



Village of Brookfield

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VILLAGE PRESIDENT
Kit P. Ketchmark

VILLAGE CLERK
Brigid Weber

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VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

MEMBER OF
Illinois Municipal League
Proviso Township
Municipal League
West Central
Municipal Conference

BOARD OF LOCAL IMPROVEMENTS MEETING AGENDA

TREE CITY U.S.A. Since 1981

Monday, August 6, 2018
5:00 P.M.

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

Edward Barcal Hall
8820 Brookfield Avenue
Brookfield, IL 60513

I. Roll Call

II. Bid Opening – Special Assessment #359

III. New Business

- A. **Resolution 2018-1165** - A Resolution of the Board of Local Improvements of the Village of Brookfield, Illinois setting bid opening issuing a notice of award for the Public Alley Improvements of a portion of the 4100 block between DuBois Boulevard and Deyo Avenue – Special Assessment #359

IV. Public Comment

V. Adjournment

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

RESOLUTION NO. BLI – 2018 - 1165

**A RESOLUTION OF THE BOARD OF LOCAL IMPROVEMENTS OF THE VILLAGE
OF BROOKFIELD, ILLINOIS, AWARDED A CONTRACT FOR THE
PUBLIC ALLEY IMPROVEMENTS IN THE
4100 BLOCK OF DEYO AVENUE AND DUBOIS BOULEVARD**

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF LOCAL IMPROVEMENTS
THE 6th DAY OF AUGUST 2018

Published in pamphlet form by authority of
the Board of Local Improvements
of the Village of Brookfield, Illinois, the
6th day of August 2018.

RESOLUTION NO. BLI – 2018 - 1165

A RESOLUTION OF THE BOARD OF LOCAL IMPROVEMENTS OF THE VILLAGE OF BROOKFIELD, ILLINOIS, AWARDED A CONTRACT FOR THE PUBLIC ALLEY IMPROVEMENTS IN THE 4100 BLOCK OF DEYO AVENUE AND DUBOIS BOULEVARD

WHEREAS, the Board of Local Improvements of the Village of Brookfield publicly advertised in the *Riverside Brookfield Landmark* newspaper for sealed bids for the Alley Improvements in the 4100 block of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359 on July 4, 2018, and July, 11, 2018;

WHEREAS, on August 6, 2018, bids were received; and the Board of Local Improvements, in open session, examined and publicly declared the bids;

WHEREAS, of the bids received and opened, the apparent lowest responsible bidder is _____.

NOW, THEREFORE, BE IT RESOLVED by the Board of Local Improvements of the Village of Brookfield, Cook County, Illinois, as follows:

Section 1. The Board of Local Improvements does hereby find _____ to be the lowest responsible bidder.

Section 2. _____ is hereby awarded the contract for the construction of the Alley Improvements in the 4100 blocks of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359, at the prices set forth in its bid subject to:

A. The furnishing of the proper bonds and insurance;

B. The rights of the owners of a majority of the frontage of the lots and land upon the alley wherein the work is to be done or their agents to elect within ten (10) days of the publication of the Notice of Award to take the work and enter into a written contract to do the whole work at ten percent (10%) less than the price at which the contract has been awarded, to commence the work within thirty (30) days of the publication of the award and to prosecute the work with diligence; and

C. The entry of a Judgment of Confirmation of the Assessment Roll by the Circuit Court of Cook County, Illinois, in the action filed to levy Village of Brookfield Special Assessment 359 and the expiration of thirty days without the filing of a Notice of Appeal of the Judgment of Confirmation.

Section 3. The President of the Board of Local Improvements is hereby authorized to execute and the Village Clerk to attest and seal a Notice of Award substantially in the form attached hereto as Exhibit "A" and made a part hereof. Further, the Notice of Award be issued to _____, the lowest responsible bidder, for the construction between the 4100 blocks of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359 shall be accompanied by a sufficient number of contracts in a form approved by the President of the Board of Local Improvements and attached hereto as Exhibit "B" and with all other written contract documents attached for execution by _____.

Section 4. The Notice of Award of the contract shall be published in the *Riverside Brookfield Landmark* newspaper, a newspaper having general circulation in the Village of Brookfield, there being no newspaper published therein.

Section 5. Provided that:

A. The owners of a majority of the frontage of the lots and land upon the alley wherein the work is to be done or their agents do not within ten (10) days of the publication of the Notice of Award elect to take the work and enter into a written contract to do the whole work at ten percent (10%) less than the price at which the contract has been awarded, or do not commence the work within thirty (30) days of the publication of the award or do not prosecute the work with diligence; and

B. _____ returns to the Board of Local Improvements within twenty (20) days of the publication of the Notice of Award the contract with all other written contract documents attached, properly executed by it, along with the proper contract bonds; and

C. The Circuit Court of Cook County, Illinois, enters of a Judgment of Confirmation of the Assessment Roll in the action filed to levy Village of Brookfield Special Assessment 359 and the expiration of thirty days without the filing of a Notice of Appeal of the Judgment of Confirmation; and

D. The President of the Board of Local Improvements approves the surety on the contract bond; and

E. The Village of Brookfield approves a resolution authorizing the execution of the contract;

then the President of the Board of Local Improvements is authorized to execute and the Village Clerk to attest and seal the contract.

