to serve on this committee:

School District 95 – Leslee Mezan
School District 96 – Martha Ryan-Toye
School District 102 – Lindsey Foster
School District 208 – Hector Freytas
Brookfield Library - Kimberly Coughran
Cantata Senior Home – John Larson
Riverside/Brookfield Landmark – Bob Uphues

FINANCIAL IMPACT:
None.

DOCUMENTS ATTACHED:
1. Subject Resolution

RECOMMENDED MOTION:
Motion to approve the subject Resolution.

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VILLAGE OF BROOKFIELD
RESOLUTION 2019- 35

A RESOLUTION PROCLAIMING SUPPORT FOR AND PARTICIPATION IN THE 2020 CENSUS THROUGH THE ESTABLISHMENT OF A COMPLETE COUNT COMMITTEE

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THIS 22nd DAY OF JULY, 2019

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VILLAGE OF BROOKFIELD
RESOLUTION 2019- 35

A RESOLUTION PROCLAIMING SUPPORT FOR AND PARTICIPATION IN THE 2020 CENSUS THROUGH THE ESTABLISHMENT OF A COMPLETE COUNT COMMITTEE

WHEREAS, the next United States Census will be taken in the year 2020, and political representation to the U.S. House of Representatives, state legislatures, and local governments is determined by said Census; and

WHEREAS, April 1, 2020 is the day of the 2020 Census; and

WHEREAS, The Village of Brookfield recognizes the importance of each and every resident in the 2020 Census count; the Village has agreed to work in partnership with the Census Bureau by providing leadership and local expertise to educate and motivate residents to participate in the Census; and

WHEREAS, The Village has chosen to participate in the Complete Count Committee (CCC) program, a key to creating Census awareness in communities nationwide; and

WHEREAS, the CCC will utilize local knowledge and influence and resources to educate communities and promote Census participation through locally based and locally focused outreach efforts; and

WHEREAS, the CCC will provide a vehicle for coordinating efforts between the Village government, other taxing districts and other stakeholders in conjunction with the Census bureau; and

WHEREAS, the CCC will have a core structure comprised of leaders from the Village of Brookfield, Brookfield Public Library, local school districts and the business community; and

WHEREAS, these leaders will coordinate outreach to the Village advisory boards, community organizations, school districts and people receiving services from these organizations;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees the Village of Brookfield hereby proclaims full support for and participation in the success of the 2020 Census through establishment of a Complete Count Committee.

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ADOPTED this 22nd day of July, 2019, pursuant to a roll call vote as follows:

AYES: _____

NAYS:_____

ABSENT:_____

ABSTENTION:_____

APPROVED by me this 22nd day of July, 2019

_____
Kit, P. Ketchmark
President of the Village of Brookfield, Cook County, Illinois

ATTESTED and filed in my office,
this 22nd day of July, 2019

_____
Brigid Weber, Clerk of the Village
of Brookfield, Cook County, Illinois

(SEAL)

Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688
(708) 485-7344 • FAX (708) 485-4971
www.brookfieldil.gov

VILLAGE PRESIDENT
Kit P. Ketchmark

VILLAGE CLERK
Brigid Weber

BOARD OF TRUSTEES
Brian G. Conroy
Edward J. Côté
Michael J. Garvey
Nicole M. Gilhooley
Kathryn S. Kaluzny
David P. LeClere

VILLAGE MANAGER
Timothy C. Wiberg

MEMBER OF
Illinois Municipal League
Proviso Township
Municipal League
West Central
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

BROOKFIELD VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
Monday, July 22, 2019

7:00 p.m. or Immediately following Village Board Meeting
Edward Barcal Hall
8820 Brookfield Avenue
Brookfield, IL 60513

AGENDA

1. Roll Call

2. Discussion Concerning the Implementation Plan for the Comprehensive Plan

3. Discussion Concerning Potential Design Elements to be Included in the Reconstruction of the Brookfield Avenue Bridge Over Salt Creek

4. Public Comment – Any member of the audience who wishes to address the President and Village Board may do so at this time

5. Adjournment

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

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Village of Brookfield

Administration

DATE: July 19, 2019

TO: **President Ketchmark and Members of the Village Board**

FROM: **Timothy C. Wiberg, Village Manager**

Re: **July 22 Committee of the Whole Meeting**

Please find below a summary of the items for the July 22 Committee of the Whole (COTW) meeting:

1) **Discussion Concerning the Implementation Plan for the Comprehensive Plan**

In 2018, the Village Board approved a new Comprehensive Plan. This plan will guide all zoning and development decisions in the Village. Staff worked with the Chicago Metropolitan Agency for Planning (CMAP) to develop an Implementation Plan to manage the implementation of all the goals/objectives that are included in the updated plan. Attached is the Implementation Plan which summarizes each goal contained in the Comprehensive Plan along with staff responsibilities and a proposed timeline. Also attached is the PowerPoint presentation summarizing the Implementation Plan. Given that there are over 70 goals, staff does not intend to discuss each one. If the Board has any questions/comments about a specific goal/objective, please bring those up during the discussion. Staff will be seeking Board direction concerning the relative priorities for implementation and the assumed timelines.

2) **Discussion Concerning Potential Design Elements to be Included in the Reconstruction of the Brookfield Avenue Bridge over Salt Creek**

At the last COTW meeting, the Board discussed various design element options for this new bridge. Ciorba, the Village's Design Engineer, is working to finalize the design of the bridge based on this input. Several Board members have requested that further discussion be held concerning the options for expanding the size of the sidewalk and lookout elements of the bridge. Attached is the information concerning design options provided for the last meeting and the Village Engineer will be present on Monday evening to discuss issues related to the sidewalk/outlook elements.

If you should have any questions, please feel free to contact me.

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Brookfield Connected

Make the Connection

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COW Presentation

July 22nd, 2019

Comprehensive Plan Implementation

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COW Presentation

July 22nd, 2019

- CMAP led the first workshop on June 23rd, 2018 to identify priority objectives of the Comprehensive Plan and assign each goal to a department
- CMAP led second workshop with staff on April 3rd, 2019 to identify a staff lead and timelines for each objective
- Result of the second workshop is a matrix with a staff lead, start date, estimated duration, status and notes for each objective

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COW Presentation

July 22nd, 2019

VISION STATEMENT

The Brookfield community is accessible to all generations, offers affordable and quality housing, supports small business, values economic vitality, and is welcoming and inclusive. Our community celebrates its rich history that contributes to pride of place. We are connected to the region through road, train, and trail; value our natural resources; and prioritize a more sustainable quality of life.

