



Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688
(708) 485-7344 • FAX (708) 485-4971
www.brookfieldil.gov

VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

BROOKFIELD VILLAGE BOARD MEETING AGENDA

Monday, February 22, 2016
6:30 P.M.

Edward Barcal Hall
8820 Brookfield Avenue
Brookfield, IL 60513

VILLAGE PRESIDENT
Kit P. Ketchmark

VILLAGE CLERK
Brigid Weber

BOARD OF TRUSTEES
Ryan P. Evans
Michael J. Garvey
Nicole M. Gilhooley
David P. LeClere
Brian S. Oberhauser
Michelle D. Ryan

VILLAGE MANAGER
Keith R. Sbiral

MEMBER OF
Illinois Municipal League
Proviso Township
Municipal League
West Central
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

- I. OPENING CEREMONIES: Pledge of Allegiance to the Flag
- II. Roll Call
- III. Appointments and Presentations

Appointment – Conservation Commission – Don Parker, term to expire 2/24/2017
- IV. PUBLIC COMMENT – LIMITED TO ITEMS ON OMNIBUS AND NEW BUSINESS ON TONIGHT'S AGENDA
- V. OMNIBUS AGENDA
 - A. **Approval of Minutes:** Village Board Meeting Monday, February 8, 2016; Committee of the Whole Meeting, Monday, February 8, 2016

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.

VI. REPORTS OF SPECIAL COMMITTEES

Trustee Oberhauser	Finance, Conservation Approval of Warrant(s)
Trustee Gilhooley	Recreation, Library
Trustee Ryan	Beautification, Chamber of Commerce
Trustee Evans	Administration, DPW, Public Safety
Trustee Garvey	Planning and Zoning Commission, WCMC Solid Waste
Trustee LeClere	Special Events
President Ketchmark	Economic Development, Brookfield Zoo, WCMC, PZED

VII. New Business

- A. **Ordinance 2016-10** – An Ordinance Amending Chapter 2 entitled “Administration” of the Code of Ordinances of the Village of Brookfield, Cook County, Illinois, rescheduling the regularly scheduled meetings of the Planning and Zoning Commission of the Village of Brookfield

VIII. Managers Report

- IX. **Executive Session** - pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation, pursuant to Section 2(c)(5) of the Open Meetings Act to discuss purchase or lease of real property for the village’s use, pursuant to Section 2(c)(6) of the Open Meetings Act to discuss the setting of a price for sale or lease of village property and pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific village employees

X. Adjournment

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VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES
AT A REGULAR VILLAGE BOARD MEETING

HELD ON MONDAY, FEBRUARY 8, 2016
IN THE BROOKFIELD MUNICIPAL BUILDING

MEMBERS PRESENT: President Kit Ketchmark, Trustees Michael Garvey, Nicole Gilhooley, Michelle Ryan, Brian Oberhauser and David LeClere. Deputy Clerk Theresa Coady.

MEMBERS ABSENT: Trustee Ryan Evans and Village Clerk Brigid Weber

ALSO PRESENT: Village Manager Keith Sbiral, Finance Director Doug Cooper, Public Works Director Ken Blaauw, Community Development Director Nick Greifer, Police Department Chief James Episcopo, Village Fire Department Chief Patrick Lenzi, Village Attorney Richard Ramello and Village Engineer Derek Treichel.

On Monday February 8, 2016 President Ketchmark called the Village Board of Trustees meeting to order at 6:33 P.M. and led the Pledge of Allegiance to the Flag.

APPOINTMENTS AND PRESENTATIONS

Appointments – Zak Arnish – Probationary Firefighter/Paramedic – Probationary period ends 1/19/2017

Oath of Office administered by Deputy Village Clerk Theresa Coady.

PUBLIC COMMENT

OMNIBUS AGENDA

Approval of Minutes: Village Board Meeting Monday, January 25, 2016; Committee of the Whole Meeting, Monday, January 25, 2016; Public Hearing 2016 Appropriations Ordinance, Monday, January 25, 2016

Motion by Trustee Ryan, seconded by Trustee Garvey, to approve the Omnibus Agenda of the regular Village Board meeting of February 8, 2016. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

REPORTS OF SPECIAL COMMITTEES

Finance & Conservation – Trustee Oberhauser

☉ **Approval of Warrant dated February 8, 2016 - \$1,300,284.62**

Motion by Trustee Oberhauser, seconded by Trustee Garvey, to approve the Warrant dated February 8, 2016 in the amount of \$1,300,284.62. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

☉ **Conservation Commission**

Meeting held January 26, 2016.

④ **Library & Parks & Recreation – Trustee Gilhooley**

Next Parks and Recreation meeting scheduled for February 16, 2016 at 6:30 P.M.
Library – continued community engagement sessions, Tuesday February 9, 2016 and April 19, 2016.

④ **Beautification, Chamber of Commerce – Trustee Ryan**

Next Beautification Commission meeting scheduled for February 9, 2016
Chamber luncheon meeting scheduled for Thursday, February 11, 2016 at the Sanctuary at Noon
Chamber After Hours scheduled for February 25, 2016 at 5:30 P.M. at the CSS Academy on Grand Boulevard.
Senior Valentine's Day Social scheduled for February 14, 2016
Second Annual Easter Egg Hunt scheduled to be at Ehlert Park on Saturday, March 19, 2016 from 11:00 A.M. to 1:00 P.M.

④ **Administration, DPW, Public Safety – Trustee Evans**

No Report

④ **Planning and Zoning Commission, WCMC Solid Waste – Trustee Garvey**

Planning and Zoning Commission meeting held January 28, 2016 which included training opportunity for Commissioners.
No WCMC nor Solid Waste meetings since last Village Board meeting.

④ **Special Events – Trustee LeClere**

Meeting held February 2, 2016 did not have a quorum; meeting rescheduled to February 16, 2016.

④ **Economic Development, Brookfield Zoo, WCMC, PZED – President Ketchmark**

PZED meeting included initial discussion regarding a way finding sign program that would help direct people into Village's business districts.
Next Zoning meeting anticipated in approximately two weeks.
Eight Corners TIF District Public Hearing likely in June or July 2016.
Bike Rodeo to be expanded to include rides and entertainment in the park afterwards.
Realtor Breakfast scheduled for February 23, 2016
Dedication of new food pantry at Faith Lutheran Church

NEW BUSINESS

Ordinance 2016-09 – An Ordinance Amending Chapter 6 of the Village of Brookfield Code of Ordinances to increase the maximum number of Class 2 Liquor Licenses

Motion by Trustee Garvey, seconded by Trustee LeClere, to approve Ordinance 2016-09 – An Ordinance Amending Chapter 6 of the Village of Brookfield Code of Ordinances to increase the maximum number of Class 2 Liquor Licenses. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

④ **MANAGER'S REPORT**

Town Hall Meeting scheduled for Wednesday, February 10, 2016 regarding referendum to be on ballot for the March 15, 2016 General Election.

TEMPORARY RECESS – TO COMMITTEE OF THE WHOLE MEETING

Motion by Trustee Garvey, seconded by Trustee Oberhauser, to recess the Regular Village Board meeting of February 8, 2016 at 6:44 P.M. in order to conduct a Committee of the Whole meeting. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans

RECONVENE REGULAR VILLAGE BOARD MEETING

Motion by Trustee Ryan, seconded by Trustee Oberhauser, to reconvene the Regular Village Board meeting of February 8, 2016 at 7:47 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

EXECUTIVE SESSION

EXECUTIVE SESSION - pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation, pursuant to Section 2(c)(5) of the Open Meetings Act to discuss purchase or lease of real property for the village's use, pursuant to Section 2(c)(6) of the Open Meetings Act to discuss the setting of a price for sale or lease of village property and pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific village employees

Motion by Trustee Garvey, seconded by Trustee Gilhooley to adjourn the Regular Village Board of Trustees meeting of February 8, 2016 at 7:48 p.m. in order to conduct an Executive Session - Executive Session - pursuant to Section 2(c)(11) of the Open Meetings Act to discuss pending litigation, pursuant to Section 2(c)(5) of the Open Meetings Act to discuss purchase or lease of real property for the village's use, pursuant to Section 2(c)(6) of the Open Meetings Act to discuss the setting of a price for sale or lease of village property and pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific village employees.

Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

RECONVENE REGULAR BOARD MEETING

Motion by Trustee Oberhauser, seconded by Trustee Garvey, to reconvene the Regular Village Board meeting of February 8, 2016 at 7:55 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

ADJOURN

Motion by Trustee Oberhauser, seconded by Trustee Garvey, to adjourn the Regular Village Board of Trustees meeting of February 8, 2016 at 7:56 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans.

**Theresa Coady
Deputy Village Clerk
Village of Brookfield**

/lls

JOURNAL OF THE PROCEEDINGS OF THE PRESIDENT AND THE BOARD OF TRUSTEES
AT A COMMITTEE OF THE WHOLE MEETING
HELD ON MONDAY FEBRUARY 8, 2016
IN THE BROOKFIELD MUNICIPAL BUILDING

MEMBERS PRESENT: President Kit Ketchmark, Trustees Michael Garvey, Nicole Gilhooley, Michelle Ryan, Brian Oberhauser and David LeClere. Deputy Clerk Theresa Coady.

MEMBERS ABSENT: Trustee Ryan Evans and Village Clerk Brigid Weber

ALSO PRESENT: Village Manager Keith Sbiral, Finance Director Doug Cooper, Public Works Director Ken Blaauw, Community Development Director Nick Greifer, Police Department Chief James Episcopo, Village Fire Department Chief Patrick Lenzi, Village Attorney Richard Ramello and Village Engineer Derek Treichel.

On Monday, February 8, 2016, President Kit Ketchmark called the Committee of the Whole meeting to order at 6:49 P.M.

Discussion Items:

Planning & Zoning Commission Training and Discussion

Discussion of January 28, 2016 training session presented by CMAP and the APA consultants Laurie Marston and Bob Sullivan.

Planning and Zoning Commission Regular Meetings

Commission looking to change the date of meetings to the fourth Thursday of each month. Item to be on agenda for approval vote at the Regular Village Board meeting scheduled for February 22, 2016.

Referendum Update

More information on the website. Third Town Hall meeting scheduled for Wednesday, February 15, 2016 General Election. One more mailing scheduled to go out to Village residents near the end of February.

ADJOURN

Motion by Trustee Garvey, seconded by Trustee LeClere, to adjourn the Committee of the Whole meeting of February 8, 2016 at 7:47 P.M. Upon roll call, the motion carried as follows: Ayes: Trustees Garvey, Gilhooley, Ryan, Oberhauser and LeClere. Nays: None. Absent: Trustee Evans

Theresa Coady
Deputy Village Clerk
Village of Brookfield

/lls

VILLAGE OF BROOKFIELD

CORPORATE WARRANT – 02/22/2016 FOR THE PERIOD 02/09/2016 TO 02/22/2016

TO THE TREASURER OF THE VILLAGE OF BROOKFIELD –

YOU ARE HEREBY AUTHORIZED AND DIRECTED TO MAKE PAYMENT ON THE ITEMS LISTED AND APPROVED BY THE PRESIDENT AND TRUSTEES AND TO CHARGE THE SAME TO THE ACCOUNTS SO DESIGNATED.

******APPROVED FOR PAYMENT – VILLAGE OF BROOKFIELD BOARD******

Corporate Warrant # 02/22/2016 in the Total Amount of \$566,632.95

President

Chairman of Finance Committee

Village Manager

Village Clerk

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
PFC - PUBLIC FUND CHECKING									
Check									
18997	02/09/2016	Open			Utility Management Refund	JOHNSON, RYAN	\$37.09		
18998	02/09/2016	Open			Utility Management Refund	WYSKOCIL, DOLORES	\$9.17		
18999	02/11/2016	Open			Utility Management Refund	EXODUS 1, LLC	\$40.28		
19000	02/11/2016	Open			Utility Management Refund	ANDRYS, S & L	\$5.28		
19001	02/12/2016	Open			Accounts Payable	Jelinek, Brian	\$250.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	021216		02/12/2016		Tobacco grant round #2		\$250.00		
19002	02/16/2016	Open			Utility Management Refund	KENSINGTON PROPERTIES	\$13.13		
19003	02/17/2016	Open			Utility Management Refund	GRANDVIEW CAPITAL, ATTN: KAREN WEEDMAN	\$13.13		
19004	02/22/2016	Open			Accounts Payable	A & M Parts Inc.	\$1,817.70		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	553862		02/12/2016		vehicle parts/supplies		\$382.57		
	554198		02/12/2016		tools		\$10.86		
	549380		02/12/2016		refund for fuel filter		(\$22.93)		
	551457		02/12/2016		vehicle parts		\$59.58		
	551435		02/12/2016		oil filter		\$46.00		
	550420		02/12/2016		pump		\$59.12		
	549309		02/12/2016		fuel filters		\$96.60		
	552086		02/12/2016		12 volt jump starter		\$169.00		
	365268		02/12/2016		25 gallon steek gas caddy		\$860.00		
	552277		02/12/2016		toggle 15 amp screw		\$8.28		
	554612		02/17/2016		spark plug, safety gloves		\$148.62		
19005	02/22/2016	Open			Accounts Payable	Accurate Document Destruction	\$157.68		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	13875047		02/12/2016		document destruction		\$157.68		
19006	02/22/2016	Open			Accounts Payable	Accurate Tank Technologies	\$1,351.00		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	24850		02/17/2016		replace bad cap, test suction line, waste water disposal		\$1,351.00		
19007	02/22/2016	Open			Accounts Payable	AGT Battery Supply LLC	\$70.89		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	83962A		02/17/2016		AA Duracell Procell Alkaline 144/case		\$70.89		
19008	02/22/2016	Open			Accounts Payable	Airgas USA, LLC	\$397.19		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	9500312688		02/17/2016		medical oxygen		\$179.75		
	9933678698		02/17/2016		welding gases		\$217.44		
19009	02/22/2016	Open			Accounts Payable	Animal Welfare League	\$95.25		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	7411		02/17/2016		1 dog held 3 days		\$95.25		