Section 6. Derek Treichel, P.E. of Edwin Hancock Engineering Company is hereby appointed to carefully inspect during the progress of the work the entire work done, and the materials to the end that the contractor shall comply fully and adequately with all provisions of the ordinance providing for the improvement, the contract under which the work is to be done and the specifications therefor.

Section 7. This resolution shall be at once transcribed into the records of this Board.

**ADOPTED BY THE BOARD OF LOCAL IMPROVEMENTS OF THE VILLAGE OF
BROOKFIELD, ILLINOIS, the 6th day of August, 2018.**

**BOARD OF LOCAL IMPROVEMENTS OF
VILLAGE OF BROOKFIELD, ILLINOIS**

David LeClere, Secretary

EXHIBIT "A"

VILLAGE OF BROOKFIELD, ILLINOIS
BOARD OF LOCAL IMPROVEMENTS
SPECIAL ASSESSMENT NO. 359

NOTICE OF AWARD

TO: _____

_____, Illinois _____
Attention: _____, President

PROJECT DESCRIPTION: Alley Improvements in the 4100 block of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359.

THE BOARD OF LOCAL IMPROVEMENTS has considered the bid submitted by you for the above-described work in response to its Invitation for Bids published on July 4, 2018, and July, 11, 2018.

YOU ARE HEREBY NOTIFIED that your bid has been accepted for items in the amount of _____ Thousand _____ Hundred _____ and ____/100 Dollars (\$_____.____), subject to:

- A. The furnishing of the proper bonds and insurance, and
- B. The rights of the owners of a majority of the frontage of the lots and land upon the alley wherein the work is to be done or their agents to elect within ten (10) days of the publication of the Notice of Award to take the work and enter into a written contract to do the whole work at ten percent (10%) less than the price at which the contract has been awarded, to commence the work within thirty (30) days of the publication of the award and to prosecute the work with diligence; and
- C. The entry of a Judgment of Confirmation of the Assessment Roll by the Circuit Court of Cook County, Illinois, in the action filed to levy Village of Brookfield Special Assessment 359 and the expiration of thirty days without the filing of a Notice of Appeal of the Judgment of Confirmation.

You are required to execute the Contract and furnish the required contract bonds and insurance within twenty (20) calendar days from the date of publication of this Notice, in case a contract is made with the owners of the lots or land fronting the alley and default by them, then within ten (10) days after notice that the owners are in default.

If you fail to execute said Contract and to furnish said bonds and insurance within twenty (20) days from the publication of this Notice, or within ten (10) days of the notice

that the owners are in default as the proper case may be, the Board will be entitled to consider all your rights arising out of the Board's acceptance of your bid as abandoned and as a forfeiture of your bid security. The Board will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the Board of Local Improvements.

Dated this 6th day of August 2018.

VILLAGE OF BROOKFIELD, ILLINOIS,
BOARD OF LOCAL IMPROVEMENTS

ATTEST:

By: _____
Kit P. Ketchmark, President

By: _____
David LeClere, Secretary

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged this _____ day of August 2018.

Contractor: _____

By: _____
_____, President

APPROVAL OF CONTRACT

I approve the contract attached hereto as Exhibit B for the Alley Improvements in the 4100 block of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359.

Kit P. Ketchmark
President of the Board of Local Improvements

EXHIBIT "B"
CONTRACT

This Contract is made this 1st day of August 2018 between the Village of Brookfield, acting by and through its Board of Local Improvements, the "Department," and _____, the "Contractor," for the Village of Brookfield Alley Improvements in the 4100 block of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359.

The Contractor hereby agrees as hereinafter set forth:

1. For and in consideration of the payments to be made by the Department and the agreements set forth in the Proposal hereto attached, to be made Contractor, and according to the terms of the Contract Bond, the Department and the Contractor agree that the Contractor at its own proper cost and expense shall perform the following Work, furnish all materials and labor necessary to complete the Work and in full compliance with all of the terms of this agreement and the requirements of the Village of Brookfield Board of Local Improvements under it:

Village of Brookfield Alley Improvements in the 4100 block of Deyo Avenue and DuBois Boulevard, Special Assessment No. 359 consisting of the construction of a Portland cement concrete alley pavement, storm water drainage facilities and other related work along the public alley,

in strict compliance with Invitation for Bids, the Specifications, Special Provisions, Proposal and Contract Bond which are essential documents of and made a part of this Contract.

2. A. **Contract Sum.** The Department shall issue vouchers to pay the Contractor for the performance of the work, at the unit prices set forth in the Contractor's Proposal as full compensation for furnishing all the materials, for doing all work contemplated and specified in this contract, for all loss or damage arising out of the nature of the work or from any action of the elements, or from any unforeseen difficulties which may be encountered in the prosecution of the same, for all risks of every description connected with the work, and for well and faithfully completing the work, and the whole thereof, in full compliance with the plans and contract documents, and within the time stated in the Proposal, hereby made a part hereof. The quantities shown in the Proposal are approximate only and are subject to increase or decrease. The Contractor will receive, in full payment, the amount of the summation of the actual quantities, as finally determined, multiplied by the unit prices shown on the schedule of prices forming a part of this Contract. Vouchers shall be payable from the collection of the installments of the Village of Brookfield Special Assessment 359 and shall bear interest at the rate of six percent (6%) per annum.

