



VILLAGE OF BROOKFIELD

Community & Economic Development
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Garage / Accessory Structure

Application Checklist

Accessory structures include garages, sheds, gazebos, pergolas, and any other attached or detached structures on the same lot as the principal building .

Part 1: Submittal Requirements

I certify that the following items have been included as part of a complete building permit application:

- Completed and signed Building Permit Application Form
- If project is to be completed using a contractor, the applicant is to provide a copy of the signed contract in connection with the proposed work and ensure that the contractor is registered with the village.
 - If project is to be completed without contractor assistance, the property owner is to provide both (a) a detailed scope of work/materials list and (b) signed property owner's waiver accepting liability for the performed work
- A copy of the legal plat of survey indicating the area where the garage or accessory structure will be built, noting building set-backs
- A "flow diagram" on the plat of survey indicating the direction of water flow
- Construction documents (including framing diagram) demonstrating how the structure will be constructed and secured

Part 2: Project Description

Please complete the following:

Project Scope : New structure Replacement of an existing structure

Structure Type : Garage Shed Other (please specify) _____

Structure Height : _____

Structure square footage: _____

Part 3: Acknowledgments

The applicant hereby acknowledges:

- Having reviewed the Accessory Structure Specifications Sheet
- Having reviewed the Stormwater Ordinance
- 40% or more of the lot square footage must be maintained as green space
- Shed will not exceed 100 square feet
- Garage will not exceed 660 square feet OR 10% of the lot square footage. Garages over 600 square feet require a full foundation.
- Residential garages cannot exceed 14 feet in height (mean height); other accessory structures limited to 10 feet

Signature of Owner or Authorized Agent: _____

Printed Name of Owner or Authorized Agent: _____