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19010	02/22/2016	Open			Accounts Payable	Aramark Refreshment Services	\$327.54		
	Invoice		Date	Description		Amount			
	9164115		02/17/2016	bronze water filter		\$64.94			
	9307348		02/17/2016	bronze water filter		\$64.94			
	464774		02/17/2016	coffee		\$102.66			
	9229515		02/17/2016	coffee		\$95.00			
19011	02/22/2016	Open			Accounts Payable	AT&T Long Distance	\$746.16		
	Invoice		Date	Description		Amount			
	2016-00000133		02/17/2016	long distance		\$746.16			
19012	02/22/2016	Open			Accounts Payable	Atlas Companies	\$750.65		
	Invoice		Date	Description		Amount			
	BC1816		02/12/2016	parts		\$200.19			
	BC2223		02/17/2016	cap, hyd breathe		\$23.30			
	BC1907		02/17/2016	stud, wheel, nut, tire		\$527.16			
19013	02/22/2016	Open			Accounts Payable	Avalon Petroleum Co.	\$3,147.27		
	Invoice		Date	Description		Amount			
	008641		02/12/2016	fuel		\$3,147.27			
19014	02/22/2016	Open			Accounts Payable	B & F Construction Code Services, Inc.	\$2,033.80		
	Invoice		Date	Description		Amount			
	43339		02/12/2016	3725 Madison project review		\$442.40			
	43336		02/12/2016	3224 Vernon project review		\$525.00			
	43370		02/17/2016	January 2016 inspections		\$1,066.40			
19015	02/22/2016	Open			Accounts Payable	Ben's Rental & Sales	\$280.50		
	Invoice		Date	Description		Amount			
	3474		02/12/2016	log splitter rental		\$93.50			
	3490		02/12/2016	log splitter		\$187.00			
19016	02/22/2016	Open			Accounts Payable	Blue Tarp Financial, Inc.	\$732.37		
	Invoice		Date	Description		Amount			
	34710628		02/12/2016	pacerc electronic drive		\$732.37			
19017	02/22/2016	Open			Accounts Payable	Brookfield True Value Hardware	\$171.95		
	Invoice		Date	Description		Amount			
	89094		02/17/2016	clips		\$3.58			
	89099		02/17/2016	appliance bulb		\$2.15			
	89119		02/17/2016	lysol bowl cleaner		\$5.38			
	89089		02/17/2016	AA batteries		\$9.00			
	89096		02/17/2016	D batteries		\$10.99			
	89102		02/17/2016	peat block		\$7.19			
	89093		02/17/2016	wet jet liquid/pads, plunger		\$88.11			
	89107		02/17/2016	4 1/2 dewalt		\$8.07			
	89108		02/17/2016	key		\$1.93			
	89116		02/17/2016	master mic 4 1/2 cut		\$10.76			
	89132		02/17/2016	9V batteries		\$7.64			
	89144		02/17/2016	elec adapter		\$0.53			
	89136		02/17/2016	broom handle, wet jet liquid, spray foam		\$16.62			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19018	02/22/2016	Open			Accounts Payable	Call One	\$2,556.05		
	Invoice		Date	Description		Amount			
	021516		02/17/2016	local/long dist		\$2,556.05			
19019	02/22/2016	Open			Accounts Payable	Cargill Incorporated	\$6,203.15		
	Invoice		Date	Description		Amount			
	2902672520		02/12/2016	deicer salt		\$6,203.15			
19020	02/22/2016	Open			Accounts Payable	Case Lots, Inc.	\$622.30		
	Invoice		Date	Description		Amount			
	010974		02/12/2016	janitorial products		\$300.30			
	011064		02/17/2016	compare APC, soap		\$322.00			
19021	02/22/2016	Open			Accounts Payable	Chicago Badge & Insignia Co.	\$46.89		
	Invoice		Date	Description		Amount			
	14051		02/17/2016	repair & refinish, gold plate, chief, w/safety catch		\$46.89			
19022	02/22/2016	Open			Accounts Payable	Comcast	\$149.85		
	Invoice		Date	Description		Amount			
	2016-00000135		02/17/2016	internet @ VH		\$149.85			
19023	02/22/2016	Open			Accounts Payable	ComEd	\$1,274.75		
	Invoice		Date	Description		Amount			
	2016-00000129		02/12/2016	0683030051 - svc @ 8652 Southview		\$30.74			
	2016-00000130		02/12/2016	2083099069 - svc @ 8501 Brookfield		\$171.45			
	2016-00000137		02/17/2016	0134327003 - Dusk to Dawn		\$1,072.56			
19024	02/22/2016	Open			Accounts Payable	Crown Trophy	\$48.00		
	Invoice		Date	Description		Amount			
	26394		02/12/2016	embroidery (LECLERE X 2, WEBER, GILHOOLEY)		\$48.00			
19025	02/22/2016	Open			Accounts Payable	De Lage Landen Public Finance	\$575.25		
	Invoice		Date	Description		Amount			
	48837447		02/17/2016	copiers		\$575.25			
19026	02/22/2016	Open			Accounts Payable	Dynegy Energy Services	\$15,908.95		
	Invoice		Date	Description		Amount			
	149040616011		02/12/2016	Account ID 0307039096 - Street Lighting		\$15,908.95			
19027	02/22/2016	Open			Accounts Payable	EMSAR/ERLA Inc.	\$623.38		
	Invoice		Date	Description		Amount			
	50775		02/17/2016	shoulder harness restraint, restraints 2 piece		\$580.12			
	51130		02/17/2016	rat bar/tue bar w/hdw		\$43.26			
19028	02/22/2016	Open			Accounts Payable	Factory Motor Parts	\$900.15		
	Invoice		Date	Description		Amount			
	50-Y02778		02/12/2016	parts and supplies		\$99.91			
	50-Y02777		02/12/2016	battery core		\$99.82			
	50-1231604		02/12/2016	alternator ford f150		\$296.03			
	50-1229739		02/12/2016	oil cooler line 08 ford		\$31.03			
	50-1234374		02/12/2016	exhaust emission control		\$99.52			
	50-1238315		02/12/2016	brake shoe & rotor		\$213.13			
	50-1241005		02/12/2016	brake lining		\$60.71			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19029	02/22/2016	Open			Accounts Payable	Foster's Truck Repair	\$74.50		
	Invoice		Date	Description		Amount			
	31384		02/12/2016	maintenance (safety inspection)		\$74.50			
19030	02/22/2016	Open			Accounts Payable	Global Capacity	\$523.25		
	Invoice		Date	Description		Amount			
	49413495		02/12/2016	internet services		\$523.25			
19031	02/22/2016	Open			Accounts Payable	GMF Contractors	\$22.00		
	Invoice		Date	Description		Amount			
	50268		02/17/2016	2 gal b c oil		\$22.00			
19032	02/22/2016	Open			Accounts Payable	Groot Industries, Inc.	\$97,752.37		
	Invoice		Date	Description		Amount			
	13880608		02/12/2016	residential garbage svc		\$97,752.37			
19033	02/22/2016	Open			Accounts Payable	Groot Industries, Inc.	\$23,198.59		
	Invoice		Date	Description		Amount			
	13880609		02/12/2016	yard waste		\$23,198.59			
19034	02/22/2016	Open			Accounts Payable	Hitchcock Design Group	\$1,970.00		
	Invoice		Date	Description		Amount			
	18310		02/12/2016	draft exhibits, phone/online review		\$1,970.00			
19035	02/22/2016	Open			Accounts Payable	Illinois Section AWWA	\$96.00		
	Invoice		Date	Description		Amount			
	200020980		02/12/2016	conference VINCE BOKSA		\$96.00			
19036	02/22/2016	Open			Accounts Payable	IPELRA	\$55.00		
	Invoice		Date	Description		Amount			
	02112016		02/12/2016	IDHR ADA update seminar		\$55.00			
19037	02/22/2016	Open			Accounts Payable	IRMA	\$4,305.76		
	Invoice		Date	Description		Amount			
	JANUARY2016		02/12/2016	JAN DEDUCTIBLE		\$792.44			
	IVC0009536		02/12/2016	VOLUNTEER COVERAGE 11/1/15---11/1/16		\$721.00			
	IVC0009587		02/17/2016	Underground Storage Tanks		\$2,792.32			
19038	02/22/2016	Open			Accounts Payable	J & L Electronic Service, Inc.	\$893.62		
	Invoice		Date	Description		Amount			
	89135G		02/12/2016	telephone handsets, jacks		\$184.67			
	89153G		02/17/2016	replace UPS at base stations, relocate UPS at control console		\$708.95			
19039	02/22/2016	Open			Accounts Payable	JEFF WAGGONER GRAPHIC DESIGN	\$680.00		
	Invoice		Date	Description		Amount			
	02122016		02/17/2016	graphic design		\$680.00			
19040	02/22/2016	Open			Accounts Payable	La Grange Pk Ace Hardware	\$50.29		
	Invoice		Date	Description		Amount			
	62452		02/17/2016	nipple galv, mskg tape		\$20.66			
	62345		02/17/2016	battery photo 3V CR2		\$7.19			
	62290		02/17/2016	blade cutoff, glove lthr palm		\$22.44			
19041	02/22/2016	Open			Accounts Payable	Lawson Products, Inc.	\$890.87		
	Invoice		Date	Description		Amount			
	9303830245		02/12/2016	tools		\$625.96			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	9303830246		02/12/2016		supplies, tools		\$264.91		
19042	02/22/2016	Open			Accounts Payable	Leslie Heating & Cooling Inc.	\$2,289.00		
	Invoice		Date		Description		Amount		
	S-20280		02/17/2016		repl filters & belts, greased motors/blowers, inspected equip		\$2,289.00		
19043	02/22/2016	Open			Accounts Payable	M.E. Simpson Co., Inc.	\$1,700.00		
	Invoice		Date		Description		Amount		
	27585		02/12/2016		water meters		\$1,700.00		
19044	02/22/2016	Open			Accounts Payable	Menards-Hodgkins	\$1,060.23		
	Invoice		Date		Description		Amount		
	24047		02/12/2016		tools		\$370.51		
	23474		02/12/2016		tools		\$43.07		
	23492		02/12/2016		tools		\$18.97		
	24268		02/12/2016		tools/parts		\$33.31		
	24158		02/12/2016		tools/parts		\$30.12		
	24198		02/12/2016		tools/parts		\$175.32		
	24294		02/12/2016		parts/tools for BRINER		\$81.00		
	24480		02/12/2016		parts/tools		\$131.55		
	24583		02/17/2016		vehicle parts		\$176.38		
19045	02/22/2016	Open			Accounts Payable	Metro Garage, Inc.	\$25.00		
	Invoice		Date		Description		Amount		
	33656		02/17/2016		2 axle d.o.t. safety inspection		\$25.00		
19046	02/22/2016	Open			Accounts Payable	Monroe Truck Equipment	\$976.15		
	Invoice		Date		Description		Amount		
	310370		02/12/2016		parts		\$247.01		
	311799		02/12/2016		plow parts		\$200.72		
	311867		02/17/2016		tailgate pin		\$205.28		
	312207		02/17/2016		vehicle parts		\$323.14		
19047	02/22/2016	Open			Accounts Payable	MRugged Mobile Technology	\$128.00		
	Invoice		Date		Description		Amount		
	16-1046		02/17/2016		stylus pen for CF-19		\$128.00		
19048	02/22/2016	Open			Accounts Payable	NICOR	\$485.95		
	Invoice		Date		Description		Amount		
	2016-00000125		02/12/2016		3840 Maple		\$172.92		
	2016-00000139		02/17/2016		4301 Elm		\$71.04		
	2016-00000140		02/17/2016		4523 Eberly		\$241.99		
19049	02/22/2016	Open			Accounts Payable	Orkin Inc.	\$617.20		
	Invoice		Date		Description		Amount		
	107200791		02/12/2016		pest control - 4545 Eberly		\$68.36		
	107200789		02/12/2016		pest control - 4523 Eberly		\$60.34		
	107200787		02/12/2016		pest control - 8820 Brookfield		\$70.79		
	2016-00000120		02/12/2016		pest control - fire stations 1&2		\$117.26		
	2016-00000121		02/12/2016		pest control - train station		\$67.69		
	2016-00000122		02/12/2016		pest control - fire stations 1&2		\$117.26		
	2016-00000123		02/12/2016		pest control - 3830 Maple		\$66.37		
	2016-00000124		02/12/2016		pest control - 4301 Elm		\$49.13		