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COW Presentation

July 22nd, 2019

Unifying Themes of the Comprehensive Plan:

- Modernizing the Village's business districts
- Updating regulations to encourage new development
- Improving public spaces so that private investment will follow

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COW Presentation

July 22nd, 2019

Identified Projects for CEDD:

- February 2020 – An examination of adding more allowable residential uses to incorporate more diverse housing options
- March/April 2020 – Work with local businesses, create locally based marketing programs, look at creating a downtown business district.
- May 2020 – A comprehensive look at the commercial development standards in the zoning code

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COW Presentation

July 22nd, 2019

Other Departments:

Village Manager's Office:

- May 2019 – Improve communication to residents and marketing within the region

Public Works:

- December 2019 - Take an inventory and assessment of trees in the Village

Parks and Recreation:

- Spring 2019 – Identification of potential locations for new parks, a dog park, and continued implementation of Village's Open Space Plan.

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COW Presentation

July 22nd, 2019

Next Steps:

- Continue to update the Board on progress of these goals
- Incorporate the Comprehensive Plan Implementation Matrix into established Village processes

Community and Economic Development

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	A	B	C	D	E	F	G
1	**Objective**	**Strategies**	**Department/Staff Lead**	**Start Date**	**Est. Duration**	**Status**	**Notes**
2	Identify, inventory and assemble underutilized parcels for redevelopment within the commercial corridors and nodes.	Identify, inventory and assemble underutilized parcels for redevelopment within the commercial corridors and nodes.	CEDD [CD Director]	On-going	3 months	In progress	Utilize county No Cash Bid when possible. Already secured bowling alley site. Currently pursuing properties on Ogden Avenue.
3	Utilize existing zoning ordinances to ensure that new or expanded industrial development is concentrated in areas of similar or compatible use.	Establish specific development standards to ensure that new light industrial and commercial service development complements the overall character of the Village.	CEDD [Elyse]	May-20	1 year	Not yet started	Will look at updating commercial development standards in May of 2020. Could be as vast as new form based standards for all commercial development, or could be as simple as just taking another look at current bulk regulations.
4		Minimize the impact of industrial activities on neighboring residential areas through the effective use of screening and buffering with landscaping, fencing, or a combination of the two to transition these areas gracefully.	CEDD [Elyse]	May-20	1 year	Not yet started	Will look at developing a landscaping ordinance in May of 2020. Could require consultant work depending on how in depth we want to get.
5		Encourage the rehabilitation of functionally obsolete and/or vacant industrial buildings to accommodate more appropriate and market-viable land uses. Live-work units, “maker space,” or contemporary residential apartment lofts are possible uses to better diversify the Village’s housing stock.	CEDD [Elyse]	Feb-20	6 months	Not yet started	Will be included in an overall zoning update focused on incorporating more diverse housing types into the zoning ordinance.
6	Continue to enforce the Village’s Property Maintenance and Resale Inspections to ensure residential developments are maintained to the Village’s desired standards.	Implement a Rental Registration Program to enable the Village to better communicate with rental landlords about their obligations under the Village’s ordinance. Advertise and embrace affordable housing stock as an asset and encourage additional development of responsive building types.	CEDD [CD Director]	Oct-20	6 months	Not yet started	Start by presenting this proposal to PZED. Discuss options and see if PZED is supportive.
7		Promote the improvement and rehabilitation of deteriorating housing properties. Continue to enforce code provisions to reduce blighted, dilapidated homes (utilizing administrative adjudication and pursuing Village litigation).	CEDD [Property Maintenance Inspector]	On-going	On-going	In progress	Will be reinforced upon the new property maintenance inspector's date of hire. Will also compose newsletter articles about code enforcement.
8		Encourage residents to beautify their homes in coordination with the Beautification Commission (BBC). The Plan’s goals should be referred to the Village President and the BBC’s chair. This along with BBC’s enabling ordinance should be reviewed to determine or update annual work plan, which includes BBC Project Guidelines.	CEDD [Elyse]	Mar-20	3 months	In progress	Already established garden recognition program. Will put money in BBC's budget for a potential garden walk program and discuss the possibility with them in March 2020.
9	Improve the visual feel and streetscape of the Ogden Avenue, 31st Street and Downtown corridors and nodes in coordination with Village wide streetscape improvement initiatives.	Create a new gateway along the east side of 31st Street to welcome visitors to Brookfield Zoo and the Village of Brookfield; Preserve the Kiwanis sign.	CEDD [Elyse]	Jan-20	1 year	Not yet started	Location could be 31st and Golf. Money should be incoprorated into the 2020 budget for construction in spring or summer of 2020. Ogden Avenue Streetscape underway with Hancock, planning to apply for an STP grant.
10		Create a robust wayfinding system that identifies commercial destinations and nodes.	CEDD [Elyse]	May-19	6 months	In progress	Already budgeted and presented to the Board. Identified locations with Village Manager and Public Works. Currently determining how many IDOT permits we will need and getting new cost estimates.
11		Revamp signage code and enforcement program to combat obsolete signage, signage in disrepair, and outdated signage (e.g., pole signs), especially along Ogden Avenue. Expand pilot signage incentive program.	CEDD [Elyse]	May-19	6 months	In progress	Completed research and drafted ordinance. Presented to PZED in June. The amendments are on the July PZC agenda and will go to the Village Board if approved.
12	Promote a healthy and mutually reinforcing mix of commercial, retail, restaurant, entertainment, and multifamily uses within the 8 Corners area and Downtown.	Establish a consistent approach to providing attractive and functionally well placed pedestrian amenities throughout the Village's commercial areas.	CEDD [Elyse]	Oct-19	On-going	Not yet started	Add pedestrian amenities as conditions to zoning exceptions in Downtown area. Decorative lighting being added on Broadway.
13		Assess the potential for a downtown business district to enhance municipal and business-oriented programming.	CEDD [CD Director]	Mar-19	6 months	In progress	Creation of Downtown TIF underway.
14		Expand SA-4 zoning district along Grand Boulevard to permit the development of rowhomes and townhomes to better connect 8 Corners and Downtown.	CEDD [Elyse]	Apr-19	2 years	In progress	Recent development of one parcel will serve as "kickoff." Full rezoning of Grand Blvd corridor to come later on. Will also update zoning modernization standards to ensure they are functional and not development barriers.
15	Identify and prioritize economic strategies in conjunction with commercial property owners and managers to ensure economic vitality and stability in the pedestrian-oriented commercial shopping areas of the Village.	Establish and implement consistent code enforcement standards for business areas including signage enforcement.	CEDD [Elyse]	May-19	On-going	In progress	Will develop a standard enforcement process for consistent enforcement of property maintenance. Rewrite of sign code is underway and will include stricter requirements for signage.
16		Attract innovative retailers that respond to the changing demographics of the Village including aging in place and young families with children.	CEDD [CD Director]	On-going	On-going	In progress	Will host a workshop with local businesses and developers to evaluate our own market. Requires outreach to independent retailers.
17		Continue to host networking events with developers and realtors to cultivate relationships with the real estate industry.	CEDD [CD Director]	Nov-19	1 month	Not yet started	November Developer Breakfast
18	Promote the advantages and benefits of living, working, or doing business in the Village.	*No strategies listed*	CEDD [CD Director]	May-19	on-going	In progress	Established an agreement with Visit Oak Park.
19	Encourage compatible and high-quality design and construction for all developments, with an emphasis on sustainable site design, quality architecture, and building materials.	*No strategies listed*	CEDD [Elyse]	May-20	on-going	In progress	Will look at updating commercial design standards in May of 2020. Will explore expanding the pilot signage program into a façade program. Continue to enforce zoning modernization standards.
20	Prioritize appropriate redevelopment that enhances the pedestrian scale and “small town” charm of the Village's pedestrian-oriented commercial areas.	Create more pedestrian amenities such as benches, bike racks, and open space within the Downtown and 8 Corners.	CEDD [Elyse]	On-going	2-5 years	On-going	Received a grant for new bike shelters at Downtown Metra station and Congress Park. New lights on Broadway Avenue will enhance 8 Corners. Add pedestrian amenities as conditions to zoning exceptions in Downtown area.
21	Encourage investors to consider innovative options in areas where lots depths are less than standard. Explore the vacation of alleys to add to lot depth.	Consider parcel assemblage for areas where lot depth is less than minimum. Continue use of Cook County’s “No Cash Bid’ Program.	CEDD [CD Director]	On-going	On-going	On-going	Accomplished this with the bowling alley site at 9508 Ogden.
22	Coordinate planning and economic development activities in a manner which provides regular opportunities for contact between business and development interests within the Village.	Create locally based marketing programs to boost local investment and awareness between the residential and business community.	CEDD [CD Director]	May-19	1 year	In progress	Established an agreement with Visit Oak Park. Will look into hosting a second Business Breakfast in September.
23	Increase density around the Downtown Brookfield Metra station to create a great walkable restaurant and retail destination.	Maintain downtown focus on locally-owned entrepreneurs who may need assistance with building improvements or other business related loans. TIF funds could be used for increased business revolving loan funds if Downtown Brookfield were to become a TIF area.	CEDD [CD Director]	Oct-19	5 years	Not yet started	TIF District needs to be up and running (est. Sept-19)