B. **Contract Time.** Time is hereby declared to be of the essence of this contract. The Contractor shall complete the Work within sixty (60) calendar days of the Notice of Award, unless additional time is granted by the Department in accordance with the provisions of the Specifications.

C. **Final Payment.** Final payment, constituting the entire unpaid balance of the contract sum, shall be paid by the Department by the issuance of vouchers or bonds to the Contractor as follows:

As soon as the work under this contract is completed and accepted by the Department, the Department will within thirty (30) days submit to the Board of Local Improvements a final estimate of payment. Within thirty (30) days after approval by the Board of Local Improvements of the final estimate of payment, a final voucher or bond will be issued to the Contractor.

3. **Assignment of Contract.** The Contract shall be deemed to be exclusive between Department and Contractor. This Contract shall not be assigned by the Contractor without first obtaining permission in writing from the Department. The Department may refuse to accept any substitute Contractor for any reason.

4. **Notices.** Written notices between Department and Contractor shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the above parties as follows:

A. If to the Department:

Village of Brookfield
8820 Brookfield Avenue
Brookfield, Illinois 60513
Attn: Mr. Kit P. Ketchmark, President

C. If to the Contractor:

_____, Illinois ____
Attention: _____, President

C. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this contract requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

5. **Entire Contract.** This Contract consists of the following component parts, all of which are as fully a part of this contract as if herein set out verbatim, or if not attached, as if attached hereto:

- (A) Addendum No. (None, unless listed here) _____
- (B) Notice to Bidders
- (C) Project Description
- (D) Instructions to Bidders
- (E) Proposal
- (F) Contract
- (G) Contract Bond
- (H) Standard Specifications

The *Standard Specifications for Road and Bridge Construction* adopted April 1, 2016, as amended by the those *Recurring Special Provisions and Recurring Local Roads and Streets Special Provisions*, adopted January 1, 2018, indicated on the Check Sheet included in the contract documents, the Bureau of Design and Environment (BDE) Special Provisions, indicated on the Check Sheet included in the contract documents, and the *Manual for Test Procedures for Materials*, December 1, 2017, all issued by the State of Illinois, Department of Transportation and the *National Manual on Uniform Traffic Control Devices for Streets and Highways* (2009 Edition) supplemented by the Illinois Supplement to the *National Manual on Uniform Traffic Control Devices for Streets and Highways* (2009 Edition; Revised June 1, 2014) issued by the Illinois Department of Transportation

(I) The *Standard Specifications for Sewer and Water Main Construction in Illinois*, Seventh Edition, 2014 excluding Sections 1, 2, 3, 4, 5, 6, 7, 8 and 9 of Division I General Requirements and Covenants (hereinafter referred to as the "Standard Specifications for Sewer and Water Main Construction")

(J) Watershed Management Ordinance of the Metropolitan Water Reclamation District of Greater Chicago, adopted October, 2013, and all revisions thereto.

- (K) Supplemental Specifications
- (L) Special Provisions for General Items
- (M) Special Provisions for Contract Pay Items
- (N) Plans
- (O) Bidder's Certification
- (P) Check Sheet for Recurring Special Provisions
- (Q) Bureau of Design and Environment Special Provisions Check Sheet

(R) Cook County, Illinois, Prevailing Wages

Noted: Contract documents (H), (I) and (J), are separate publications that will not be furnished by the Department but shall be the responsibility of the Contractor to obtain at its own expense.

Contract document (H) may be obtained from the Illinois Department of Transportation. See: <http://www.idot.illinois.gov/Assets/uploads/files/Doing-Business/Manuals-Guides-&-Handbooks/Highways/Construction/Standard-Specifications/Standard%20Specifications%20for%20Road%20and%20Bridge%20Construction%202016.pdf>

Contract document (I) may be obtained from the Illinois Society of Professional Engineers. See: <http://www.illinoisengineer.com>

Contract document (J) may be obtained from the Metropolitan Water Reclamation District of Greater Chicago. See: https://www.mwrd.org/pv_obj_cache/pv_obj_id_B8C7A4FC0080A6A35076861145E0C0A534186200/filename/WMO.pdf

This Contract (including the contract documents) represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. In case of conflict between the terms contained herein and those contained in the other contract documents, the terms herein shall control. This Contract may only be amended or a provision hereof waived by the parties by written instrument executed by authorized signatories of the Department and Contractor.

This Contract is executed that day and year first written above.

Department: Village of Brookfield, by and through its Board of Local Improvements

Contractor: _____

By: _____
Kit P. Ketchmark, Village President and President of the Board of Local Improvements

By: _____, President

Attest:
By: _____
Brigid Weber, Village Clerk

Attest:
By: _____, Secretary