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19050	02/22/2016	Open			Accounts Payable	OZINGA	\$335.00		
	Invoice		Date	Description		Amount			
	653310		02/12/2016	standard concrete block		\$120.00			
	653266		02/12/2016	standard concrete block		\$180.00			
	653265		02/12/2016	standard half concrete block		\$35.00			
19051	02/22/2016	Open			Accounts Payable	Parcel Mail Service	\$143.55		
	Invoice		Date	Description		Amount			
	2358		02/12/2016	PW packing shipping charges		\$143.55			
19052	02/22/2016	Open			Accounts Payable	Passport Parking, LLC	\$256.75		
	Invoice		Date	Description		Amount			
	2915		02/12/2016	2016 January Mobile pay service		\$256.75			
19053	02/22/2016	Open			Accounts Payable	Peace Officers Memorial Foundation of Cook County	\$100.00		
	Invoice		Date	Description		Amount			
	FEBRUARY2016		02/17/2016	DONATION 2016 WINDOW DECALS		\$100.00			
19054	02/22/2016	Open			Accounts Payable	Physio-Control, Inc.	\$97.76		
	Invoice		Date	Description		Amount			
	416072693		02/17/2016	non device activity electric assy		\$97.76			
19055	02/22/2016	Open			Accounts Payable	Priority Print	\$97.50		
	Invoice		Date	Description		Amount			
	20160207		02/12/2016	BUSINESS CARDS (ROVNER/PEZDEK)		\$72.50			
	20160163		02/12/2016	LABELS		\$25.00			
19056	02/22/2016	Open			Accounts Payable	Prosafety	\$284.84		
	Invoice		Date	Description		Amount			
	2/813740		02/17/2016	msa harness, dual shock lanyard (to climb water tower)		\$284.84			
19057	02/22/2016	Open			Accounts Payable	Ricmar Industries	\$2,825.92		
	Invoice		Date	Description		Amount			
	322923		02/12/2016	ORGANIC SOLVENT		\$199.92			
	322969		02/12/2016	PURPLE HEAT 2 SKIDS, SCOOPS		\$2,626.00			
19058	02/22/2016	Open			Accounts Payable	Rush Truck Center - Chicago	\$298.33		
	Invoice		Date	Description		Amount			
	3001212171		02/12/2016	fuel filter, etc		\$156.24			
	3001339989		02/12/2016	parts		\$142.09			
19059	02/22/2016	Open			Accounts Payable	Sherwin Williams Co.	\$77.12		
	Invoice		Date	Description		Amount			
	1465-7		02/17/2016	paint and supplies		\$77.12			
19060	02/22/2016	Open			Accounts Payable	Sidwell Co., The	\$100.00		
	Invoice		Date	Description		Amount			
	102684		02/17/2016	2015 annual service for Cook County Atlas		\$100.00			
19061	02/22/2016	Open			Accounts Payable	SkillPath Seminars	\$990.29		
	Invoice		Date	Description		Amount			
	02122016		02/17/2016	training (managing people workshops)		\$990.29			
19062	02/22/2016	Open			Accounts Payable	SNI Solutions	\$2,970.00		
	Invoice		Date	Description		Amount			
	135718		02/12/2016	ecosalt 6 pallets 48/50#		\$2,970.00			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19063	02/22/2016	Open			Accounts Payable	Staples Advantage	\$1,161.87		
	Invoice		Date	Description		Amount			
	3290723567		02/12/2016	office supplies		\$125.92			
	3290723568		02/12/2016	coin wrappers		\$18.89			
	3291720685		02/12/2016	toner		\$270.99			
	3291720687		02/17/2016	office supplies		\$10.99			
	3291720686		02/17/2016	office supplies		\$239.82			
	3292641558		02/17/2016	office supplies		\$72.94			
	837553545		02/17/2016	office supplies		\$103.15			
	8037308137		02/17/2016	office supplies		\$68.27			
	3287543076		02/17/2016	office supplies		\$114.79			
	8037216343		02/17/2016	office supplies		\$136.11			
19064	02/22/2016	Open			Accounts Payable	Suburban Laboratories, Inc.	\$620.00		
	Invoice		Date	Description		Amount			
	130989		02/12/2016	water testing		\$265.00			
	131282		02/12/2016	disinfectant byproducts		\$355.00			
19065	02/22/2016	Open			Accounts Payable	Suburban Truck Parts	\$1,481.30		
	Invoice		Date	Description		Amount			
	30194		02/17/2016	vehicle parts		\$1,481.30			
19066	02/22/2016	Open			Accounts Payable	Swan Cleaners	\$20.00		
	Invoice		Date	Description		Amount			
	9639 9668		02/17/2016	cleaning		\$20.00			
19067	02/22/2016	Open			Accounts Payable	Third Millennium Associates, Inc	\$849.80		
	Invoice		Date	Description		Amount			
	19034		02/12/2016	financial lockbox service DECEMBER 2015		\$849.80			
19068	02/22/2016	Open			Accounts Payable	Treasurer, State of Illinois	\$3,405.29		
	Invoice		Date	Description		Amount			
	43275		02/17/2016	traffic lights/street lights		\$3,405.29			
19069	02/22/2016	Open			Accounts Payable	Unifirst Corporation	\$831.69		
	Invoice		Date	Description		Amount			
	0610954486		02/12/2016	mats		\$26.15			
	0610954488		02/12/2016	mats		\$28.25			
	0610954487		02/12/2016	mats		\$119.85			
	0811091190		02/12/2016	uniforms		\$154.47			
	0610953074		02/12/2016	mats		\$26.15			
	0610953075		02/12/2016	mats		\$119.85			
	0610953076		02/12/2016	mats		\$28.25			
	0610955906		02/17/2016	mats		\$28.25			
	0610955905		02/17/2016	mats		\$119.85			
	0610955904		02/17/2016	mats		\$26.15			
	0811092738		02/17/2016	uniform cleaning		\$154.47			
19070	02/22/2016	Open			Accounts Payable	Verizon Wireless	\$2,380.30		
	Invoice		Date	Description		Amount			
	2016-00000134		02/17/2016	cell phones		\$2,236.94			
	2016-00000136		02/17/2016	trustee ipads		\$143.36			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19071	02/22/2016	Open			Accounts Payable	Visa	\$2,450.62		
	Invoice		Date	Description		Amount			
	2016-00000116		02/12/2016	dept of public works *2033		\$2,450.62			
19072	02/22/2016	Open			Accounts Payable	Warehouse Direct Workplace Solutions	\$83.78		
	Invoice		Date	Description		Amount			
	2968417-0		02/12/2016	toner		\$57.26			
	2964014-0		02/12/2016	ink stamps		\$26.52			
19073	02/22/2016	Open			Accounts Payable	Wednesday Journal	\$154.00		
	Invoice		Date	Description		Amount			
	062598-00019		02/17/2016	advertising		\$154.00			
19074	02/22/2016	Open			Accounts Payable	Wentworth Tire Service	\$314.00		
	Invoice		Date	Description		Amount			
	446575		02/12/2016	tire service		\$276.00			
	447447		02/17/2016	tire disposal		\$38.00			
19075	02/22/2016	Open			Accounts Payable	West Cook County Solid Waste Agency	\$19,882.89		
	Invoice		Date	Description		Amount			
	2016-00000132		02/17/2016	Disp/Admin fee		\$19,882.89			
19076	02/22/2016	Open			Accounts Payable	Wholesale Direct Inc.	\$297.29		
	Invoice		Date	Description		Amount			
	000219248		02/17/2016	vertex super LED		\$297.29			
19077	02/22/2016	Open			Accounts Payable	Winger Marketing	\$136.14		
	Invoice		Date	Description		Amount			
	2757		02/12/2016	mileage and tolls		\$136.14			
19078	02/22/2016	Open			Accounts Payable	Zimmerman, Ryan	\$185.00		
	Invoice		Date	Description		Amount			
	919		02/12/2016	weather forecasting service FEBRUARY		\$185.00			
19079	02/22/2016	Open			Accounts Payable	Hartnett, Kevin	\$50.00		
	Invoice		Date	Description		Amount			
	021216		02/16/2016	reimbursement for lets win expenditures		\$50.00			
19080	02/22/2016	Open			Accounts Payable	Kuruvilla, Michael	\$44.00		
	Invoice		Date	Description		Amount			
	021216		02/16/2016	meal reimbursement - effective supervision school		\$44.00			
19081	02/22/2016	Open			Accounts Payable	Mc Ewan, Mark	\$2,527.73		
	Invoice		Date	Description		Amount			
	021616		02/16/2016	tuition reimbursement		\$2,527.73			
19082	02/22/2016	Open			Accounts Payable	Schreiber, Terry	\$116.98		
	Invoice		Date	Description		Amount			
	020216		02/12/2016	equipment allowance		\$116.98			
19083	02/22/2016	Open			Accounts Payable	Weissgerber, Edward	\$328.00		
	Invoice		Date	Description		Amount			
	022216		02/12/2016	vision care reimbursement		\$328.00			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19084	02/22/2016	Open			Accounts Payable	Wiseman, Jennifer	\$135.99		
	Invoice		Date	Description		Amount			
	020416		02/12/2016	equipment allowance		\$135.99			
19085	02/22/2016	Open			Accounts Payable	Morrison, Scott	\$51.72		
	Invoice		Date	Description		Amount			
	021016		02/16/2016	reimbursement for janitorial supplies		\$51.72			
19086	02/22/2016	Open			Accounts Payable	Polich, Tyler	\$59.76		
	Invoice		Date	Description		Amount			
	021116		02/16/2016	boot allowance		\$59.76			
19087	02/22/2016	Open			Accounts Payable	Greifer, Nicholas	\$45.43		
	Invoice		Date	Description		Amount			
	020816		02/12/2016	mileage reimbursement 9/2015-12/2015		\$45.43			
19088	02/22/2016	Open			Accounts Payable	Brookfield Chamber of Commerce	\$1,286.29		
	Invoice		Date	Description		Amount			
	021116-1		02/12/2016	reimbursement for 2015 Holiday Celebration expenses		\$1,286.29			
19089	02/22/2016	Open			Accounts Payable	Brookfield Chamber of Commerce	\$1,388.08		
	Invoice		Date	Description		Amount			
	021116-2		02/12/2016	unused 2015 holiday sponsorship balance to be used for 2016		\$1,388.08			
19090	02/22/2016	Open			Accounts Payable	Brookfield Public Library	\$74.26		
	Invoice		Date	Description		Amount			
	021116		02/12/2016	reimbursement for printing expenses for 2015 holiday celebration		\$74.26			
19091	02/22/2016	Open			Accounts Payable	WALSH, LORI	\$1,850.00		
	Invoice		Date	Description		Amount			
	121815		02/12/2016	Flood mitigation reimbursement		\$1,850.00			
19092	02/22/2016	Open			Accounts Payable	Gronke, Brad	\$20.00		
	Invoice		Date	Description		Amount			
	020516		02/12/2016	vehicle sticker refund		\$20.00			
19093	02/22/2016	Open			Accounts Payable	MIRELES, M, K	\$471.78		
	Invoice		Date	Description		Amount			
	020516		02/12/2016	refund of overpayment on special assessment		\$471.78			
19094	02/22/2016	Open			Accounts Payable	NPL Construction	\$1,900.00		
	Invoice		Date	Description		Amount			
	021016		02/12/2016	deposit refund - water meter rental		\$1,900.00			
19095	02/22/2016	Open			Accounts Payable	Wage Works	\$30.00		
	Invoice		Date	Description		Amount			
	021116		02/12/2016	Commuter permit refund - Armanda Killingham, ID code 3621		\$30.00			
Type Check Totals:						99 Transactions	\$232,361.58		
EFT									
373	02/10/2016	Open			Accounts Payable	Village of Brookfield	\$11,213.44		
	Invoice		Date	Description		Amount			
	2016-00000113		02/10/2016	FICA/Medicare		\$11,213.44			