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	A	B	C	D	E	F	G
24		Leverage TIF funds by financing the redevelopment gap between costs to renovate and the market rents available.	CEDD [CD Director]	Oct-19	2 years	Not yet started	TIF District needs to be up and running (est. Sept-19)
25		Conduct an exploratory study to gauge readiness of the business community for a Downtown Development Authority.	CEDD [CD Director]	Nov-19	6 months	Not yet started	May seek Grand Blvd. instead
26	Work closely with small business / entrepreneurs who are local Brookfield owner-operators of their own businesses, as these businesses normally will spend more money with local Brookfield businesses and hire more local Brookfield residents than franchise businesses.	Coordinate with local developers, commercial realtors, and existing local businesses to inform content with business location or expansion decisions.	CEDD [CD Director]	Jul-19	Annual activity	In progress	Strategy includes CD Director introducing himself to all businesses, which began with him introducing himself to all Ogden Avenue businesses last year. Build database of commercial properties, and meet with business owners and update inventory on an annual basis.
27		Provide gap financing to leverage traditional commercial lending to assist small business / entrepreneurs.	CEDD [CD Director]	Jan-19	On-going	In progress	
28		Consider partnering with local financial institutions to underwrite low-cost loans (i.e, expand current signage loans). Prioritize local owner-operator small business/entrepreneurs for local loan and other local incentive programs.	CEDD [CD Director]	Aug-19	On-going (3 months initally)	In progress	Already established loan program for signage, but want to expand this program to facades.
29		Create a network of local businesses who will mentor new and/or expanding owner-operator business entrepreneurs.	CEDD [CD Director]	Mar-20	On-going	Not yet started	
30		Coordinate mentoring and expert speaker program with the Brookfield Chamber of Commerce.	CEDD [Elyse]	Oct-20	6 months	Not yet started	Staff will make themselves available to the Chamber as needed and will make suggestions to the Chamber Board.
31		Work with the Brookfield Zoo on business purchases that could be made with local Village of Brookfield small businesses.	CEDD [CD Director]	Apr-20	6 months	Not yet started	Initial steps could include meeting with Zoo officials to get purchase list and holding vendor fair
32	Treat rain as a resource – identify opportunities to celebrate, harvest, and recycle up to 50% of the rain that falls within Village limits.	Revise Stormwater Ordinances to give credit for reductions in impermeable surfaces at new and renovated developments. Encourage and incentivize the use of bioswales, rain gardens, green roofs, and other green infrastructure strategies on new development and renovated developments.	CEDD [Elyse]	Apr-20	6 months	Not yet started	Work with Hancock on a comprehensive stormwater ordinance update in 2020.
33	Increase Equalized Assessed Valuation (E.A.V) throughout Village.	Inventory properties along Ogden Avenue and 31st Street corridors to determine which properties may benefit from additional area and/or lot depth from the street to accommodate current traffic, delivery patterns and parking.	CEDD [CD Director]	Jun-19	Annual activity	In progress	Ogden Avenue inventory in progress. Continue to look at other opportunities.
34		Support the formation of Commercial Corridor Design Guidelines and Overlay Districts that reflect desired development patterns and character for the existing commercial corridors: Ogden Ave - Auto-oriented commercial (between East and Prairie Streets); 31st Street - Neighborhood-serving commercial (between Arthur and Sunnyside); 8 Corners - Neighborhood serving commercial (primarily Broadway); and Downtown Neighborhood serving commercial (primarily around Grand Blvd. /Prairie Ave. and RR crossing).	CEDD [Elyse]	May-20	1 year	Not yet started	Will look at updating commercial design standards in May of 2020. Could require the use of a consultant.
35		Create a facade renovation program for each corridor that is consistent with each corridor's design guidelines.	CEDD [CD Director]	Nov-19	On-going	Not yet started	Related to TIF and an expansion of the current sign program.
36		Convert hotel uses to modern uses pursuing public/private partnerships (e.g., redevelopment agreements). Along Ogden Ave. and 31st Street utilize the Village's staff resources and Zoning Modernization regulatory documents to support assemblage of parcels that were inventoried and determined to be insufficient to support current traffic and delivery patterns.	CEDD [CD Director]	On-going	On-going	On-going	
37		Actively work with the development community and property owners to secure infill redevelopment opportunities for under-performing properties. There are potentially three opportunities existing in the 8-Corners corridor and one major parcel exists in the Downtown.	CEDD [CD Director]	On-going	1 year	On-going	CEDD is actively soliciting interested developers.
38		When real estate financial gap exists, use site specific TIF projections to create internal project cash flow to subsidize and cover financing gap for developer and related improvements within the project "footprint".	CEDD [CD Director]	On-going	On-going	In progress	Provide gap financing per TIF policy as projects come forward.
39		Provide efficient and timely review of building permits.	CEDD [Megan]	On-going	On-going	On-going	
40	Improve the appearance of the existing light industrial areas to be more reflective of the Village's overall character and appearance.	Establish specific development standards to ensure that new light industrial and commercial service development complements the overall character of the Village.	CEDD [Elyse]	May-20	1 year	Not yet started	Will look at updating commercial design standards in May of 2020.
41	Reduce vacant buildings and lots within Brookfield's commercial areas through active marketing.	*No strategies listed*	CEDD [CD Director]	On-going	On-going	On-going	TIF funds can be used to assist with this.
42	Encourage developers to consider 8 Corners for buildings utilizing Zoning Modernization principles to increase height and density of buildings, and include quality building materials.	*No strategies listed*	CEDD [Elyse]	On-going	On-going	On-going	As part of an update to commercial design standards, look into requirements relating to materials for buildings at 8 Corners. Negotiations regarding development proposals for the bowling alley site are a start.
43	Increase residential / retail development to improve local business customer base and contribute to a more vibrant walkable "Village Neighborhood."	*No strategies listed*	CEDD [CD Director]	On-going	On-going	On-going	Per 8 Corners and Grand Blvd. TIF districts
44	Improve residential neighborhood's non-motorized accessibility to nearby Village's assets, such as schools and commercial areas.	Emphasize multimodal connections between commercial areas, train stations, community facilities, schools, and adjacent neighborhoods.	CEDD [Elyse]	On-going	On-going	In progress	Utilize the Village's Active Transportation Plan. Currently working on improvements to Downtown and Congress Park metra stations including new bike parking, a new roof downtown, and actively pursuing grants for bike paths.
45		Coordinate with Pace Suburban Bus and Metra to support existing transit service and prioritize future transit investments on the basis of ridership demand and partnership opportunities.	CEDD [Elyse]	Mar-19	On-going	On-going	Actively working to improve Metra stations. Applied for a grant to improve Congress Park. Completed landscaping and pursuing a new roof for Downtown Metra station.
46		Develop programs and facilities, such as increased convenient bike parking, linking sidewalk/trail gaps, bike share, and bike parking audits, that support non-auto mobility options and encourage short trips to be made by walking or biking.	CEDD [Elyse]	Apr-20	3 months	In progress	Will begin with the installation of new covered bike parking at both train stations. Utilize the Active Transportation Plan.

