



VILLAGE OF BROOKFIELD

Community & Economic Development
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Flatwork

Application Checklist

Flatwork refers to surface improvements on/adjacent to your property including walks, driveways, parking pads, driveway aprons, or patios, which utilize concrete, asphalt or brick pavers.

Part 1: Submittal Requirements

I certify that the following items have been included as part of a complete building permit application:

- Completed and signed Building Permit Application Form
- If project is to be completed using a contractor, the applicant is to provide a copy of the signed contract in connection with the proposed flatwork and ensure that the contractor is registered with the village
 - If project is to be completed without contractor assistance, the property owner is to provide both (a) a detailed scope of work/materials list and (b) signed property owner's waiver accepting liability for the performed work*
- A copy of the legal plat of survey indicating the area where the flatwork is being installed
- A "flow diagram" on the plat of survey highlighting the direction of water flow

Part 2: Project Description

Please complete the following:

Property Classification: Residential Commercial

Indicate square footage of flatwork being installed:

- _____ (A) Direct replacement (tear out and replace existing impervious surface)
- _____ (B) New flatwork installation (over pervious surface such as grass)
- _____ (C) TOTAL square footage of flatwork installation [(A) + (B)]

Part 3: Acknowledgments

The applicant hereby acknowledges:

- Having reviewed the Flatwork Specifications Sheet
- Having reviewed the Stormwater Ordinance
- A stormwater management plan must be submitted if over 300 square feet of new flatwork is being installed (over pervious surface such as grass.)

Signature of Owner or Authorized Agent: _____

Printed Name of Owner or Authorized Agent: _____