Corporate Warrant - 02/22/2016

From Payment Date: 2/9/2016 - To Payment Date: 2/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
374	02/10/2016	Open			Accounts Payable	Village of Brookfield	\$1,756.62		
	Invoice		Date	Description			Amount		
	2016-00000114		02/10/2016	SUI			\$1,756.62		
375	02/10/2016	Open			Accounts Payable	Village of Brookfield	\$321,301.31		
	Invoice		Date	Description			Amount		
	2016-00000115		02/10/2016	salaries			\$321,301.31		
Type EFT Totals:							3 Transactions	\$334,271.37	
PFC - PUBLIC FUND CHECKING Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	99	\$232,361.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	99	\$232,361.58	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	3	\$334,271.37	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	3	\$334,271.37	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	102	\$566,632.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	102	\$566,632.95	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	99	\$232,361.58	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	99	\$232,361.58	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	3	\$334,271.37	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	3	\$334,271.37	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	102	\$566,632.95	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	102	\$566,632.95	\$0.00

ORDINANCE NO. 2016 - 10

AN ORDINANCE AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION" OF THE CODE OF ORDINANCES OF THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS, RESCHEDULING THE REGULARLY SCHEDULED MEETINGS OF THE PLANNING AND ZONING COMMISSION OF THE VILLAGE OF BROOKFIELD

PASSED AND APPROVED BY
THE PRESIDENT AND BOARD OF TRUSTEES
THE 22nd day of February 2016

Published in Pamphlet form by
Authority of the Corporate
Authorities of the Village of
Brookfield, Illinois this 22nd day
of April 2016.

ORDINANCE NO. 2016 - 10

AN ORDINANCE AMENDING CHAPTER 2 ENTITLED “ADMINISTRATION” OF THE CODE OF ORDINANCES OF THE VILLAGE OF BROOKFIELD, COOK COUNTY, ILLINOIS, RESCHEDULING THE REGULARLY SCHEDULED MEETINGS OF THE PLANNING AND ZONING COMMISSION OF THE VILLAGE OF BROOKFIELD

WHEREAS, the Village of Brookfield, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/1 *et seq.*, has adopted a schedule of regular meetings of the planning and zoning commission;

WHEREAS, the adopted schedule of regular meetings of the planning and zoning commission provides for meetings to be held on the second Thursday of each month;

WHEREAS, the planning and zoning commission has determined that meeting on the second Thursday of each month creates unavoidable conflicts in the schedules of the planning and zoning commissioners resulting in the lack of a quorum and the need to reschedule regular meetings; and

WHEREAS, the corporate authorities of the Village of Brookfield have determined that it would be more convenient to the public and to the planning and zoning commissioners for the meetings to be rescheduled to the fourth Thursday of each month;

Section 1. Recitals.

The facts and statements contained in the preambles to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendment of Section 2-841 Designated.

Section 2-841 entitled “ Regular meetings; agenda; records” of Division 11 entitled “Planning and Zoning Commission” of Article VI entitled “Committees, Boards, Commissions, and Other Village Bodies” of the Code of Ordinances, Village of Brookfield,

Illinois, as amended, shall be and is hereby further amended to read as follows:

Sec. 2-841. - Regular meetings; agenda; records.