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47		Pursue opportunities to collaborate across Village departments and projects in order to facilitate efficient and cost effective infrastructure investments.	CEDD [Elyse]	Sep-19	On-going	Not yet started	Utilize the Complete Streets Policy and develop a process integrating Complete Streets with CIP. Hold a meeting with the Complete Streets Committee.
48		Require (re)development to integrate sidewalk and pedestrian-scale design features with connections to existing and future adjacent destinations.	CEDD [Elyse]	May-20	6 months	Not yet started	Applicable codes need to be updated to incorporate pedestrian scale design. This could be part of overall commercial design standards to be start4ed in May of 2020. Use the new library design as inspiration.
49		Design transportation improvements to support an accessible and walkable community for all ages and abilities.	CEDD [Elyse]	Sep-19	On-going	Not yet started	Gain insight on CIP, make sure complete streets policy is considered in each streets project.
50		Conduct a parking study.	CEDD			**COMPLETE**	**ALREADY COMPLETED**
51	Encourage a more vibrant community through streets, sidewalks, and trails that generates economic and social activity, and contributes to the Village's economic development.	Develop educational programs for schools and community groups to increase awareness of health and wellness and the benefits of active transportation.	CEDD [Elyse]	Sep-20	1 month	Not yet started	Determine with Parks Department if there are existing programs that this could be worked into.
52		Require universal design and accessibility as part of the design review and maintenance of public and private transportation infrastructure.	CEDD [Elyse]	Sep-20	3 months	Not yet started	Will review transportation infrastructure within the Village to see if it is universally accessible.
53		Create inviting public spaces within the right-of-way through application of a consistent streetscape, people, places, and parklets, along commercial corridors and implementation of a green alley program.	CEDD [Elyse]	On-going	On-going	On-going	Already implemented a green alley program in several places. Begin planning for Ogden Streetscape Project. Need to look for further opportunities to achieve right of way public space.
54		Install convenient bike parking, pedestrian-scaled streets and sidewalks, and intersection treatments that encourage pedestrian and cyclist comfort and safety for people of all ages and abilities.	CEDD [Elyse]	On-going	On-going	In progress	Will begin with the installation of new covered bike parking at both train stations. Review Active Transportation Plan and see if we can identify priority bike parking locations.
55		Identify an adaptive reuse for the Hollywood Station which incorporates community space, public art, or a neighborhood park.	CEDD [Elyse]	Dec-20	3 years	Not yet started	Will have conversations with the zoo in December of 2020 to determine if more public art can be incorporated into the Hollywood Station.
56	Prioritize maintenance and appearance of buildings, uniform signage, site landscaping, and branded streetscape amenities such as trash receptacles and lightpoles.	*No strategies listed*	CEDD [Elyse]	On-going	2-5 years	On-going	New Broadway Avenue lightpoles are a starting point. Will expand this to other corridors.
57	Promote appropriate new townhome and condominium development in select locations within the Village's commercial/mixed-use areas in compliance with Zoning Modernization standards.	*No strategies listed*	CEDD [CD Director]	On-going	On-going	On-going	Per Congress Park and Grand Blvd TIF District
58	Incentivize green stormwater infrastructure for new and retrofitted development.	*No strategies listed*	CEDD [CD Director & Elyse]	On-going	Ongoing	Not yet started	
59	Amend the Village's development code to permit single-family detached housing to have in-law units and home office uses on accessory structures.	*No strategies listed*	CEDD [Elyse]	Dec-19	3 months	Not yet started	Will perform research and if supported, will develop a text amendment to the code to promote in-law units and aging in place.
60	Utilize best practices and consider alternate site design guidelines to address site access, parking, and circulation for properties that present unique (re)development opportunities.	*No strategies listed*	CEDD [Elyse]	Jan-20	6 months	Not yet started	Parking code does need to be updated.
61	Create an integrated network of safe and efficient roadways, sidewalks, and trails which allow residents to make informed transportation choices based on personal needs and preferences.	*No strategies listed*	CEDD [Elyse]	May-20	On-going	In progress	Starts with Broadway Avenue street improvements, continues by making sure street improvements align with the Active Transportation Plan and Complete Streets policy.
62	Create building and streetscape design standards to encourage a unified appearance in commercial corridors such as Ogden Avenue and in commercial nodes such as 8 Corners.	*No strategies listed*	CEDD [Elyse]	May-19	4 years	In progress	Part of wayfinding program, future Ogden Streetscape Project and the development of design standards for commercial areas.

