



# VILLAGE OF BROOKFIELD

Community & Economic Development  
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# Flatwork

## Application Checklist

Flatwork refers to surface improvements on/adjacent to your property including walks, driveways, parking pads, driveway aprons, or patios, which utilize concrete, asphalt or brick pavers.

### Part 1: Submittal Requirements

I certify that the following items have been included as part of a complete building permit application:

- Completed and signed Building Permit Application Form
- Copy of signed contract in connection with the building project
  - If job is to be completed without contractor assistance, the property owner is to provide both (a) a detailed scope of work/materials list and (b) signed property owner's waiver accepting liability for the performed work*
- A copy of the legal plat of survey indicating the area where the flatwork is being installed
- A "flow diagram" on the plat of survey highlighting the direction that the water flows

### Part 2: Project Description

Please complete the following:

Residential or commercial project

- Residential     Commercial

Square feet of flatwork being installed:

- \_\_\_\_\_ (A) Direct replacement (replacing existing impervious surface)
- \_\_\_\_\_ (B) New flatwork installation (\*over pervious surface such as grass)
- \_\_\_\_\_ (C) TOTAL square feet of flatwork installed [(A) + (B)]

### Part 3: Acknowledgments

The applicant hereby acknowledges:

- Having reviewed the Flatwork Specifications Sheet
- Having reviewed the Stormwater Ordinance
- That if over 300 square feet of new flatwork is being installed (\*see above; over pervious surface such as grass) that a stormwater management plan must be submitted

Signature of Owner or Authorized Agent: \_\_\_\_\_

Printed Name of Owner or Authorized Agent: \_\_\_\_\_