- (a) Regular meetings of the village planning and zoning commission shall be scheduled once a month, on the fourth Thursday of each month at 7:00 p.m. in the Edward Barcal Hall in the Municipal Building, 8820 Brookfield Avenue, Brookfield, Illinois, or at such other location within the village as the planning and zoning commission may by notice thereof provide.
- (b) The chairperson of the planning and zoning commission and the village manager shall confer prior to each regular meeting on the agenda for the meeting, with the village manager having final authority, in his discretion, over the inclusion of any item on the agenda.
- (c) The village manager shall cancel any regular meeting for which the village manager determines there is no business scheduled to be conducted.
- (d) The planning and zoning commission shall keep written records of its proceedings which shall be open to inspection by the board of trustees at all times.

Section 3. Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision; and such holding shall not affect the validity of the remaining portions hereof.

[THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY.]

Section 4. Effective Date.

This Ordinance shall take effect upon its passage, approval and publication in pamphlet form.

ADOPTED this 22nd day of February 2016, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 22nd day of February 2016.

—

Illinois

ATTESTED, filed in my office,
and published in pamphlet form
this 22nd day of February 2016.

Kit P. Ketchmark, President of the
Village of Brookfield, Cook County,

Brigid Weber, Clerk of the
Village of Brookfield, Cook County, Illinois



Village of Brookfield

8820 Brookfield Avenue • Brookfield, Illinois 60513-1688
(708) 485-7344 • FAX (708) 485-4971
www.brookfieldil.gov

VILLAGE OF BROOKFIELD
BROOKFIELD, ILLINOIS 60513

**BROOKFIELD VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
Monday, February 22, 2016**

**7:00 p.m. or Immediately following Village Board Meeting
Edward Barcal Hall
8820 Brookfield Avenue
Brookfield, IL 60513**

AGENDA

- A. **Discussion** – Class 3 Liquor License Request – Brookfield Shell, Inc.
- B. **Discussion** – Class 8 and Class S3 Liquor License Request – VFW Picnic
- C. **Discussion** – Class 8 and Class S3 Liquor License Request – Czech American Congress Picnic
- D. **Discussion** – Class 8 and Class S3 Liquor License Request – United Moravian Societies Picnic
- E. **Discussion** – 2016 Cook County Community Development Grant Application
- F. **Discussion** – Repairs to Sewer Outfalls
- G. **Discussion** – Referendum Update
- H. **Addresses from the Audience** – Any member of the audience who wishes to address the President and Village Board may do so at this time
- I. **Adjournment**

VILLAGE PRESIDENT
Kit P. Ketchmark

VILLAGE CLERK
Brigid Weber

BOARD OF TRUSTEES
Ryan P. Evans
Michael J. Garvey
Nicole M. Gilhooley
David P. LeClere
Brian S. Oberhauser
Michelle D. Ryan

VILLAGE MANAGER
Keith R. Sbiral

MEMBER OF
Illinois Municipal League
Proviso Township
Municipal League
West Central
Municipal Conference

TREE CITY U.S.A. Since 1981

HOME OF THE CHICAGO
ZOOLOGICAL SOCIETY

Individuals with a disability requiring a reasonable accommodation in order to participate in any meeting should contact the Village of Brookfield (708)485-7344 prior to the meeting. Wheelchair access may be gained through the police department (East) entrance of the Village Hall.



COMMITTEE ITEM MEMO

ITEM: Class 3 Liquor License - Brookfield Shell, Inc.

COMMITTEE DATE: February 22, 2016

PREPARED BY: Theresa M. Coady

PURPOSE: Board approval of a Class 3 Liquor License

BUDGET AMOUNT: N/A

BACKGROUND:

Abraham Vayalil is leasing the gas station located at 8856 Ogden Avenue, (Prairie and Ogden). He has submitted the necessary application and has gone through the background check process. He will be present this evening to answer any questions the Board may have. We have all the necessary documents on file including his lease agreement, Articles of Incorporation, tax ID, and Certificate of Good Standing with the Secretary of State of Illinois. He will provide proof of Liquor Liability Insurance prior to the issuance of the license.

CLASS 3. Authorizes the retail sale of all alcoholic liquors in their original package to be consumed off the premises only.

HOURS NO LIQUOR WILL BE SOLD

Every day between the hours of 1:00 a.m. and 7:00 a.m., except Sunday which shall be between 1:00 a.m. and 11:00 a.m.

The annual fee for Class 3 license is \$1,275.00

ATTACHMENTS:

None.

STAFF RECOMMENDATION:

Staff requests the Village Board consider the applicants request for the Class 3 Liquor License.

REQUESTED COURSE OF ACTION:

An Ordinance to approve this request be prepared and voted on at the March 14, 2016 Village Board Meeting.



COMMITTEE ITEM MEMO

ITEM: Class 8 & S3 Liquor License - Joshua Harris Memorial Brookfield
VFW Post #2868
Annual Picnic Saturday September 10, 2016
12:00 pm to dusk
Kiwanis Park

COMMITTEE DATE: February 22, 2016

PREPARED BY: Theresa M. Coady

PURPOSE: Board approval of a Class 8 & S3 Liquor License

BUDGET AMOUNT: N/A

BACKGROUND:

The Brookfield VFW has applied for a picnic permit for their annual picnic in Kiwanis Park on September 10, 2016. They will provide beer, food, games and entertainment. This is a fund raising event. This event is open to the public. They will get all permits, insurance and security for this event. They have requested a beer truck for the event. They are aware of the parking requirements for a beer truck.

CLASS 8. Authorizes the retail sale of all alcoholic liquors to be consumed on the premises in conjunction with events of short durations such as festivals, picnics, business, open house, banquets, or other special events, either for a structure or an outdoor location. This license is limited to occasions when groups are assembled on the premises for the promotion of some common object other than the sale and consumption of alcoholic liquor.

Issuance of such license shall be granted to schools, churches, hospitals, homes for the aged, indigent or veterans, military or naval station, government group, community or fraternal organization incorporated under a community or fraternal organization incorporated under a general not-for-profit corporation act, or any other public function the Local Liquor Commissioner deems appropriate, provided however, that no applicant may receive such temporary license for more than twelve (12) events per year, each of which may not last longer than three (3) days. This license is exempt from the provisions of Sections 03-30.

The license shall state the place and times at which and during which the retail sale may take place.

The fee for such license shall be Thirty Dollars (\$30) unless waived by the Local Liquor Control Commissioner.

Class S3 subsidiary license is required for retail sale of alcoholic liquor on public property including, without limitation, park, playground, public right-of-way or building belonging to or under the control of the Village. This license will only be issued to holders of a Class 8 license

ATTACHMENTS:

None.

STAFF RECOMMENDATION:

Staff requests the Village Board consider the applicants request for the Class 8 & S3 Liquor License.

REQUESTED COURSE OF ACTION:

An Ordinance to approve this request be prepared and voted on at the March 14, 2016 Village Board Meeting.



COMMITTEE ITEM MEMO

ITEM: Class 8 & S3 Liquor License Application - Czechoslovak American Congress

COMMITTEE DATE: February 22, 2016

PREPARED BY: Theresa M. Coady

PURPOSE: Seeking Board Approval for Class 8 & S3 Liquor License for the:
Czechoslovak American Congress Picnic
Ehlert Park
Sunday July 31, 2016 from 8:00 am to 7:30 pm

BUDGET AMOUNT: N/A

BACKGROUND:

The Czechoslovak American Congress will host their 11th annual picnic at Ehlert Park on Sunday, July 31, 2016 from 8:00 am to 7:30 pm. Set up begins at 8 am, food and beverage service at 11 am. They would like to sell beer and wine as well as food and other ethnic items. There have been no incidents in the past at these picnics. This is an annual event and is well attended.

CLASS 8. Authorizes the retail sale of all alcoholic liquors to be consumed on the premises in conjunction with events of short durations such as festivals, picnics, business, open house, banquets, or other special events, either for a structure or an outdoor location. This license is limited to occasions when groups are assembled on the premises for the promotion of some common object other than the sale and consumption of alcoholic liquor.

Issuance of such license shall be granted to schools, churches, hospitals, homes for the aged, indigent or veterans, military or naval station, government group, community or fraternal organization incorporated under a community or fraternal organization incorporated under a general not-for-profit corporation act, or any other public function the Local Liquor Commissioner deems appropriate, provided however, that no applicant may receive such temporary license for more than twelve (12) events per year, each of which may not last longer than three (3) days. This license is exempt from the provisions of Sections 03-30.