Village Manager's Office

k to COW

	A	B	C	D	E	F	G
1	**Objective**	**Strategies**	**Department/Staff Lead**	**Start Date**	**Est. Duration**	**Status**	**Notes**
2	Improve communication to residents in an effort to increase awareness of, and participation in, programs, services and events within the Village.	Strategy Added 4/3/19: Improve communication through social media and development of a topical newsletter	VM's Office [George]	May-19	4 months	In progress	Develop a facebook page, monthly newsletter, redesign the website, and work on Visit Oak Park Brookfield page.
3	Expand and integrate the Village's multi-platform campaign for establishing the Village's regional position/brand (social media, traditional media, printed brochures, street banners, etc.) Improve and maintain relationships with the press and other media.	*No strategies listed*	VM's Office [George]	May-19	4 months	In progress	Develop a facebook page, monthly newsletter, redesign the website, and work on Visit Oak Park Brookfield page.
4	Coordinate with each School District's 2016-21 Strategic Coherence Plan to align Village goals with school district goals.	Updated 4/3/19: Need to conduct research to determine next steps/scope of this strategy.	VM's Office [Tim]	Feb-20	On-going	Not yet started	Staff will schedule meetings with each school representative in 2020.
5	Create a consortium of upstream and downstream municipalities to prioritize the protection and enhancement of Salt Creek so that the entire length of the creek is a unified effort of protection strategies.	Create a monthly meeting, in a different city each month, to discuss goals, objectives, and projects that protect and enhance the entirety of Salt Creek including responsibility for monitoring stations.	VM's Office [Tim]	May-20	On-going	Not yet started	Village Manager will meet with other communities to discuss.
6	Coordinate with Metra and PACE to ensure potential riders are served and understand ridership options.	*No strategies listed*	Multi-Departmental [Tim]	Jan-20	on-going	Not yet started	

Public Works

k to COW

	A	B	C	D	E	F	G
1	**Objective**	**Strategies**	**Department/Staff Lead**	**Start Date**	**Est. Duration**	**Status**	**Notes**
2	Treat rain as a resource – identify opportunities to celebrate, harvest, and recycle up to 50% of the rain that falls within Village limits.	Encourage habitat, pollinator, and rain gardens on residential and business properties with Conservation at Home and Conservation at Work awards.	Public Works [Carl]	Oct-19	Ongoing	Not yet started	Start with Village-owned properties, and get case study examples showcased on website; report on this and "Develop a Village-wide program to... implement rain gardens..." at the same time
3		Create educational pamphlets that identify strategies for rain water management that can be used by residents and businesses at different landscape scales.	Public Works [Carl]	Oct-19	2 months	Not yet started	
4		Minimize impermeable surfaces throughout the Village, especially at public places and school or as a replacement for on-street parking stalls. Implement a Permeable Paver Pilot Project at a public or highly visible place within the Village.	Public Works [Carl]	Already started	Ongoing	In progress	Pursue MWRD funding for projects
5		Develop a village-wide program to work with homeowners to implement rain gardens at every possible downspout.	Public Works [Carl]	Oct-19	Ongoing	Not yet started	Report on this and "Encourage habitat, pollinator, and rain gardens..." at the same time
6	Maintain consistent and high quality improvement of all local streets, parkways, sidewalks, and alleys.	Strategy Added 4/3/19: Continue street and sidewalk improvement program.	Public Works [Carl]	May-15	Ongoing	In progress	$22M allocated four years ago for road improvements
7	Maintain adequate sites for the library, public works, and other Village facilities including the relocation of facilities when necessary.	Utilize the Future Land Use map and TIF maps to identify priority sites for redevelopment. Updated 4/3/19: Develop new library facility.	Public Works [Carl]	May-19	18 months	In progress	Develop a CIP for all Village facilities
8		Create an inventory of properties that can be reused, rehabilitated, or renovated for civic purposes. Updated 4/3/19: Develop a Capital Improvement Plan.	Public Works [Carl]	Apr-20	6 months	Not yet started	This is a critical first step to addressing facility issues; new library is being built (2020)
9	Develop and implement landscaping and tree planting programs that beautify the residential and commercial areas.	Strategy Added 4/3/19: Continue 50/50 tree planting program.	Public Works [Carl]	Already started	Ongoing	In progress	
10	Protect and replace discontinuous portions of the urban canopy within Village limits.	Create a tree inventory of all trees within Village limits, including their size, health, and risk assessment to help vegetation managers identify current and potential problems in order to plan for budgets, removals, pruning, planting, and other maintenance requirements.	Public Works [Carl]	Dec-19	4 months	Not yet started	Need to first locate the existing tree inventory; Village entering the GIS Consortium soon, which could serve as a possible resource
11		Create an estimated asset value for each tree and a cumulative total for all trees inventoried in the Village.	Public Works [Carl]	Dec-19	4 months	Not yet started	Related to above strategy.