The license shall state the place and times at which and during which the retail sale may take place.

The fee for such license shall be Thirty Dollars (\$30) unless waived by the Local Liquor Control Commissioner.

Class S3 subsidiary license is required for retail sale of alcoholic liquor on public property including, without limitation, park, playground, public right-of-way or building belonging to or under the control of the Village. This license will only be issued to holders of a Class 8 license

ATTACHMENTS:

None.

STAFF RECOMMENDATION:

Staff recommends the Village Board consider Class 8 & S3 Liquor License.

REQUESTED COURSE OF ACTION:

The Village Attorney create an additional Class 8 & S3 Liquor License for Board approval at the March 14, 2016 Village Board Meeting.



COMMITTEE ITEM MEMO

ITEM: Class 8 & S3 Liquor License Application

COMMITTEE DATE: February 22, 2016

PREPARED BY: Theresa M. Coady

PURPOSE: Seeking Board Approval for Class 8 & S3 Liquor License for the:
United Moravian Societies
Kiwanis Park
Sunday August 21, 2016 from 11:00 am to 6:00 pm

BUDGET AMOUNT: N/A

BACKGROUND:

The United Moravian Societies will host their annual picnic at Kiwanis Park on Sunday, August 21, 2016 from 11:00 am to 6:00 pm. They would like to sell beer and wine as well as food and other ethnic items. This is a family oriented event and is well attended. There have been no incidents in the past at these picnics.

CLASS 8. Authorizes the retail sale of all alcoholic liquors to be consumed on the premises in conjunction with events of short durations such as festivals, picnics, business, open house, banquets, or other special events, either for a structure or an outdoor location. This license is limited to occasions when groups are assembled on the premises for the promotion of some common object other than the sale and consumption of alcoholic liquor.

Issuance of such license shall be granted to schools, churches, hospitals, homes for the aged, indigent or veterans, military or naval station, government group, community or fraternal organization incorporated under a community or fraternal organization incorporated under a general not-for-profit corporation act, or any other public function the Local Liquor Commissioner deems appropriate, provided however, that no applicant may receive such temporary license for more than twelve (12) events per year, each of which may not last longer than three (3) days. This license is exempt from the provisions of Sections 03-30.

The license shall state the place and times at which and during which the retail sale may take place.

The fee for such license shall be Thirty Dollars (\$30) unless waived by the Local Liquor Control Commissioner.

Class S3 subsidiary license is required for retail sale of alcoholic liquor on public property including, without limitation, park, playground, public right-of-way or building belonging to or under the control of the Village. This license will only be issued to holders of a Class 8 license

ATTACHMENTS:

None.

STAFF RECOMMENDATION:

Staff recommends the Village Board consider Class 8 & S3 Liquor License.

REQUESTED COURSE OF ACTION:

The Village Attorney create an additional Class 8 & S3 Liquor License for Board approval at the March 14, 2016 Village Board Meeting.



COMMITTEE ITEM MEMO

ITEM: 2016 CDBG APPLICATION
COMMITTEE DATE: February 22, 2016
PREPARED BY: Keith Sbiral, AICP, Village Manager
PURPOSE: Apply for CDBG Funding
BUDGET AMOUNT: Open at this time

BACKGROUND:

Staff has researched a capital funding opportunity with the assistance of Hancock Engineering for the FY 2017 Capital Budget. In order to apply for funding, an application will be due (with accompanying resolution from the Board of Trustees) in March 2016.

We continue to strive to find outside sources of funding to supplement tax dollars. This project could help us expand our capital streets project.

Staff will present this opportunity at the Board Meeting.

ATTACHMENTS:

1. Letter and Map Showing CDBG Eligible Areas from Hancock Engineering.

STAFF RECOMMENDATION:

The village board authorizes staff to prepare CDBG application.

REQUESTED COURSE OF ACTION:

Approve Resolution supporting CDBG Application at March 14, 2016 board meeting.



February 15, 2016

Mr. Keith Sbiral
Village Manager
Village of Brookfield
8820 Brookfield Avenue
Brookfield, Illinois 60513

Re: 2016 Cook County Community Development Block Grant (CDBG) Application

Dear Keith:

Based on the 2010 Census information, there are 2 areas in Brookfield that qualify for area benefit activities (see attached map). An application can be submitted for funding for one project with a maximum of \$400,000 in CDBG funding. Additional funding from other sources can be added to the project.

We recommend that the following sections of street be considered for inclusion in the 2016 CDBG Application.

<u>Street</u>	<u>Limits of Improvement</u>
Raymond Avenue	Jackson Avenue to 31 st Street
Garfield Avenue	Grand Boulevard to Maple Avenue

Scope of Improvements

The scope of work would include:

- Replacing deteriorated sections of the mainline combined sewer
- Repairing or replacing deteriorated drainage structures
- Replacing the entire length of curb and gutter
- Widening the pavement on Raymond Avenue by 3' (new pavement width = 25')
- Installing handicap accessible sidewalk ramps at intersections and alley returns
- Replacing driveway aprons that are disturbed by construction
- Raymond Avenue - Patching failed areas of pavement and milling and resurfacing the pavement
- Garfield Avenue – reconstructing the pavement
- Restoring disturbed areas of the parkways with sod

Preliminary Estimate of Costs

Our preliminary estimate of costs for these improvements is:

Construction	\$	668,900.00
Engineering	\$	<u>106,600.00</u>
Total Cost	\$	775,500.00

The application for funding is due in March 2016 and must be accompanied by a resolution indicating support for the application. Cook County typically notifies municipalities whether their project has been selected for funding in the Fall. If the project is selected for funding, design engineering could be completed in Fall/Winter with bids being received in March 2017.

Please feel free to contact our office if you should have any questions or require additional information.

Respectfully submitted,

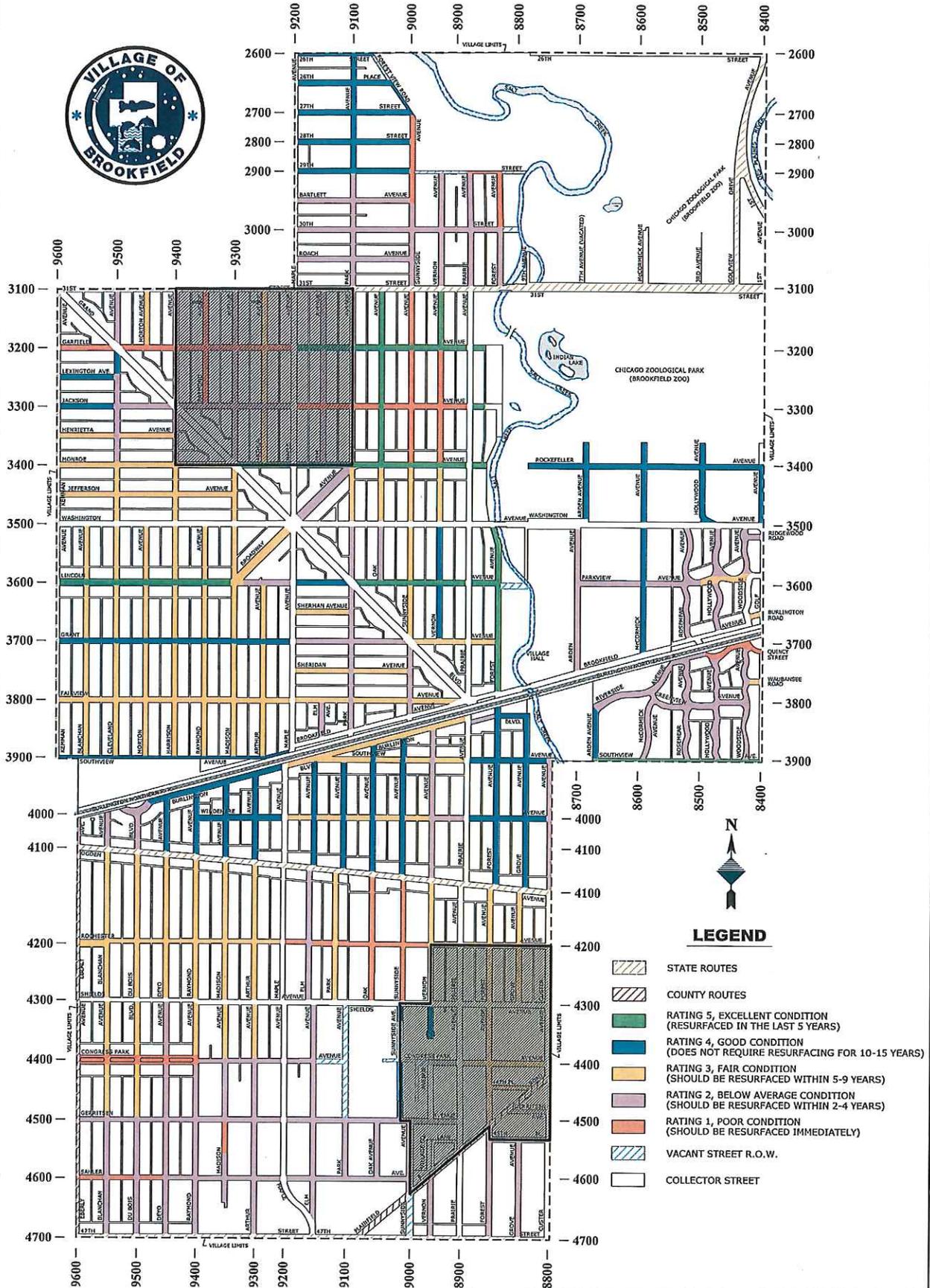
EDWIN HANCOCK ENGINEERING CO.


Derek Treichel, P.E., CFM

cc: Mr. Ken Blaauw, P.E., Director of Public Works

VILLAGE OF BROOKFIELD

COOK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT ELIGIBLE AREAS





COMMITTEE ITEM MEMO

ITEM: COMBINED SEWER REPAIRS
COMMITTEE DATE: February 22, 2016
PREPARED BY: Derek Treichel, Village Engineer
PURPOSE: Sewer Outfall Repairs
BUDGET AMOUNT: \$74,300

BACKGROUND:

The following 2 sewer outfalls have been observed to be deteriorated and in need of repair.

1. 30" Combined Sewer Overflow (30th Avenue extended east to Salt Creek)
2. Brookfield Avenue 12" Storm Sewer Outfall

Hancock Engineering has provided a letter summarizing the current condition of the sewer pipe, recommended repairs, and estimates of cost.

The Brookfield Avenue 12" Sewer Outfall repair will be completed as part of the Brookfield Avenue Bridge Replacement and is provided for information only.

If approval is received, bidding documents can be prepared, bids received, and a contract can be awarded in May. Construction could begin in June and would take 2 – 3 weeks to complete.

ATTACHMENTS:

LETTER FROM HANCOCK ENGINEERING WITH SCOPE OF IMPROVEMENTS, ESTIMATE OF COSTS, AND SCHEDULE

STAFF RECOMMENDATION:

The village board authorizes staff to advertise and receive bids for the sewer repair.

REQUESTED COURSE OF ACTION:

The village board give consent to have bidding documents prepared and to advertise for and receive bids for the work.

October 28, 2015

Mr. Keith Sbiral
Village Manager
Village of Brookfield
8820 Brookfield Avenue
Brookfield, Illinois 60513

Re: Repairs to Sewer Outfalls

Dear Keith:

There are two sewer outfalls that have deteriorated and require repair. One is located on the 30" combined sewer overflow at 30th Avenue that discharges into the west side of Salt Creek and the other is located on the 12" storm sewer outfall on the south side of Brookfield Avenue that discharges into the east side of Salt Creek.

30th Avenue Combined Sewer Overflow

Approximately 30' of 30" sewer pipe is missing and the headwall has tipped over. The 30" pipe currently discharges at the open end of the pipe and doesn't have a headwall to dissipate the energy of the water and prevent erosion. The outfall is located approximately 200' east of Forest Avenue. The contractor will need get equipment and materials through the wooded area in order to make the repairs. This will involve clearing a path and removing the trees. In our conversations with the Forest Preserve, it appears that the right-of-way for 30th Avenue extends east to Salt Creek so this would not be considered Cook County Forest Preserve District (CCFPD) property. Therefore, we have not included costs for engineering for obtaining a CCFPD permit nor for the construction costs for replacing trees and restoration as per CCFPD requirements.

The scope of work at this location would include:

- Removing the existing headwall
- Installing new 30" sewer to connect to the existing 30" combined sewer and installing a new concrete headwall
- Installing 3" rock to stabilize the area around and immediately downstream of the new headwall
- Restoring disturbed areas

Photo No. 1 – 30th Avenue – End of 30" Combined Sewer Overflow – No Headwall



Photo No. 2 – 30th Avenue – 30" Combined Sewer Overflow – Headwall Tipped Over



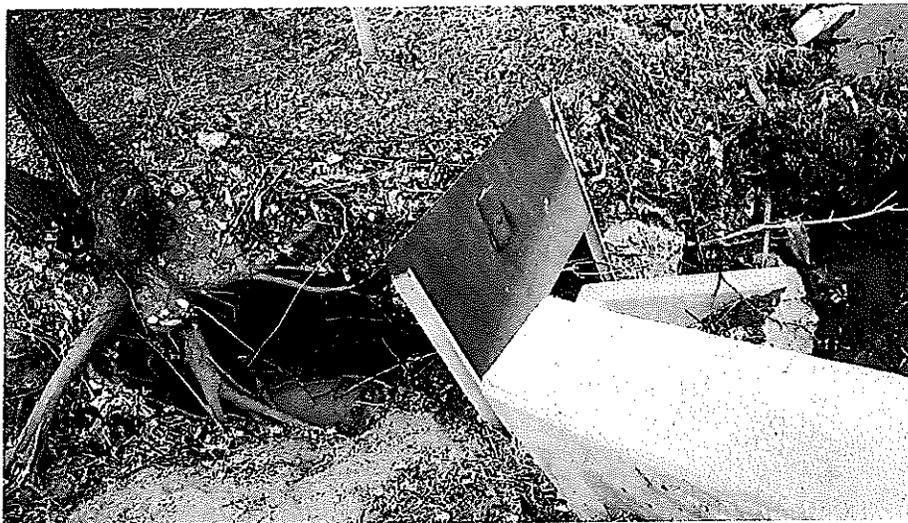
Brookfield Avenue Storm Sewer Outfall

Approximately 15' of 12" storm sewer pipe has settled and is disconnected from the concrete headwall. The storm sewer lateral connection from the catch basin in the pavement has become disconnected. The outfall is located on the east side of Salt Creek between the roadway bridge and the pedestrian bridge. We anticipate that the contractor could keep both directions of traffic on Brookfield Avenue open during construction through the use of flagmen.

The scope of work at this location would include:

- Removing the approximately 15' of pipe and the existing headwall
- Connecting to the existing 12" storm sewer and installing a new concrete headwall
- Replacing the existing catch basin on the south side of Brookfield Avenue and installing new storm sewer to connect the catch basin to the 12" storm sewer
- Installing 3" rock to stabilize the area around and immediately downstream of the new headwall
- Restoring disturbed areas

Photo No. 3 – Brookfield Avenue – 12" Storm Sewer has Settled – Backfill Washed Out



Our estimate of the construction costs for these repairs is \$45,000.00. The costs for these repairs are eligible for federal funding as part of the Brookfield Avenue Bridge Replacement Project and we recommend that these repairs be added to the scope of work for that project. Although the bridge replacement project will not occur until 2018 at the earliest, we feel it is likely that the deterioration has stabilized and minimal additional erosion will occur in the next few years.

Photo No. 4 – Brookfield Avenue – 12" Storm Sewer not Connected to Headwall



Preliminary Estimate of Costs

Our preliminary estimate of costs for these improvements is:

Construction (30 th Avenue)	\$74,300.00
Engineering	<u>\$14,200.00</u>
Total Cost	\$88,500.00

The design of the improvements would take approximately three (3) months to complete. If we receive authorization to begin design in November 2015, bidding documents including the plans, specifications, and bid proposal could be completed by February 2016 and bids could be received in March 2016. We anticipate that it will take approximately 3 - 4 weeks to complete the construction of these improvements.

Please feel free to contact our office if you should have any questions or require additional information.

Respectfully submitted,

EDWIN HANCOCK ENGINEERING CO.


Derek Treichel, P.E., CFM

cc: Mr. Ken Blaauw, Director of Public Works