Parks and Recreation

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	A	B	C	D	E	F	G
1	**Objective**	**Strategies**	**Department/Staff Lead**	**Start Date**	**Est. Duration**	**Status**	**Notes**
2	Improve and expand specialized facilities and services for senior citizens and youth.	Work with senior and youth focused agencies, organizations and institutions to identify programs and services that would fill current gaps and offerings not available.	Parks & Rec [Stevie]	Aug-18	Ongoing	In progress	
3	Examine current and future needs to update and improve existing public facilities to respond to changing resident need.	Conduct a survey to better understand resident needs and attitudes towards availability and use of community facilities.	Parks & Rec [Stevie]	May-19	1 month; continue quarterly	Not yet started	Currently focused on getting resident input on Candycane Park, but could be expanded; OSLAD survey
4	Develop Village wide standards for amenities and design for parks that coordinate with the Village's Open Space Master Plan. The plans would include maintenance plans and replacement schedules coordinated with the Village's Capital Improvement Plan.	Identify potential locations for additional smaller (mini) parks in underserved residential areas and commercial nodes within the Village, especially in the central portion of the Village, in Planning Area 1, and the western 1/3 of Planning Area 6, per the adopted 2014 Brookfield Open Space Plan.	Parks & Rec [Stevie]	Apr-19	8 months	In progress	
5		Establish a task force to help develop programs and enhanced services within the existing parks.	Parks & Rec [Stevie]			COMPLETE	Standing Parks & Rec Commission will suffice
6		Follow-up the dog park exploratory study with a financial feasibility review for consideration with the 2018 or 2019 fiscal year.	Parks & Rec [Stevie]	Apr-19	8 months	In progress	
7		Target grants and foundations to leverage funds for park development.	Parks & Rec [Stevie]	Mar-19	6 months; continue on ongoing basis	In progress	
8		Teach staff how to be stewards of native landscapes.	Parks & Rec [Stevie]	Apr-21		Not yet started	

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COMMITTEE ITEM MEMO

ITEM:	Brookfield Avenue Bridge
COMMITTEE DATE:	July 8, 2019
PREPARED BY:	Elyse Vukelich, Village Planner
PURPOSE:	Selection of Design Features for the Brookfield Avenue Bridge
BUDGET AMOUNT:	N/A

BACKGROUND:

The Village applied for and received a Surface Transportation Program Bridge Grant to reconstruct the Brookfield Avenue Bridge over Salt Creek. The grant will fund the reconstruction of both the roadway and sidewalk over Salt Creek. Ciorba Group was selected as the engineering consultant to design the bridge. The new bridge will have a lifespan of 75 years.

The basic bridge design will have an overall project cost of $2,750,000. The Village's 20% local match will be $550,000. The basic bridge design will include the following:

- 5' x 20' overhang with room for 20 people
- Concrete stamp on the driver side of the bridge with text of the Village's choice
- Concrete sidewalk
- Decorative railing

In addition to the basic bridge design, there are several aesthetic options that the Village could choose to add to the project. These options might be eligible for the same 80/20 split as the rest of the project,

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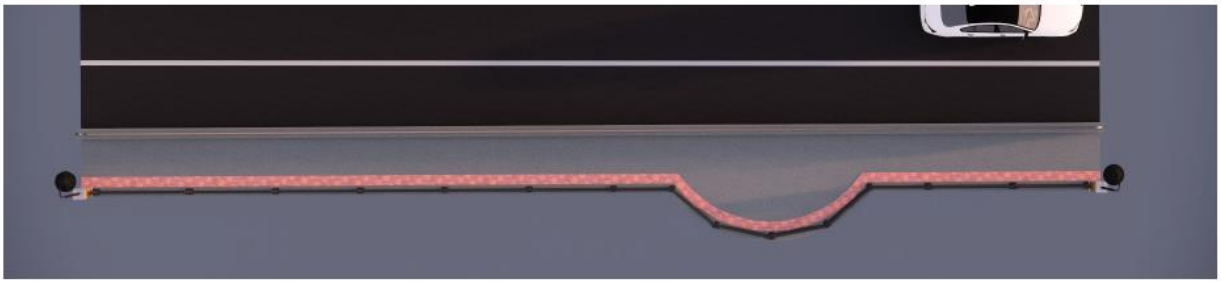
but Ciorba Group will need to go through an extra application step to request coverage. As a result, the Village will need to provide a minimum of 20% of the cost of each of these add-ons.

The Brookfield Beautification Commission gave input at their April 9th, 2019 meeting, and staff is now looking for the Village Board's final decision on some of the options.

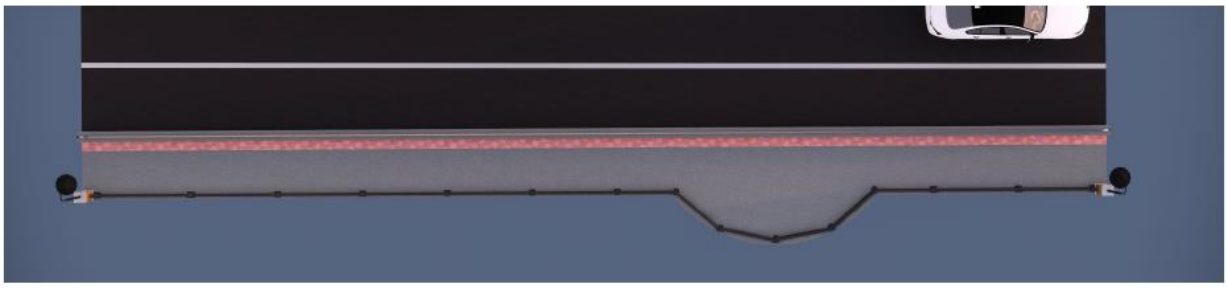
The options to choose from are:

Sidewalk Options

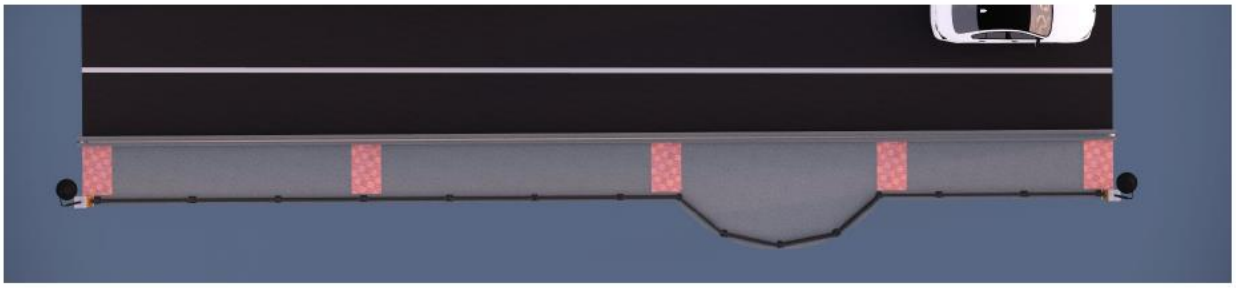
Option 1 – Creekside brick paver lining - $10,000 added cost to basic bridge design (Village share of $2,000 if covered by 80/20 split)



Option 2 – Roadside brick paver lining roadside - $10,000 added cost to basic bridge design (Village share of $2,000 if covered by 80/20 split)



Option 3 – Brick paver striping - $15,000 added cost to basic bridge design (Village share of $3,000 if covered by 80/20 split)



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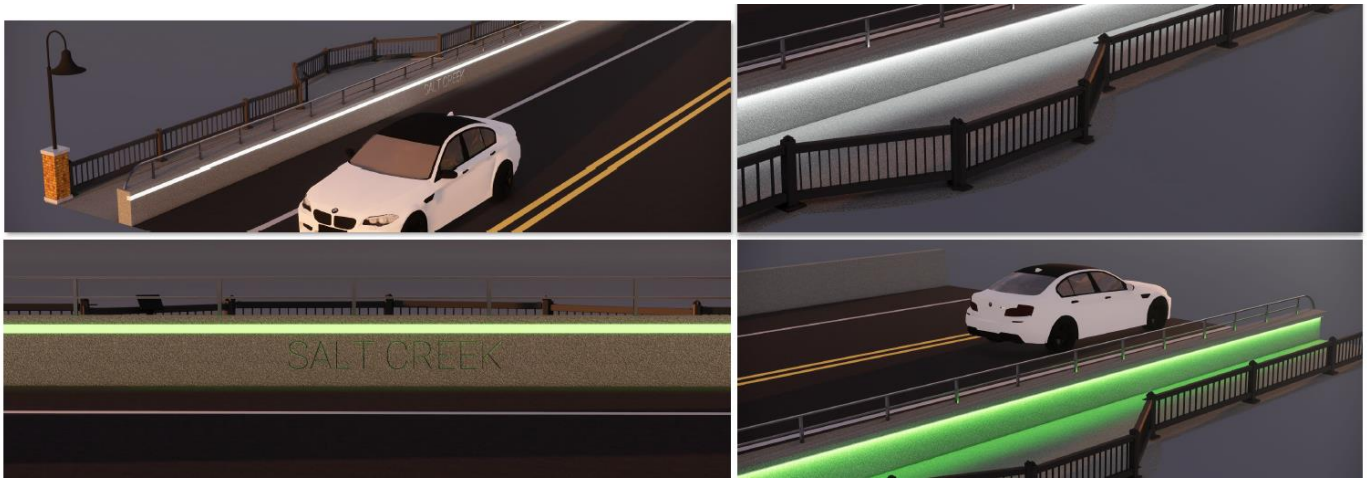
Rail LED Lighting
Brookfield Beautification Commission recommended LED lighting. Ciorba has stated that the roadside LED lighting will have a lifespan of 10 years due to salt exposure.

Driver and pedestrian side LED lighting - $140,000 added cost to basic bridge design (Village share of $28,000 if covered by 80/20 split)



Pedestrian Lighting
Pedestrian scale lighting to match the new Broadway Avenue streetlights - $40,000 added cost to basic bridge design (Village share of $8,000 if covered by 80/20 split)

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Concrete Stamp

Text stamped into the concrete of the bridge which will be visible from the driver side at no additional cost to the Village. However, staff needs Board input on what text option to choose. Brookfield Beautification Commission recommended “Salt Creek” be stamped into the bridge.

Option 1 – Brookfield Avenue – no additional cost

Option 2 – Village of Brookfield – no additional cost

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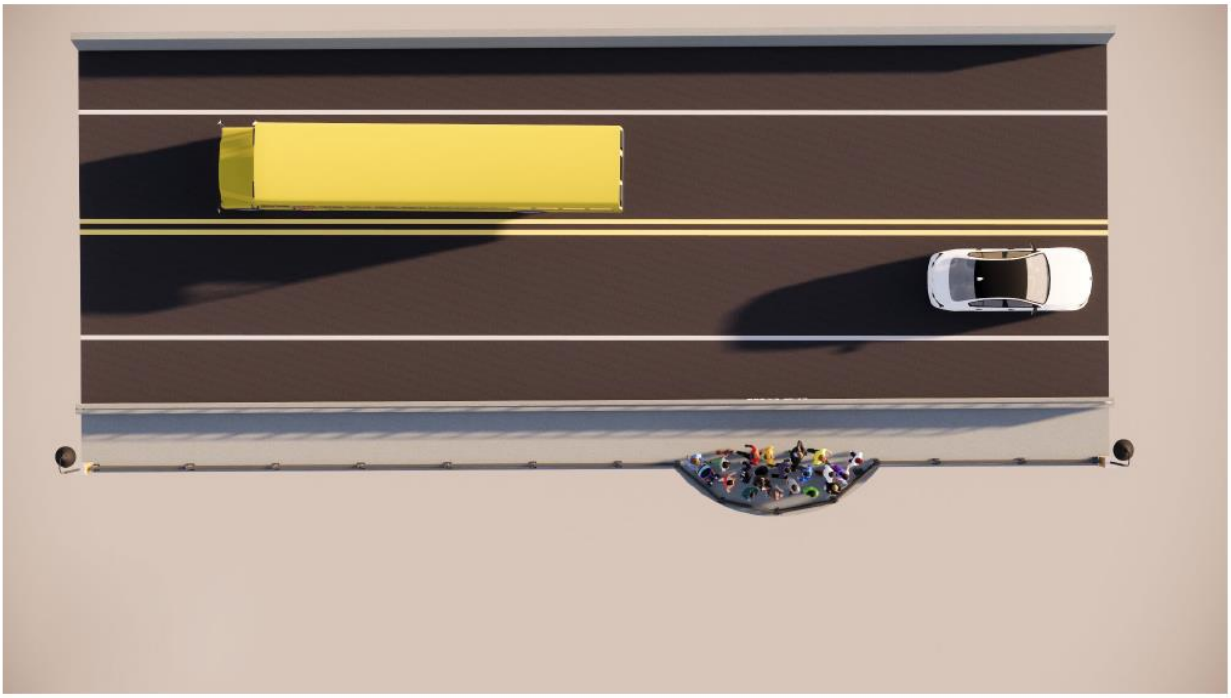
Option 3 – Salt Creek – no additional cost

Bridge Overhang

The bridge will have a creekside overhang or lookout point. Brookfield Beautification Commission recommended a large overhang to encourage pedestrians to congregate and enjoy the view of the creek However, a larger overhang than what is included in the basic bridge design will cost extra due to the structural changes necessary.

Option 1 – 5’ x 20’ overhang with enough room for 20 people – No additional cost



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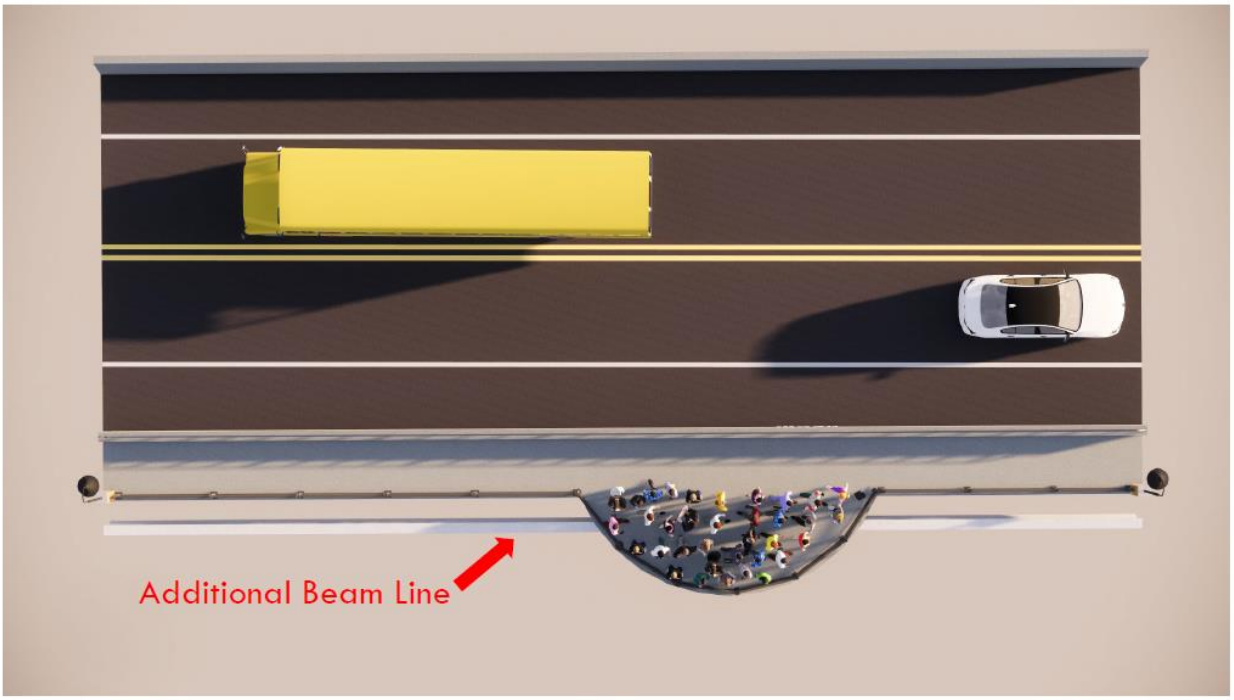
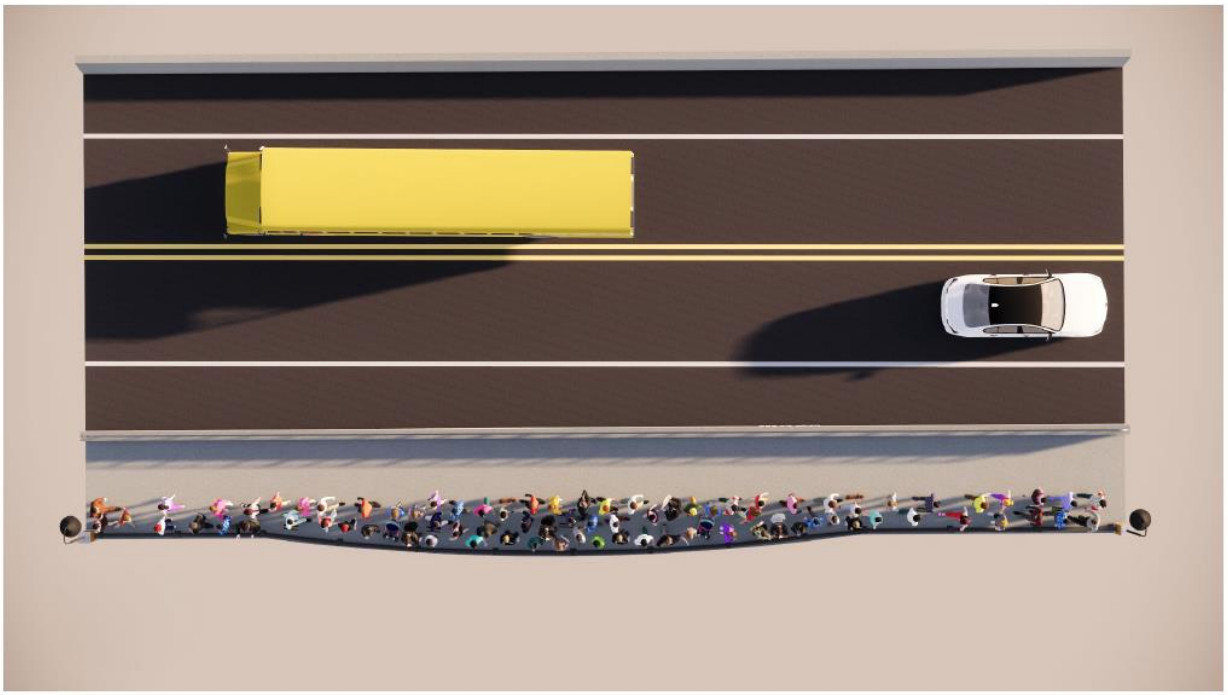
Option 2 – 10’ x 30’ overhang with enough room for 41 people - $130,000 added cost to basic bridge design (Village share of $26,000 if covered by 80/20 split)



Option 3 – Wider sidewalk and 2’x 60’ overhang with enough room for 113 people - $130,000 added cost to basic bridge design (Village share of $26,000 if covered by 80/20 split)



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In conclusion, the Village Board needs to give input on their choices for the sidewalk options, LED lighting, pedestrian lighting, concrete stamp, and bridge overhang size. Ciorba group is required to submit 90% complete plans to IDOT by the first week of August. Ideally, the Village should give their final decision on these options by July 19th.

STAFF RECOMMENDATION:

Village staff recommends the Village of Brookfield Committee of the Whole review and direct staff on which aesthetic add-ons they would prefer for the Brookfield Avenue Bridge.

REQUESTED COURSE OF ACTION:

Review and direction to staff.